

# Harmony CDD

## MEETING RECAP

<b>Regular Board Meeting</b>	<b>Start Time</b>
February 27, 2020	6:00 PM

### Board Members Present

Steve Berube	Yes	Chairman
Bill Bokunic	Yes	Vice Chairman
Kerul Kassel	Yes	Assistant Secretary
David Farnsworth	Yes	Assistant Secretary
Mike Scarborough	Yes	Assistant Secretary

### Also, Present

Kristen Suit		District Manager
Tim Qualls	(via conference call)	District Attorney
Tristan LaNasa		District Attorney Staff
Steve Boyd	(not present)	District Engineer
Gerhard van der Snel		Field Services Manager

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### Regular Board Meeting

**Approval of Meeting Minutes for January 30, 2020 As Amended:**

Motion by Supervisor Kassel and Second by Supervisor Bokunic;

Approved 5-0

**Approval of Austin Environmental Consultants Third Annual Wetland Monitoring Report Invoice in Amount of \$2,450.00:**

Motion by Supervisor Kassel and Second by Supervisor Bokunic;

Approved 5-0

**Approval of Johnston's Proposal for Surveying Parking & Garden Area in Amount of \$6,250 (Retainer of \$3,000.00 required upon execution of contract) - Use Funds from R&M User Supported Facility:**

Motion by Supervisor Berube and Second by Supervisor Scarborough;

Approved 5-0

**Approval of Field Services to Install Cameras at Entrances:**

Motion by Supervisor Berube and Second by Supervisor Bokunic;

Approved 5-0

**Approval of December 31, 2019 Financial Statement, #238 Invoices, Check Register, & Debt Purchases:**

Motion by Supervisor Kassel and Second by Supervisor Bokunic;

Approved 5-0

**Approval of Harmony Facilities Usage Application by Harmony HROA for Easter Event in Town Square on April 4, 2020 from 8am to 2pm (Anticipated # of Attendees 300, of All Ages):**

Motion by Supervisor Berube and Second by Supervisor Bokunic;

Approved 5-0

**Approval of District to Make VC-1 Debt Service Payment in March:**

Motion by Supervisor Berube and Second by Supervisor Scarborough;

Approved 5-0

**Approval of Adding Supervisor Photo's to Districts Website:**

Motion by Supervisor Kassel and Second by Supervisor Bokunic;

Approved 5-0

**Adjournment:**

Motion by Supervisor Berube and Second by Supervisor Bokunic;

Approved 5-0

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### Action Items / Follow Up

Item	Due Date	Assigned to
<ul style="list-style-type: none"> <li>- District Manager Provide Mr. Fusilier with Meeting Dates FY21 and Confirm Availability and Request Reduction in Cost per Meeting if Paid in Full One Year Upfront (Mr. Fusilier is requesting \$350 per meeting)</li> <li>- <b>Add to Update to March Agenda</b></li> </ul>	3/13/2020	<ul style="list-style-type: none"> <li>- Kristen Suit</li> <li>- Recording Dept.</li> </ul>
<ul style="list-style-type: none"> <li>- Discussion of VC1 Parcel Usage/Community Center</li> <li>- Supervisor Bokunic to Draft Survey Monkey Questions to Be Discussed by Board at March Meeting</li> <li>- <b>Add to March Agenda, "Discussion of Survey Monkey Questionnaire"</b></li> </ul>	3/13/2020	<ul style="list-style-type: none"> <li>- Bill Bokunic</li> <li>- Recording Dept.</li> </ul>
<ul style="list-style-type: none"> <li>- Inter-local Government Agreement - Buck Lake/Harmony West</li> <li>- <b>Add to March Agenda for Boards Consideration</b></li> </ul>	3/13/2020	<ul style="list-style-type: none"> <li>- Tim Qualls</li> <li>- Tristian LaNasa</li> <li>- Recording Dept.</li> </ul>
<ul style="list-style-type: none"> <li>- Accounting/Finance Board Approved District Making the VC-1 Debt Service Payment in March</li> </ul>	March 2020	<ul style="list-style-type: none"> <li>- Liz Moore</li> <li>- Helena Randle</li> </ul>
<ul style="list-style-type: none"> <li>- District Engineer add fencing, pillars, and columns along US192 &amp; at the west entrance to the reserve &amp; replacement schedule and update the schedule so we can be sure we have enough reserves for replacements as they are needed, as discussed at the meeting</li> <li>- Obtain Updated Reserve Study</li> <li>- <b>Add Updated Reserve to March Agenda</b></li> </ul>	3/13/2020	<ul style="list-style-type: none"> <li>- Steve Boyd</li> <li>- Recording Dept.</li> </ul>
<ul style="list-style-type: none"> <li>- AP Dept. Cut and Mail Check to Austin Environmental for 3<sup>rd</sup> Annual Wetland Monitoring Per Invoice in Amount of \$2,450.00. Board Approved at 2/27 meeting</li> </ul>	ASAP	<ul style="list-style-type: none"> <li>- Sally Chalkley</li> </ul>
<ul style="list-style-type: none"> <li>- No longer include in the agenda packages those invoices, debt card receipts etc. that are currently included in each of the agenda packages. Still include on the agenda page itself, "Approval of Check # Credit Card &amp; Debt Card Purchases ADDING, <b><i>AVAILABLE UPON REQUEST</i></b>". Those invoices, receipts, etc. are to be sent as a separate email along with the invoices that are sent each month as a separate email.</li> </ul>	On Going	<ul style="list-style-type: none"> <li>- Recording Dept.</li> <li>- Accounting Dept.</li> </ul>