

**HARMONY COMMUNITY  
DEVELOPMENT DISTRICT**

**FEBRUARY 23, 2012**

**AGENDA PACKAGE**

RH

# Harmony Community Development District

---

Severn Trent Services, Management Services Division

210 North University Drive, Suite 702 • Coral Springs, Florida 33071

Telephone: (954) 753-5841 • Fax: (954) 345-1292

February 16, 2012

Board of Supervisors  
Harmony Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Harmony Community Development District will be held on **Thursday, February 23, 2012 at 6:00 P.M.** at 7251 Five Oaks Drive, Harmony, Florida. Following is the advance agenda for this meeting:

- 1. Roll Call**
- 2. Approval of the Minutes of the January 26, 2012 Meeting** *(To Be Provided Under Separate Cover)*
- 3. Audience Comments**
- 4. Subcontractor Reports**
  - A. Aquatic Plant Maintenance – Bio Tech
    - i. Results from Science Project
  - B. Landscaping – Luke Brothers
  - C. Dockmaster/Field Manager - Buck Lake Boat Use Report
- 5. District Manager's Report**
  - A. January 2012 Financial Statements
  - B. Invoice Approval #142 and Check Run Summary
  - C. Public Comments/Communication Log
  - D. Website Statistics *(To Be Provided Under Separate Cover)*
  - E. Copying Cost Analysis
- 6. Staff Reports**
  - A. Attorney
  - B. Engineer
  - C. Developer – Proposal from Insight Irrigation
- 7. Supervisor Requests**
- 8. Adjournment**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Gary Moyer/ir  
District Manager

## **Fourth Order of Business**

**4B**



**HARMONY CDD MONTHLY LANDSCAPE MAINTENANCE REPORT**  
*February 2012*

LINE ITEM	#	SUB SECTION	#	PERFORMANCE NOTES	
				COMPLETED	WILL BE COMPLETED
Turf Care	4.1	Mowing	4.1.1 4.1.2 4.1.3	<ul style="list-style-type: none"> <li>Developed, undeveloped and SR192 turf has been adjusted to the following heights per turf. 4" for St. Augustine, 2.5" for Bahia, 2" for Zoysia turf.</li> <li>Zoysia grass has showed significant improvements in color and health since the change of maintenance.</li> </ul>	<ul style="list-style-type: none"> <li>We have continued with the bi weekly mowing and will be mowing the property the week before we are shut down.</li> <li>Bermuda and Zoysia has been cut back to once a week mowing.</li> </ul>
		Pest Control	4.1.4 4.1.6	<ul style="list-style-type: none"> <li>Due to the colder nights we have not seen any insect infestations in the turf.</li> </ul>	<ul style="list-style-type: none"> <li>IPM will be continued as we have noticed a healthy dieback of the weeds as we continue to treat this, and noticed our first signs of small fungus issues.</li> </ul>
		Fertilization	4.1.5	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
		Annuals	4.1.8	<ul style="list-style-type: none"> <li>Flowers were installed on property at the beginning of February.</li> </ul>	<ul style="list-style-type: none"> <li>We will continue to maintain the flowers beds with dead heading, fertilization, along with fungicide.</li> </ul>
Sports Turf	4.2	Mowing	4.2.1	<ul style="list-style-type: none"> <li>Mowing is being completed once a week.</li> </ul>	<ul style="list-style-type: none"> <li>We will continue to mow once a week through the month.</li> </ul>
		Pest Control	4.2.2 4.2.3	<ul style="list-style-type: none"> <li>IPM has been performed as needed.</li> </ul>	<ul style="list-style-type: none"> <li>IPM will be performed as needed.</li> </ul>
		Fertilization	4.2.5	<ul style="list-style-type: none"> <li>The color of the turf on the field is showing great signs from the warmer weather.</li> </ul>	<ul style="list-style-type: none"> <li>We will continue with supplemental fertilizations both liquid and granular due to high activity from sports on the soccer field.</li> </ul>
Shrubs / Groundcover Care	4.3	Pruning	4.3.1	<ul style="list-style-type: none"> <li>The shrub pruning rotation is 95% completed on common areas and 70% completed in parks.</li> </ul>	<ul style="list-style-type: none"> <li>Shrub pruning will be completed throughout January for both the main property and the parks.</li> </ul>
		Weeding	4.3.2	<ul style="list-style-type: none"> <li>The weeding rotation is 65% completed on common areas and 75% completed in parks.</li> <li>Sureguard has been applied with Round-up which acts as a growth inhibitor for potential weeds.</li> </ul>	<ul style="list-style-type: none"> <li>We are still working with the crews to handle the weeds in their areas of work for the day.</li> <li>All weeding will be completed by the end of the month in January.</li> </ul>
		Fertilization	4.3.3	<ul style="list-style-type: none"> <li>Has not been completed for February.</li> </ul>	<ul style="list-style-type: none"> <li>Will be completed by the end of February.</li> </ul>
		Pest Control	4.3.4	<ul style="list-style-type: none"> <li>IPM has been performed as needed.</li> </ul>	<ul style="list-style-type: none"> <li>We will perform IPM as needed throughout the property.</li> </ul>
		Mulching	4.3.5	<ul style="list-style-type: none"> <li>Areas are being checked as work is being completed to assure that no areas are missed during the in contract mulching.</li> </ul>	<ul style="list-style-type: none"> <li>We are continuing to work on the mulch as the trimming of the grass and tree rings are taking time, however we will be completed by the contract specified date.</li> </ul>
Tree Care	4.4	Pruning	4.4.1	<ul style="list-style-type: none"> <li>All trees have been elevated as communicated through Todd.</li> </ul>	<ul style="list-style-type: none"> <li>Trees will be elevated as needed during the detail rotations.</li> </ul>
		Fertilizer	4.4.3	<ul style="list-style-type: none"> <li>Fertilization is being handled as needed.</li> </ul>	<ul style="list-style-type: none"> <li>With the warmer weather we will continue to fertilize the palms again monthly as they showed a significant amount of progress throughout last year.</li> </ul>
Unscheduled Maintenance	5	Unscheduled Maintenance	5.4	<ul style="list-style-type: none"> <li>Tree trimming will start the week of the 20<sup>th</sup> of February.</li> <li>As discussed (10) KO roses will be replaced by the next board meeting at Lake Shore Park.</li> </ul>	

**4C**

---

# THE TOWN OF HARMONY

## District Dock & Maintenance Activities Report

January 2012 – February 15, 2012

### Boat Maintenance

- All boats were cleaned as needed.
- Bass boat – started renovation of interior finish.

### Buck Lake Activities

- First Friday Fishing (February 3rd), 14+ in attendance.
- Boat Orientation Class – Held Saturday 4<sup>th</sup> of February, 6 attended.

### Facility / Park Maintenance Activities

- Facility maintenance on schedule.
- Water Feature – wye strainers cleaned, diaphragms inspected.
- LSP restrooms – started renovation – 90% complete.
- Routine cleaning activities – Including restrooms, trash and doggie potty removal.
- Reported to OUC various streetlight outages.
- Inspected facilities for cleanliness and/or damage after each scheduled event.
- Pressure washed pavers at Swim Club.
- Swim Club pool renovation complete.

### Irrigation Maintenance

- Irrigation inspections on schedule. Multiple rotor and spray heads replaced due to leaking gaskets.

## **Fifth Order of Business**



**5A**

**Harmony  
Community Development District**

*Financial Report  
January 31, 2012*

**Prepared by**



**Harmony**  
**Community Development District**

---

**Table of Contents**

**FINANCIAL STATEMENTS**

Balance Sheet - All Funds .....	Page 1
Statement of Revenues, Expenditures and Changes in Fund Balances	
General Fund .....	Page 2 - 3
Debt Service Fund(s) .....	Page 4 - 5
Capital Project Fund .....	Page 6
Notes to the Financial Statements .....	Page 7 - 10

**SUPPORTING SCHEDULES**

Non-Ad Valorem Special Assessments .....	Page 11
Cash and Investment Report .....	Page 12
CenterState Debit Card Purchases .....	Page 13

---

---

**Harmony  
Community Development District**

**Financial Statements**

**(Unaudited)**

**January 31, 2012**

**Balance Sheet**  
January 31, 2012

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>2001 DEBT SERVICE FUND</u>	<u>2004 DEBT SERVICE FUND</u>	<u>2004 CAPITAL PROJECTS FUND</u>	<u>TOTAL</u>
<b>ASSETS</b>					
Cash - Checking Account	\$ 264,161	\$ -	\$ -	\$ -	\$ 264,161
Cash On Hand/Petty Cash	500	-	-	-	500
Accounts Receivable	401	-	-	-	401
Assessments Receivable	11,430	-	-	-	11,430
Interest/Dividend Receivables	799	-	379	-	1,178
Due From Other Funds	-	50,266	-	-	50,266
Investments:					
Certificates of Deposit - 36 Months	127,778	-	-	-	127,778
Money Market Account	479,955	-	-	-	479,955
Construction Fund	-	-	-	62,819	62,819
Prepayment Account	-	3,750	3,229	-	6,979
Reserve Fund	-	1,416,606	860,810	-	2,277,416
Revenue Fund	-	531,334	45,687	-	577,021
Prepaid Items	250	-	-	-	250
<b>TOTAL ASSETS</b>	<b>\$ 885,274</b>	<b>\$ 2,001,956</b>	<b>\$ 910,105</b>	<b>\$ 62,819</b>	<b>\$ 3,860,154</b>
<b>LIABILITIES</b>					
Accounts Payable	\$ 57,946	\$ -	\$ -	\$ -	\$ 57,946
Accrued Expenses	38,052	-	-	-	38,052
Deferred Revenue	11,430	-	-	-	11,430
Due To Other Funds	50,266	-	-	-	50,266
<b>TOTAL LIABILITIES</b>	<b>157,694</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>157,694</b>
<b>FUND BALANCES</b>					
<b><i>Nonspendable:</i></b>					
Prepaid Items	\$ 250	\$ -	\$ -	\$ -	\$ 250
<b><i>Restricted For:</i></b>					
Debt Service	-	2,001,956	910,105	-	2,912,061
Capital Projects	-	-	-	62,819	62,819
<b><i>Assigned to:</i></b>					
Operating Reserves	350,000	-	-	-	350,000
Reserves-Renewal & Replacement	135,000	-	-	-	135,000
Reserves - Self Insurance	50,000	-	-	-	50,000
<b><i>Unassigned to:</i></b>					
Unassigned to:	192,330	-	-	-	192,330
<b>TOTAL FUND BALANCES</b>	<b>\$ 727,580</b>	<b>\$ 2,001,956</b>	<b>\$ 910,105</b>	<b>\$ 62,819</b>	<b>\$ 3,702,460</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 885,274</b>	<b>\$ 2,001,956</b>	<b>\$ 910,105</b>	<b>\$ 62,819</b>	<b>\$ 3,860,154</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2012

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ 1,500	\$ 500	\$ 1,184	\$ 684
Interest - Tax Collector	-	-	25	25
Special Assmnts- Tax Collector	622,472	311,235	317,586	6,351
Special Assmnts- CDD Collected	913,955	304,652	304,652	-
Special Assmnts- Discounts	(24,900)	(12,450)	(12,652)	(202)
Other Miscellaneous Revenues	-	-	1,305	1,305
<b>TOTAL REVENUES</b>	<b>1,513,027</b>	<b>603,937</b>	<b>612,100</b>	<b>8,163</b>
<b>EXPENDITURES</b>				
<b>Administrative</b>				
P/R-Board of Supervisors	9,600	3,200	2,400	800
FICA Taxes	734	244	184	60
ProfServ-Arbitrage Rebate	1,200	-	600	(600)
ProfServ-Dissemination Agent	500	-	-	-
ProfServ-Engineering	15,000	5,000	3,583	1,417
ProfServ-Legal Services	23,000	7,668	2,779	4,889
ProfServ-Mgmt Consulting Serv	55,984	18,660	18,661	(1)
ProfServ-Property Appraiser	779	779	-	779
ProfServ-Special Assessment	11,822	11,822	11,822	-
ProfServ-Trustee	11,000	11,000	5,280	5,720
Auditing Services	8,000	-	-	-
Communication - Telephone	380	128	5	123
Postage and Freight	1,200	400	401	(1)
Insurance - General Liability	23,733	23,733	23,262	471
Printing and Binding	5,000	1,668	2,084	(416)
Legal Advertising	1,000	332	158	174
Misc-Assessmnt Collection Cost	12,449	6,225	6,099	126
Misc-Contingency	2,800	932	36	896
Office Supplies	1,500	500	227	273
Annual District Filing Fee	175	175	175	-
<b>Total Administrative</b>	<b>185,856</b>	<b>92,466</b>	<b>77,756</b>	<b>14,710</b>
<b>Field</b>				
ProfServ-Field Management	109,839	30,562	32,658	(2,096)
<b>Total Field</b>	<b>109,839</b>	<b>30,562</b>	<b>32,658</b>	<b>(2,096)</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2012

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>Landscape</b>				
R&M-Grounds	32,994	11,000	9,998	1,002
R&M-Irrigation	15,767	15,767	20,417	(4,650)
R&M-Tree Trimming Services	15,000	5,000	-	5,000
R&M-Trees and Trimming	21,115	7,038	6,372	666
R&M-Turf Care	283,001	94,336	92,667	1,669
R&M-Shrub Care	110,539	36,848	35,846	1,002
Miscellaneous Services	10,000	3,332	7,215	(3,883)
<b>Total Landscape</b>	<b>488,416</b>	<b>173,321</b>	<b>172,515</b>	<b>806</b>
<b>Utilities</b>				
Electricity - General	35,000	11,668	8,875	2,793
Electricity - Streetlighting	385,000	128,332	125,990	2,342
Utility - Water & Sewer	105,000	35,000	28,152	6,848
<b>Total Utilities</b>	<b>525,000</b>	<b>175,000</b>	<b>163,017</b>	<b>11,983</b>
<b>Operation &amp; Maintenance</b>				
Contracts-Lake and Wetland	35,000	11,668	14,035	(2,367)
Communication - Telephone	8,000	2,668	1,611	1,057
R&M-Common Area	18,806	6,268	6,256	12
R&M-Equipment	15,000	5,000	4,590	410
R&M-Pools	70,000	23,332	39,863	(16,531)
R&M-Roads & Alleyways	1,000	332	4,041	(3,709)
R&M-Sidewalks	6,000	2,000	-	2,000
R&M-Parks & Amenities	8,500	2,832	-	2,832
R&M-Hardscape Cleaning	6,000	2,000	2,836	(836)
Misc-Contingency	15,610	5,204	25,235	(20,031)
Misc-Security Enhancements	5,000	-	13	(13)
Cap Outlay - Other	15,000	-	-	-
<b>Total Operation &amp; Maintenance</b>	<b>203,916</b>	<b>61,304</b>	<b>98,480</b>	<b>(37,176)</b>
<b>TOTAL EXPENDITURES</b>	<b>1,513,027</b>	<b>532,653</b>	<b>544,426</b>	<b>(11,773)</b>
Excess (deficiency) of revenues Over (under) expenditures	-	71,284	67,674	(3,610)
Net change in fund balance	\$ -	\$ 71,284	\$ 67,674	\$ (3,610)
<b>FUND BALANCE, BEGINNING (OCT 1, 2011)</b>	<b>659,906</b>	<b>659,906</b>	<b>659,906</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 659,906</b>	<b>\$ 731,190</b>	<b>\$ 727,580</b>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2012

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ 800	\$ 268	\$ 216	\$ (52)
Special Assmnts- Tax Collector	1,037,460	518,730	532,569	13,839
Special Assmnts- CDD Collected	432,195	312,185	312,185	-
Special Assmnts- Discounts	(41,498)	(20,748)	(21,216)	(468)
<b>TOTAL REVENUES</b>	<b>1,428,957</b>	<b>810,435</b>	<b>823,754</b>	<b>13,319</b>
<b>EXPENDITURES</b>				
<b>Administrative</b>				
Misc-Assessmnt Collection Cost	20,749	10,374	10,227	147
<b>Total Administrative</b>	<b>20,749</b>	<b>10,374</b>	<b>10,227</b>	<b>147</b>
<b>Debt Service</b>				
Principal Debt Retirement	325,000	-	-	-
Principal Prepayments	-	-	30,000	(30,000)
Interest Expense	1,098,375	549,187	549,188	(1)
<b>Total Debt Service</b>	<b>1,423,375</b>	<b>549,187</b>	<b>579,188</b>	<b>(30,001)</b>
<b>TOTAL EXPENDITURES</b>	<b>1,444,124</b>	<b>559,561</b>	<b>589,415</b>	<b>(29,854)</b>
Excess (deficiency) of revenues Over (under) expenditures	(15,167)	250,874	234,339	(16,535)
Net change in fund balance	\$ (15,167)	\$ 250,874	\$ 234,339	\$ (16,535)
<b>FUND BALANCE, BEGINNING (OCT 1, 2011)</b>	<b>1,767,617</b>	<b>1,767,617</b>	<b>1,767,617</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,752,450</b>	<b>\$ 2,018,491</b>	<b>\$ 2,001,956</b>	



**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2012

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ 800	\$ 264	\$ 919	\$ 655
Special Assmnts- CDD Collected	1,197,400	-	-	-
<b>TOTAL REVENUES</b>	<b>1,198,200</b>	<b>264</b>	<b>919</b>	<b>655</b>
<b>EXPENDITURES</b>				
<b>Debt Service</b>				
Principal Debt Retirement	245,000	-	-	-
Interest Expense	985,500	492,750	492,750	-
<b>Total Debt Service</b>	<b>1,230,500</b>	<b>492,750</b>	<b>492,750</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>1,230,500</b>	<b>492,750</b>	<b>492,750</b>	<b>-</b>
Excess (deficiency) of revenues Over (under) expenditures	(32,300)	(492,486)	(491,831)	655
Net change in fund balance	\$ (32,300)	\$ (492,486)	\$ (491,831)	\$ 655
<b>FUND BALANCE, BEGINNING (OCT 1, 2011)</b>	<b>1,401,936</b>	<b>1,401,936</b>	<b>1,401,936</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ 1,369,636</b>	<b>\$ 909,450</b>	<b>\$ 910,105</b>	

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending January 31, 2012

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<b>REVENUES</b>				
Interest - Investments	\$ -	\$ -	\$ 12	\$ 12
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>12</b>	<b>12</b>
<b>EXPENDITURES</b>				
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Excess (deficiency) of revenues Over (under) expenditures	-	-	12	12
Net change in fund balance	\$ -	\$ -	\$ 12	\$ 12
<b>FUND BALANCE, BEGINNING (OCT 1, 2011)</b>	<b>-</b>	<b>-</b>	<b>62,807</b>	
<b>FUND BALANCE, ENDING</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,819</b>	

**Notes to the Financial Statements  
January 31, 2012**

**General Fund**

▶ **Assets**

- **Cash and Investments** - See Cash and Investment Report on page 12 for further details.
- **Accounts Receivable** - Refund from Grainger Invoice #972015356 - Duplicate payment.
- **Assessments Receivable** - Delinquent assessments from FY2006.
- **Interest Receivable** - Accrued interest earned on CD.

▶ **Liabilities**

- **Accounts Payable** - Expenditures paid in February 2012.
- **Accrued Expenses** -

OUC Electricity - General	\$ 2,000
OUC - Streetlighting	31,462
Bio-Tech Consulting Inc-Lake and Wetland	4,590
<b>Total</b>	<b>\$ 38,052</b>

- **Deferred Revenue** - Delinquent assessments from FY2006.
- **Due to Other Funds** - Assessments received in January and transferred to Debt Service Fund in February.

**Debt Service Funds**

▶ **Assets**

- **Cash and Investments** - See Cash and Investment Report on page 12 for further details.
- **Due to Other Funds** - Assessments received in January and transferred to Debt Service Fund in February.

**Capital Project Funds**

▶ **Assets**

- **Cash and Investments** - See Cash and Investment Report on page 12 for further details.

**Miscellaneous Notes**

- ▶ Principal prepayments were made in November 2011 for Series 2001 in the amount of \$30,000.
- ▶ Per the Board's direction, the Tax Collector has received the appropriate certificate of correction and will be amending the relevant 2011 combined notices and that affected property owners will be receiving a refund for FY2006 delinquent assessments, in January.

*The notes are intended to provide additional information helpful when reviewing the financial statements.*

**Notes to the Financial Statements**  
**January 31, 2012**

**General Fund**

**Financial Overview / Highlights**

- ▶ FY 2012 Assessments collected by the tax collector are at approximately 49% compared to 47% last year at this time.
- ▶ Total general fund expenditures are at approximately 102% of the YTD (prorated) budget. Significant variances are explained below.

**General Fund - Revenues and Expenditures**

<u>Account Name</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance (%)</u> <u>Fav (Unfav)</u>	<u>Explanation</u>
<b>Revenues</b>				
Interest - Investments	\$ 500	\$ 1,184	237%	Interest earned on operating and investment accounts
<b>Expenditures</b>				
<u>Administration</u>				
ProfServ - Arbitrage Rebate	\$0	\$600	n/a	<b>Over Budget:</b> Grau and Associates - Arbitrage Report for Series FY2011 through FY2012. Unfavorable variance due to timing of budget allocation.
ProfServ - Engineering	\$5,000	\$3,583	.72%	Woolpert Inc. - Invoices as of January 2012.
ProfServ - Legal Services	\$7,668	\$2,779	36%	Young van Assenderp, P.A. - Invoices as of November 2011.
Insurance - General Liability	\$23,733	\$23,262	98%	Public Risk Agency - Paid in Full for FY 2012.
Printing and Binding	\$1,668	\$2,084	125%	<b>Over Budget:</b> Copies used in the preparation of agenda packages. In December, there were approx. 238 pages per package.
<u>Field</u>				
ProfServ-Field Management	\$30,562	\$35,658	117%	<b>Over Budget:</b> Payroll and overhead costs for full-time field manager/dockmaster and assistant field manager. Unfavorable variance due to approximately 17 hours overtime to both Field Manager and Assistant.

**Notes to the Financial Statements**  
**January 31, 2012**

**General Fund**

**Expenditures (continued)**

**Landscape**

R&M - Irrigation	\$15,767	\$20,417	129%	<b>Over Budget:</b> Luke Bros Inc.monthly fee for irrigation and maintenance (The contract for this service ended in December 2011). Monthly fees from Maxi-com and Walker Tech. Invoice from Harmony Golf Preserve - reimbursement for 50% of the weather station repair. Unfavorable variance due to expenditure for \$7,323 from Clarke Equipment for utility vehicle.
Miscellaneous Services	\$3,332	\$7,215	217%	<b>Over Budget:</b> Invoices from Luke Brothers Inc. for installation of mulch, Holly, Palmetto, Birch and Bahia within the District. Unfavorable variance due to timing of budget allocation.

**Operation & Maintenance**

Contracts-Lake and Wetland	\$11,668	\$14,035	120%	<b>Over Budget:</b> Bio-Tech Consulting monthly fees of \$1,530. Unfavorable variance due to additional services in October for aquatic planting.
R&M-Pools	\$23,332	\$39,863	171%	Unfavorable variance due to invoice from Classic Marcite for installation of quartz in pool and due to timing of budget allocation.
R&M-Roads & Alleyways	\$332	\$4,041	1217%	Unfavorable variance due to invoice from Florida Site & Seed, Inc. for emergency pipe repair in Cypress Neighborhood.
R&M-Hardscape Cleaning	\$2,000	\$2,836	142%	Invoice from Ledesma Innovations Inc. for pressure washing post and rails within the District. Unfavorable variance due to timing of budget allocation.
Misc-Contingency	\$5,204	\$25,235	485%	Invoices for employee uniforms and gate for storage facility. Unfavorable variance due to invoice from Creative Shade Solutions Inc. for shade structures within the District.
Misc-Security Enhancements	\$0	\$13	113%	Invoice from ID Wholesaler for ID Badge.

**Notes to the Financial Statements**  
**January 31, 2012**

**Debt Service Fund Series 2001**

<u>Account Name</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance (%)</u> <u>Fav (Unfav)</u>	<u>Explanation</u>
<b>Revenues</b>				
Interest - Investments	\$ 268	\$ 216	81%	Interest earned on operating and investment accounts
Special Assmnts - Tax Collector	\$ 518,730	\$ 532,569	103%	Non-Ad Valorem assessment collected by the tax collector on all the platted parcel.
Special Assmts - CDD Collected	\$ 312,185	\$ 312,185	0%	Non-Ad Valorem assessments collected bi-annually by the District on all the un-platted parcels. Unfavorable variance due to timing of budget allocation.

**Debt Service Fund Series 2004**

<u>Account Name</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>Variance (%)</u> <u>Fav (Unfav)</u>	<u>Explanation</u>
<b>Revenues</b>				
Interest - Investments	\$ 264	\$ 919	348%	Interest earned on operating and investment accounts

# Harmony

## Community Development District

**Non-Ad Valorem Special Assessments**  
**Osceola County Tax Collector - Monthly Collection Report**  
**For the Fiscal Year Ending September 30, 2012**

Date Received	Net Amount Received	Discount/ (Penalties) Amount	Collection Cost	Gross Amount Received	Allocation by Fund		
					General Fund Assessments	Series 2001 Debt Service Fund Assessments	
<b>ASSESSMENTS LEVIED FY 2012</b>					\$ 1,703,448	\$ 622,472	\$ 1,031,779
Allocation %					100%	36.54%	60.57%
11/08/11	\$ 2,383	\$ 135	\$ 49	\$ 2,567	\$ 959	\$ 1,608	
11/23/11	40,419	1,718	825	42,963	16,049	26,914	
12/14/11	676,916	28,780	13,815	719,511	268,782	450,729	
12/30/11	70,550	2,929	1,440	74,919	27,987	46,932	
01/09/12	9,691	306	198	10,195	3,808	6,386	
<b>TOTAL</b>	<b>\$ 799,960</b>	<b>\$ 33,868</b>	<b>\$ 16,326</b>	<b>\$ 850,154</b>	<b>\$ 317,586</b>	<b>\$ 532,569</b>	
<b>% COLLECTED</b>					<b>49.91%</b>	<b>51.02%</b>	<b>51.62%</b>
<b>TOTAL OUTSTANDING</b>					<b>\$ 853,294</b>	<b>\$ 304,886</b>	<b>\$ 499,211</b>

Note (1) Difference with Budget is due to prepayments of debt

# Harmony

## Community Development District

### Cash and Investment Report January 31, 2012

#### General Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account- Operating	CenterState Bank	Interest Bearing Account	n/a	0.05% / 0.15%	\$263,670
Checking Account	BankUnited	Business Checking Account	n/a	n/a	\$100
Checking Account	CenterState Bank	Business Checking Account	n/a	n/a	\$391
				<b>Subtotal</b>	<b>\$264,161</b>
Cash On Hand		Petty Cash	n/a	n/a	\$500
Certificate of Deposit	CenterState Bank	36 month CD	7/6/2014	1.25%	\$127,778
Money Market Account	CenterState Bank	Money Market Account	n/a	0.15%	\$277,585
Money Market Account	Florida Shores Bank	Money Market Account	n/a	0.80%	\$101,619
Money Market Account	BankUnited	Money Market Account	n/a	0.80%	\$100,751
				<b>Subtotal</b>	<b>\$479,955</b>

#### Debt Service and Capital Projects Funds

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Series 2001 Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.15%	\$3,750
Series 2001 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.15%	\$1,416,606
Series 2001 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.15%	\$531,334
Series 2004 Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.15%	\$3,229
Series 2004 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.15%	\$860,810
Series 2004 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.15%	\$45,687
Series 2004 Construction Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.15%	\$62,819
				<b>Subtotal</b>	<b>\$2,924,236</b>
				<b>Total</b>	<b>\$3,796,630</b>



**Harmony****Community Development District**

---

**Monthly Debit Card Purchases****January 31, 2012**

<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
1/4/2012	North South Supply	Tools	18.54
1/6/2012	American Ad Specialty	Employee winter jackets	96.62
1/10/2012	Ameri Trail	Utility trailer repairs	176.50
1/13/2012	Amazon Mkt	Paper Towels	125.88
1/19/2012	B & C Mower	Kawasaki utility vehicle maintenance	34.78
1/20/2012	Advance Auto Parts	Kawasaki utility vehicle maintenance	34.55
1/23/2012	Sunoco	Equipment Fuel	120.00
1/23/2012	Walgreens	Bathroom Paper	15.00
1/31/2012	Overtons	Bass Boat materials	181.88
1/31/2012	Overtons	Bass Boat materials	64.18
		Total	<b>\$ 867.93</b>

**5B**

Community Development District

Invoice Approval Report # 142

February 10, 2012

Payee	Invoice Number	A= Approval R= Ratification	Invoice Amount
<u>ADVANCED MARINE SERVICES</u>	55735	A	\$ 368.65
	55747	A	\$ 586.98
	55782	A	\$ 151.10
	55791	A	\$ 82.46
	Vendor Total		\$
<u>AT &amp; T</u>	993377858X01262012	R	\$ 268.64
		Vendor Total	
<u>CENTURY LINK</u>	010712-83185	R	\$ 50.43
	012512-08324	R	\$ 45.88
	Vendor Total		\$ 96.31
<u>CITY OF ST CLOUD</u>	011012	R	\$ 34,063.66
		Vendor Total	
<u>CLASSIC MARCITE INC</u>	58599	R	\$ 30,715.00
		Vendor Total	
<u>DIGITAL ASSURANCE</u>	19152	A	\$ 500.00
		Vendor Total	
<u>DOUG THOMPSON GRADING INC</u>	831	A	\$ 425.00
		Vendor Total	
<u>FEDEX</u>	7-767-99802	R	\$ 46.05
	7-775-30109	R	\$ 8.08
	Vendor Total		\$ 54.13
<u>FIS OUTDOOR</u>	2753582-00	R	\$ 751.84
	2757067-0	R	\$ 280.50
	2753582-01	R	\$ 36.25
	2753582-02	R	\$ 398.70
	2757067-001	R	\$ 399.25
	2757730-00	R	(460.00)
Vendor Total		\$ 1,406.54	
<u>HARMONY DEVELOPMENT CO, LLC</u>	081711B	A	\$ 150.00
		Vendor Total	

Community Development District

**Invoice Approval Report # 142**

February 10, 2012

Payee	Invoice Number	A= Approval R= Ratification	Invoice Amount
<u>HOME DEPOT CREDIT SERVICES</u>	3011218	R	\$ 29.40
	3020958	R	\$ 181.30
	8011680/7090157	R	\$ 47.19
	2053444	R	\$ 506.92
	7024589	R	\$ 92.37
	3014017	R	\$ 120.23
	Vendor Total		\$ 977.41
<u>JAMES AARON SMITH DBA</u>	013012	R	\$ 400.00
	Vendor Total		\$ 400.00
<u>KISSIMMEE UTILITY AUTHORITY</u>	012612	R	\$ 6,821.26
	Vendor Total		\$ 6,821.26
<u>LUKE BROTHERS INC.</u>	J016125	A	\$ 150.00
	1201-93026	A	\$ 36,220.75
	Vendor Total		\$ 36,370.75
<u>NORTHERN TOOL &amp; EQUIP</u>	615103749	R	\$ 257.19
	25510936	R	\$ 214.51
	Vendor Total		\$ 471.70
<u>RENTAL WORLD OF ST CLOUD</u>	02-145154-01	A	\$ 113.03
	Vendor Total		\$ 113.03
<u>ROBERTS POOL SERVICE &amp; REPAIR</u>	011512	A	\$ 1,475.00
	Vendor Total		\$ 1,475.00
<u>SEVERN TRENT ENVIRONMENTAL SER</u>	2058578	A	\$ 15,822.18
	Vendor Total		\$ 15,822.18
<u>SPIES POOL LLC</u>	231094	R	\$ 493.25
	231093	R	\$ 392.50
	230987	R	\$ 235.75
	230986	R	\$ 318.50
	Vendor Total		\$ 1,440.00
<u>THE SHERWIN -WILLIAMS CO</u>	4578-1	R	\$ 283.83
	4660-7	R	\$ 340.46
	Vendor Total		\$ 624.29

Community Development District

Invoice Approval Report # 142

February 10, 2012

Payee	Invoice Number	A= Approval R= Ratification	Invoice Amount
<u>WALKER TECHNICAL SERVICES</u>	984	A	\$ 250.00
		Vendor Total	<u>\$ 250.00</u>
<u>WOOLPERT INC.</u>	2012000275	A	\$ 1,262.50
		Vendor Total	<u>\$ 1,262.50</u>
	11662	A	\$ 5,942.39
		Vendor Total	<u>\$ 5,942.39</u>
		Total	\$ 140,838.98
		<b>Total</b>	<b>\$ 140,838.98</b>

**Harmony  
Community Development District**

**Check Register**

**January - January 31, 2012**

**Harmony**  
**Check Register by Fund**  
**For the Period from 1/1/2012 to 1/31/2012**  
**(Sorted by Check No.)**

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
<b>GENERAL FUND - 001</b>								
001	52516	01/06/12	AT & T	121811-77858	#993377858 11/19-12/18	Communication - Telephone	541003-53910	\$314.80
001	52540	01/31/12	AT & T	993377858X01262	#993377858 12/19-1/18	Communication - Telephone	541003-53910	\$268.64
001	52522	01/13/12	BRIGHT HOUSE NETWORKS	123111-41501	#1046415-01 1/6-2/5	R&M-Common Area	546016-53910	\$124.95
001	52517	01/06/12	CENTURY LINK	122511-08324	#311908324 12/25-1/24	Communication - Telephone	541003-53910	\$45.67
001	52523	01/13/12	CENTURY LINK	010412-27636	#407-892-7636 12/4-1/3	Communication - Telephone	541003-53910	\$45.88
001	52528	01/26/12	CENTURY LINK	010712-83185	#407-498-3185 1/7-2/6	Communication - Telephone	541003-53910	\$50.43
001	52526	01/18/12	CITY OF ST CLOUD	011012	BILING PERIOD 12/8-1/9	Electricity - Streetlighting	543013-53903	\$31,603.36
001	52526	01/18/12	CITY OF ST CLOUD	011012	BILING PERIOD 12/8-1/9	Electricity - General	543006-53903	\$2,460.30
001	52545	01/31/12	CLASSIC MARCITE INC	58599	INSTALLED QUARTZ TO POOL	R&M-Pools	546074-53901	\$30,715.00
001	52524	01/13/12	FEDEX	7-746-66294	#0012-7 12/28	Postage and Freight	541006-51301	\$7.30
001	52541	01/31/12	FEDEX	7-767-99802	#0012-7 1/17	Postage and Freight	541006-51301	\$46.05
001	52518	01/06/12	GRAINGER	972015356	SUPPLIES	R&M-Common Area	546016-53910	\$400.54
001	52531	01/27/12	GRAU & ASSOCIATES	8429	ARBITRAGE: SERIES 2001 9/30/11	ProfServ-Arbitrage Rebate	531002-51301	\$600.00
001	52527	01/18/12	HOME DEPOT CREDIT SERVICES	3011218	SUPPLIES:BEARGRASS & CATBRIER GAZEBO	R&M-Common Area	546016-53910	\$29.40
001	52527	01/18/12	HOME DEPOT CREDIT SERVICES	3020958	SUPPLIES:BEARGRASS & CATBRIER/PAINT FOR PLAYGROUND	R&M-Common Area	546016-53910	\$181.30
001	52527	01/18/12	HOME DEPOT CREDIT SERVICES	8011680/7090157	SUPPLIES:PADLOCK KEYS TOOLS & RETURNS	R&M-Common Area	546016-53910	\$117.16
001	52527	01/18/12	HOME DEPOT CREDIT SERVICES	8011680/7090157	SUPPLIES:PADLOCK KEYS TOOLS & RETURNS	R&M-Common Area	546016-53910	(\$69.97)
001	52527	01/18/12	HOME DEPOT CREDIT SERVICES	2053444	SUPPLIES/TOOLS	R&M-Common Area	546016-53910	\$506.92
001	52527	01/18/12	HOME DEPOT CREDIT SERVICES	7024589	SUPPLIES:STORAGE BINS	R&M-Common Area	546016-53910	\$92.37
001	52527	01/18/12	HOME DEPOT CREDIT SERVICES	3014017	SUPPLIES:TOOLS FOR IRRIGATION	R&M-Common Area	546016-53910	\$120.23
001	52525	01/13/12	JAMES AARON SMITH DBA	1205	REPAIR TO CCU COMMUNICATIONS	R&M-Irrigation	546041-53902	\$800.00
001	52542	01/31/12	JAMES AARON SMITH DBA	013012	REPAIRED & REBUILT MAXIGOM CONTROLLER	R&M-Irrigation	546041-53902	\$400.00
001	52519	01/06/12	KISSIMMEE UTILITY AUTHORITY	122711	BILING PERIOD 11/16-12/15	Utility - Water & Sewer	543021-53903	\$7,367.83
001	52546	01/31/12	KISSIMMEE UTILITY AUTHORITY	012612	BILLING PERIOD 12/15-1/18	Utility - Water & Sewer	543021-53903	\$6,821.26
001	52520	01/06/12	LEDESMA INNOVATIONS INC.	122811	PRESSURE WASHARMONY POST & RAIL	R&M-Hardscape Cleaning	546312-53910	\$2,836.00
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Turf Care	546130-53902	\$7,833.07
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Turf Care	546130-53902	\$9,943.13
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Turf Care	546130-53902	\$2,474.38
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Turf Care	546130-53902	\$2,916.18
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Grounds	546037-53902	\$1,699.50
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Shrub Care	546131-53902	\$8,961.56
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Trees and Trimming	546099-53902	\$1,592.93
001	52532	01/27/12	LUKE BROTHERS INC.	1112-92799	MTHLY LAWN SERVICE-DEC	R&M-Grounds	546037-53902	\$800.00
001	52532	01/27/12	LUKE BROTHERS INC.	J015975	IRRIGATION REPAIRS	R&M-Irrigation	546041-53902	\$350.00
001	52532	01/27/12	LUKE BROTHERS INC.	J015977	IRRIGATION REPAIRS	R&M-Irrigation	546041-53902	\$132.30
001	52532	01/27/12	LUKE BROTHERS INC.	J015976	INSTALLATION OF TREES	Miscellaneous Services	549001-53902	\$240.00
001	52532	01/27/12	LUKE BROTHERS INC.	J015994	INSTALLATION OF ROSES	Miscellaneous Services	549001-53902	\$264.00
001	52533	01/27/12	NAPA AUTO PARTS	632937	BATTERY SUPPLIES	R&M-Equipment	546022-53910	\$17.06
001	52533	01/27/12	NAPA AUTO PARTS	632266	SUPPLIES	R&M-Equipment	546022-53910	\$248.91
001	52529	01/26/12	NORTHERN TOOL & EQUIP	615103749	ALUMINUM TRAILER TRUCK/TONGUE BOX	R&M-Common Area	546016-53910	\$257.19
001	52534	01/27/12	PROPET DISTRIBUTORS INC.	84555	DOGIPOT LITTER BAGS	R&M-Common Area	546016-53910	\$720.35
001	52535	01/27/12	ROBERTS POOL SERVICE & REPAIR	121511	POOL MAINT-DEC	R&M-Pools	546074-53910	\$1,180.00

**Harmony**  
**Check Register by Fund**  
**For the Period from 1/1/2012 to 1/31/2012**  
**(Sorted by Check No.)**

Fund No.	Check No.	Check Date	Payee	Invoice No.	Invoice Description	G/L Account Name	G/L Account #	Check Amount
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2057981	ASSESSMENT ROLL SVCS	ProfServ-Special Assessment	531038-51301	\$11,822.00
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,665.33
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	ProfServ-Field Management	531016-53901	\$7,237.82
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	ProfServ-Field Management	531016-53901	\$600.63
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	Postage and Freight	541006-51301	\$15.48
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	Printing and Binding	547001-51301	\$381.00
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	Office Supplies	551002-51301	\$55.00
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	Communication - Telephone	541003-51301	\$1.59
001	52536	01/27/12	SEVERN TRENT ENVIRONMENTAL SER	2087980	MGT FEES-DEC	Communication - Telephone	541003-51301	\$0.20
001	52530	01/26/12	SPIES POOL LLC	231094	BULK BLEACH	R&M-Pools	546074-53910	\$493.25
001	52530	01/26/12	SPIES POOL LLC	231093	BULK BLEACH	R&M-Pools	546074-53910	\$392.50
001	52530	01/26/12	SPIES POOL LLC	230987	POOL SUPPLIES	R&M-Pools	546074-53910	\$235.75
001	52530	01/26/12	SPIES POOL LLC	230986	POOL SUPPLIES	R&M-Pools	546074-53910	\$318.50
001	52521	01/06/12	THE SHERWIN -WILLIAMS CO	8730-8	NORTH CAT BRIER GAZEBO MAINT	R&M-Common Area	546016-53910	\$199.95
001	52521	01/06/12	THE SHERWIN -WILLIAMS CO	3795-2	PAINT BRUSHES	R&M-Common Area	546016-53901	\$27.17
001	52547	01/31/12	THE SHERWIN -WILLIAMS CO	4578-1	PAINT/SUPPLIES	R&M-Common Area	546016-53910	\$283.83
001	52547	01/31/12	THE SHERWIN -WILLIAMS CO	4660-7	PAINT/SUPPLIES	R&M-Common Area	546016-53910	\$340.46
001	52537	01/27/12	WALKER TECHNICAL SERVICES	972	MAXI-COM SYSTEM MONITORING-JAN	Prepaid Items	155000	\$250.00
001	52538	01/27/12	WOOLPERT INC.	2011007664	ENG FEES-NOV	ProfServ-Engineering	531013-51501	\$1,262.50
001	52539	01/27/12	YOUNG VAN ASSENDERP, P.A.	11591	LEGAL FEES-NOV	ProfServ-Legal Services	531023-51401	\$1,227.89
							<b>Fund Total</b>	<b>\$155,326.83</b>

<b>Total Checks Paid</b>	<b>\$155,326.83</b>
--------------------------	---------------------



**5C**

## HARMONY CDD LOG

DATE	CONCERN	LOCATION	ACTION TAKEN	STATUS	NAME	PHONE
10/03/11	weeds in 33% of easement	3313 3315 Schoolhouse Rd.	Scheduled Spray Mid Oct	Complete TH	Pam LeMenager	
10/03/11	area surrounding soccer field mostly weeds		Scheduled Spray Mid Oct	Complete TH	Pam LeMenager	
10/3/2011	trees need trimming	3311 & 3313 Schoolhouse	Discussed at Oct Meeting	Complete TH	Pam LeMenager	
10/3/2011	sprinklers have no sensors, run when raining	Primrose Willow, Beargrass,	Soil Moisture Sensor Adjusted	Complete TH	Pam Lemenager	
10/6/2011	broken sprinkler	3325 Schoolhouse	Repaired	Complete TH	Dave Leeman	
10/10/2011	wants "no trespassing" sign removed	6998 Bluestem Rd	board approved sign--it stays	Complete TH	Donna Sykes	407-873-2048
10/25/2011	grass surrounding pond not mown up to owner's property line	3320 Bracken Fern	Luke to address	Complete TH	Randy Odden	
10/31/2011	sinkhole in road (was erosion, not a sinkhole)	Primrose Willow	District Engineer had corrected	Complete TH	Raul Orazi	407-437-7413
11/13/2011	2 small sinkholes in large dog park	Primrose Willow	Not sinkholes/ Filled holes from dogs	Complete TH	Kerul Kassel	201-406-0244
11/29/2011	missing "no fishing" sign	Bracken Fern Lake	Replaced	Complete TH	Jeanna McGinness	
12/5/2011	gusher in irrigation	Schoolhouse Rd. & Sun Drop	Corrected by Luke Brothers	Complete TH	Dave Leeman	
12/9/2011	damaged fence around shed	large dog park	Repaired	Complete TH	Jim Warren	
12/14/2011	resident's daughter told she couldn't use playground because the pavilion was reserved	Lakeshore Pavilion	Contacted the reserved party	Complete		
1/5/2012	tree is leaning badly and needs staking	Claybrick road by tunnel	Staked	Complete TH	Nancy Albert	406-781-5059
1/30/2012	holes in large dog park off of Primrose		Holes filled	Complete TH	Kerul Kassel	
1/30/2012	concern over appearance of vacant lots	6827 Sundrop St.	Todd addressed the situation	Complete TH	Donald Robinson	423-658-7486
2/1/2012	graffiti on sidewalk	Brackenfern & Cat Brier	Graffiti Removed	Complete TH	Randy Odden	
2/8/2012	dog watering stations keep running	dog wash	Valves adjusted and lubricated	Complete TH	Kerul Kassel	

**5E**

## Harmony CDD Analysis of Monthly Agenda Copying Costs

Based on the contract, the CDD separately budgets and pays for the printing, binding, and shipping of agenda packages directly to the Board members. The costs are not included in the management fee.

At the Board's request, the Harmony CDD receives 10 bound agenda packages for each meeting.

- **Agenda Packages:** **\$ 55.00 per month**
  - \$5.50 per book @ 10 Agenda Packages
  
- **Copying Costs:** **\$ 415-\$ 425 per month**
  - Copying costs are \$0.20 cents per copy (which are double sided to reduce the overall copying costs)
  
- **Shipping Costs (all are sent via 2-day FedEx)**
  - FedEx to: Mr. Evans **\$ 10.43**
  - FedEx to: Shad Tome
  - Jim Lentz
  - Mark LeMenager
  - Kerul Kassel
  - Ray Walls
  - Steven Berube (all 6 in one box) **\$ 9.41**
  - FedEx to: Ken vanAssenderp **\$ 7.30**
  - FedEx to: Steve Boyd **\$ 7.30**
  - FedEx to: Gary Moyer with meeting file **\$ 14.87**
  
- **Annual Costs:**
  - Agenda Packages **\$ 660**
  - Copying Costs (2,000 - 2,200 pages) **\$ 4,980**
  - Shipping Costs **\$ 600**
  - TOTAL ANNUAL COSTS** **\$6,240**

There are cost-saving options we can suggest if the Board is interested in the use of electronic media. The copying costs are high due to the reproduction costs of every invoice. Much, if not all, of this information can be provided electronically to reduce/eliminate these costs.