

Harmony CDD

MEETING RECAP

Regular Board Meeting	Start Time
February 25, 2021	6:00 PM

Board Members Present:

Teresa Kramer	Yes	Chairman
Dan Leet	Yes	Vice Chairman
Kerul Kassel	Yes	Assistant Secretary
Steve Berube	Yes	Assistant Secretary
Mike Scarborough	Yes	Assistant Secretary

Staff Members Present:

Kristen Suit	District Manager
Tim Qualls	District Counsel
Steve Boyd	District Engineer
Gerhard van der Snel	Field Services Manager

Future Activity Notes:

- *Shade Meeting to be Held at Onset of the March 25, 2021 Regular Meeting (Davey Litigation)*
- *Request for RFP's for District Engineering Services*

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Regular Board Meeting

Approval Authorizing District Counsel to Counter Offer Settlement of Brownies Septic & Plumbing in Amount of \$37,359.00:

Motion by Supv Scarborough and Second by SupvKassel;

Approved 5-0

Approval of Meeting Minutes for January 28, 2021 Regular Meeting as Amended:

Motion by Supv Kassel and Second by Supv Scarborough;

Approved 5-0

Approval of Amended Procurement Policy:

Motion by Supv Kassel and Second by Supv Leet;

Approved 3-2
with Supv Scarborough & Supv Berube Opposed

Approval of District Counsel Billing District at Flat Fee \$4,000.00 monthly (Litigation Related Matters Billed Separately at Hourly Rate of \$200.00 Senior Attorney & \$125.00 Associate Attorney):

Motion by Supv Berube and Second by Supv Scarborough;

Approved 5-0

Approval of Chair to Serve as Representative for Buck Lake Committee:

Motion by Supv Kassel and Second by Supv Leet;

Approved 5-0

Approval of Financial Statement and #250 Invoices, Check Register, & Credit / Debit Purchases:

Motion by Supv Kassel and second by Supv Berube;

Approved 5-0

Approval of Harmony Facility Usage Application - Harmony Community Church, Sunday 02/28/2021, Noon to 4pm @ Buck Lake Park Pavilion, 60 Participants:

Motion by Supv Berube and Second by Supv Leet;

Approved 5-0

Approval of Adding Sidewalk/ Crosswalk at Intersection of Five Oak Drive & Dark Sky Drive/ Milkweed Lane without Removing Existing Sidewalk:

Motion by Supv Kassel and Second by Supv Leet;

Approved 5-0

Approval of Accepting Quit Claim Deeds:

E: 30-26-32-2877-0001-00E0 (0.61 acres)

F: 30-26-32-2877-0001-00F0 (0.10 acres)

G: 30-26-32-2877-0001-00G0 (0.10 acres)

Motion by Supv Leet and Second by Supv Berube;

Approved 4-1
with Supv Kramer Opposed

Approval of Field Services to Implement Tracking System for Jobs Performed / Hours, Equipment, & Expendables:

Motion by Supv Kramer and Second by Supv Kassel;

Approved 4-1
with Supv Berube Opposed

Adjournment:

Motion by Supv Leet and Second by Supv Scarborough;

Approved 5-0

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Action Items / Follow Up

Item	Due Date	Assigned to
Advertise Shade Meeting for Onset of Mar 25th Board Meeting (Davey Litigation) March 25th Meeting Agenda	ASAP	- Recording Dept.
Servello Contract Discussions District Counsel - Advise on Contract Extension March 25th Meeting Agenda	03/15/2021	- Tim Qualls - Tristan LaNasa - Recording Dept.
Advertise Request for RFP's for District Engineering Services Include RFP's in April Agenda April 29th Meeting Agenda	3/18/21 (Ad Notice Date)	- Recording Dept.
Supervisor Leet Obtain Proposals for Live Streaming Per Discussion at Feb. 25 th Board Meeting March 25th Meeting Agenda	03/15/2021	- Dan Leet - Recording Dept.
ADD to March Agenda (Items Tabled at Feb. Meeting and New Items Provided in Advance of Meeting): - Status of VC-1 Survey Monkey - Consideration of Reserve Study - InfraMark Field Services Proposal March 25th Meeting Agenda	3/15/2021	- Recording Dept.
District Engineer Provide Scope of Work for Rehabbing the Footbridges March 25th Meeting Agenda	3/15/2021	- Steve Boyd - Recording Dept.
District Engineer to design a stabilization of the Garden Road for submittal to FGT March 25th Meeting Agenda	3/15/2021	- Steve Boyd - Recording Dept.
Field Manager- Implement Tracking System Per Board Discussion and Approval at Feb. 25 th meeting. Date To Be Included In Meeting Agenda	(TBD) In-Progress	- Gerhard van der Snel
Accountant Use FY21 Budget Line Item, "Reserves Sidewalks" for Sidewalk Repairs Expenditures Incurred in FY21	ON GOING	- Accounting Dept.
Invoices, Credit Card receipts etc. Include on agenda page, "Approval of Check # Credit Card & Debt Card Purchases ADDING, "AVAILABLE UPON REQUEST". Those invoices, receipts, etc. are to be sent as a separate email along with the invoices that are sent each month as a separate email.	ON GOING	- Recording Dept. - Accounting Dept.