

**HARMONY
COMMUNITY DEVELOPMENT DISTRICT**

JULY 27, 2017

AGENDA PACKAGE

Harmony Community Development District

Steve Berube, Chairman
Ray Walls, Vice Chairman
David Farnsworth, Assistant Secretary
Kerul Kassel, Assistant Secretary
William Bokunic, Assistant Secretary

Gary L. Moyer, District Manager
Chuck Walter, District Manager
Timothy Qualls, District Counsel
Steve Boyd, District Engineer
Gerhard van der Snel, Field Manager

July 18, 2017

Board of Supervisors
Harmony Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Harmony Community Development District will be held **Thursday, July 27, 2017 at 6:00 p.m.** at the Harmony Golf Preserve Clubhouse located at 7251 Five Oaks Drive, Harmony, Florida. Following is the advance agenda for the meeting:

1. **Roll Call**
2. **Audience Comments**
3. **Organizational Matters**
 - A. Consideration of Resolution 2017-06 Designating Mr. Chuck Walter as Secretary
 - B. Consideration of Resolution 2017-07 Designating Officers of the District
4. **Approval of the Minutes of the June 29, 2017 Workshop and June 29, 2017 Meeting**
5. **Subcontractor Reports**
 - A. Landscaping
 - i. Davey Tree Monthly Landscape Report
6. **Developer's Report**
7. **Staff Reports**
 - A. Engineer
 - B. Attorney
 - i. Discussion of Davey Tree Punchlist Items
 - C. Field Manager
 - i. Facilities Maintenance
 - ii. Facilities Usage
 - iii. Facebook Report
 - iv. Pond Report
8. **District Manager's Report**
 - A. Financial Statements for June 30, 2017
 - B. Invoice Approval #207, Check Register and Debit Invoices
 - C. Discussion of the Fiscal Year 2018 Budget
 - D. Consideration of Engagement Letter for Arbitrage Rebate Services for the Series 2015 Capital Improvement Revenue Refunding Bonds
 - E. Acceptance of the Arbitrage Rebate Report for the Series 2015 Capital Improvement Revenue Refunding Bonds for the Period Ended April 27, 2017
9. **Ratification of Agreement with Servello Regarding Provision of Landscape Maintenance Services**
10. **Topical Subject Discussion**
11. **Supervisors' Requests**
12. **Adjournment**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

Gary L. Moyer

Gary L. Moyer

Chuck Walter

Chuck Walter
District Managers

Third Order of Business

3A.

RESOLUTION 2017-06

**A RESOLUTION REMOVING GARY MOYER AS
SECRETARY AND DESIGNATING CHUCK WALTER AS
SECRETARY OF THE HARMONY COMMUNITY
DEVELOPMENT DISTRICT**

WHEREAS, the Board of Supervisors of Harmony Community Development District at a regular business meeting held on July 27, 2017 desires to remove Gary Moyer as Secretary and appoint Chuck Walter as Secretary.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE HARMONY COMMUNITY
DEVELOPMENT DISTRICT:**

1. Chuck Walter is appointed Secretary.

PASSED AND ADOPTED THIS, 27th DAY OF JULY, 2017.

Chairman

Chuck Walter
Secretary

3B.

RESOLUTION 2017-07

**A RESOLUTION DESIGNATING OFFICERS OF THE
HARMONY COMMUNITY DEVELOPMENT DISTRICT**

WHEREAS, the Board of Supervisors of the Harmony Community Development District at a regular business meeting desires to appoint the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE HARMONY COMMUNITY
DEVELOPMENT DISTRICT:**

1. The following persons were appointed to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
<u>Chuck Walter</u>	Secretary
<u>Robert Koncar</u>	Treasurer
<u>Stephen Bloom</u>	Assistant Treasurer
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

PASSED AND ADOPTED THIS, 27TH DAY OF JULY, 2017.

Chairman

Chuck Walter
Secretary

Fourth Order of Business

MINUTES OF WORKSHOP

HARMONY COMMUNITY DEVELOPMENT DISTRICT

The budget workshop of the Board of Supervisors of the Harmony Community Development District was held Thursday, June 29, 2017, at 4:00 p.m. at Harmony Golf Preserve Clubhouse, 7251 Five Oaks Drive, Harmony, Florida.

Present from the Board were:

Steve Berube	Chairman
Bill Bokunic	Assistant Secretary
David Farnsworth	Assistant Secretary
Dr. Kerul Kassel	Assistant Secretary

Also present were:

Gary Moyer	Manager: Moyer Management Group
Tim Qualls	Attorney: Young Qualls, P.A.
Steve Boyd	Engineer: Boyd Civil Engineering
Michael Acosta	District Staff
Britten Arnold	District Staff
Mike Scarborough	District Staff
Gerhard van der Snel	District Staff
Chuck Walter	Severn Trent, Management Division
Shawn Wooldridge	District Staff
Residents and members of the public	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Berube called the workshop to order at 4:00 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Berube called the roll.

THIRD ORDER OF BUSINESS

Audience Comments

Mr. Berube stated since this workshop is earlier in the afternoon and because we have some new faces on the field staff, I asked them to attend the meeting so everyone could meet each other.

Mr. van der Snel introduced the field staff. Mr. Wooldridge is the pool manager and cleans the bathrooms. He is also my right-hand man and knows what I know. He started the same time I did. Mr. Scarborough is the dockmaster, and he is also certified to maintain the ponds. He prepares the pond reports. He does some work with irrigation, as well. He also helped me with the drop box and takes pictures of the ponds. All of them are residents of Harmony. Mr. Acosta is our newest staff member. He takes care of the

doggie pots, the medians, and small projects. He is responsible for the park bench project that we started, which has become a continuous project.

Mr. Berube stated the park benches look very good and very well done. Previous staff members used to get more black paint on the plastic wood panels than they got on the black painted area. His work is clean, everything is covered, and there is no mess on the ground.

Mr. van der Snel stated on Fridays, Saturdays, and Sundays, he is also the dockmaster. Mr. Arnold is the irrigation specialist. He started about 100 days ago and does a great job. He is mapping out all the back irrigation and doing a good job. He maintains the pools on Fridays and Saturdays plus restrooms and smaller projects, such as the sun dial that he is painting. He also assists with the ponds.

FOURTH ORDER OF BUSINESS

Discussion Items

A. Fiscal Year 2018 Budget

Mr. Farnsworth stated I have a point of order for the sequence we are doing things in. If we discuss this budget before we award a landscape contract, we have a potential \$155,000 increase that we will approve after-the-fact. I want to see if there is a way we can discuss that item during the workshop, prior to the regular meeting where it is on the agenda.

Dr. Kassel stated the landscaping discussion is part of the regular meeting.

Mr. Berube stated I thought about that, and you are correct. In looking at landscaping, it is pretty clear where it is going to go. To Mr. Farnsworth's point, I already anticipated a bump into these budget discussions. We can semi-finalize this budget now. If we make what would seem to be an unusual decision when it comes to the landscape contractor, then we will have to come back to the budget discussion and do a revision.

Mr. Farnsworth stated the way the budget line items have been set up, because they were modified for the Davey contract, we still have the line items in the budget. We cannot fill in the numbers if we have not made a decision.

Mr. Berube stated I understand. We are stuck where we are. We advertised this workshop to discuss the budget, and the consideration of landscape proposals is at the regular meeting.

Mr. Farnsworth asked we cannot move an item from the regular agenda to do it now?

Mr. Berube stated no. It has been advertised.

Dr. Kassel stated looking at the numbers in the projected budget, I think we will probably be okay with the annual budget projection for fiscal year 2018.

Mr. Farnsworth stated I am not disagreeing with you. I think everyone knows where it is going.

Mr. Berube stated your point is taken. We will simply have to deal with it. We will discuss the budget and make an assumption. If the Board makes a different choice than what seems to be obvious, we will address it then.

Mr. Moyer stated keep in mind, this is a workshop, and you are not going to make a decision on anything.

Mr. Berube stated we can modify the budget again.

Mr. Moyer stated yes, the budget hearing is scheduled for August. The Board can direct me to make certain changes.

Mr. Berube stated we started this process early.

1. Revenues

- a. Interest—Investments: *No change on this line item.*
 - b. Interest—Tax Collector: *No change on this line item.*
 - c. Special Assessments—Tax Collector: *No change on this line item.*
 - d. Special Assessments—CDD Collected: *No change on this line item.*
 - e. Special Assessments—Discounts: *No change on this line item.*
 - f. Settlements: *No change on this line item.*
 - g. Other Miscellaneous Revenues: *No change on this line item.*
 - h. Access Cards: *No change on this line item.*
 - i. Facility Revenue: *No change on this line item.*
 - j. Facility Membership Fee: *This line item was reduced to \$1,200.*
- Mr. Berube indicated the history has been that only one person or one group has paid \$1,200. We do not know if we will receive that amount, but \$4,000 seems overly generous. I recommend this line item be reduced to \$1,200, presuming only one person will pay the annual fee. Mr. Farnsworth suggested reducing the amount by half, to \$2,000. Dr. Kassel agreed with reducing it to \$1,200. Mr. Berube indicated the budget is driven by history, which has been \$1,200. Dr. Kassel referenced fiscal year 2016 when the fee was \$1,000. The reason for \$1,200 in fiscal year 2017 is it may have been for a partial year.

2. Administrative Expenditures

- a. Payroll—Board of Supervisors: *No change on this line item.*
 - b. FICA Taxes: *No change on this line item.*
 - c. Professional Services—Arbitrage Rebate: *No change on this line item.*
 - d. Professional Services—Dissemination Agent: *No change on this line item.*
 - e. Professional Services—Engineering: *No change on this line item.*
 - f. Professional Services—Legal Services: *No change on this line item.*
 - g. Professional Services—Management Consulting Services: *No change on this line item.*
 - h. Professional Services—Property Appraiser: *No change on this line item.*
 - i. Professional Services—Special Assessments: *No change on this line item.*
 - j. Professional Services—Trustee: *No change on this line item.*
 - k. Auditing Services: *No change on this line item.*
 - l. Postage and Freight: *No change on this line item.*
 - m. Insurance—General Liability: *No change on this line item.*
 - n. Printing and Binding: *This item was reduced to \$2,000.*
- Mr. Berube indicated based on the current year and previous years, this amount has been low and suggested the amount be reduced from \$2,500 to \$1,500. Dr. Kassel showed the actual amount spent was \$1,900 in fiscal year 2016 and suggested reducing the amount to \$2,000. Mr. Farnsworth agreed with \$2,000.
 - o. Legal Advertising: *No change on this line item.*
 - p. Miscellaneous—Records Storage: *No change on this line item.*
 - q. Miscellaneous—Assessment Collection Cost: *No change on this line item.*
 - r. Miscellaneous—Contingency: *No change on this line item.*
 - Dr. Kassel indicated this is a plug amount. Mr. Berube reasoned we may need more money as we go along. The actual amount in fiscal year 2016 was \$136, and it may be \$1,313 for fiscal year 2017. Mr. Berube recommended reducing contingency from \$2,600 to \$2,000. Dr. Kassel asked if Mr. Berube wanted more money in this line item, and Mr. Berube indicated the amount could be left at \$2,600. Dr. Kassel agreed with leaving it at \$2,600. If the Board makes other substantial changes, this number might shift. Mr. Moyer clarified this is a contingency category for administrative line items, so the exposure exceeding

\$2,600 is pretty low. The District does not have a lot of administrative contingencies.

- s. Office Supplies: *No change on this line item.*
- t. Annual District Filing Fee: *No change on this line item.*

3. Field Expenditures

- a. Professional Services—Field Management: *No change on this line item.*
- Mr. Berube recommended increasing this line item from \$230,000 to \$240,000, which is almost 4% and will allow for staff raises that come up during the year and any unanticipated items that may involve field services. We will probably remain under that number based on the current projection. Dr. Kassel indicated the actual for fiscal year 2017 will be about \$202,000+, leaving \$8,000 plus an additional 4% above that. Mr. Berube noted the amount could be left at \$230,000, and Dr. Kassel agreed. Mr. Berube indicated a number of turnovers occurred this year, resulting in a short payroll, but \$230,000 should be fine.

4. Landscape Expenditures

- a. Contracts—Mulch: *No change on this line item.*
- b. Contracts—Trees and Trimming: *No change on this line item.*
- c. Contracts—Shrub Care: *No change on this line item.*
- d. Contracts—Ground: *No change on this line item.*
- e. Contracts—Turf Care: *No change on this line item.*
- f. Contracts—Landscape: *No change on this line item.*
- g. Contracts—Shrub/Groundcover/Annuals: *No change on this line item.*
- Mr. Berube indicated the total of Contracts—Mulch, Contracts—Landscape, and Contracts—Shrub/Groundcover/Annuals is \$479,146 the District is paying to Davey this fiscal year. The lowest proposal we received in response to RFP 2017-101 is about \$528,000. The increase is \$50,000. Mr. Moyer clarified that figure is for 14 months. Mr. Berube agreed and indicated he is using the quoted number in the proposal. Mr. Moyer clarified that some of the original proposals only provided a figure for 12 months instead of 14 months, so staff asked the proposers to clarify their prices. Dr. Kassel concluded that the original 12-month price from Servello & Son was correct for 12 months, at \$476,691. Mr. Walter calculated 12 months from the 14-month price of \$527,308 to compare what they sent the first

time. Mr. Berube confirmed the \$476,691 provided in the first proposal amount should be correct for 12 months. Dr. Kassel indicated the proposal had additional inaccuracies. If Servello & Son is the lowest responsible proposal, then we should be fine, and Mr. Berube agreed. Mr. Berube was using the highest possible number, which was for 14 months, to calculate this line item. Dr. Kassel asked why use a 14-month figure for an annual budget, and Mr. Berube indicated to have a cushion and not run the budget too tight. Dr. Kassel reminded the Board that miscellaneous services has \$25,000.

- Mr. Berube asked if everyone agrees the 12-month proposal price is \$476,691, and Mr. Walter disagreed. Based on the email sent prior to the meeting, their math was significantly off. Based on 12 months for the number they submitted, it is \$451,978; however, looking at the totals on their unit price sheet, it is \$476,691, which is their annual rate. The math does not work. Mr. Berube commented these are big, professional firms that had all the chances possible to get this right, and Dr. Kassel pointed out every firm made mistakes in their proposals. Mr. Farnsworth asked why the math does not work because perhaps they offered a discount. Mr. Walter explained to look at the unit prices for a year and add the quantities, the annual total is \$476,691. Taking their 14-month price of \$527,308 multiplied by .85, which is 12 months, the annual total is \$451,978, which does not equal their 12-month price on the unit price sheet. It is off by about \$20,000.
- Mr. Farnsworth commented that Mr. Walter made a different assumption in that calculation. Mr. Farnsworth's interpretation was based on the other responses, that they are giving a 5% discount on the first year. Dr. Kassel disagreed. Mr. Berube shared his distress that the District provided the dates and indicated the first year was 14 months, then asked them to confirm the price, and they came back and said it was not and added 15% or 16% to their first price. Throughout the RFP, it said ignorance is no excuse and to read everything carefully. Dr. Kassel indicated the Board does not have time to reject all bids. Mr. Berube disagreed but indicated the Board probably did not want to do that. We already know the numbers.
- Dr. Kassel indicated the point is, the current projected budget indicates enough to cover the new landscape contract. Dr. Kassel understands the desire to have some

- cushion. Mr. Berube asked to clarify the annual price based on their 14-month proposal, which is \$527,308 divided by 14 months times 12 months, equaling \$451,978. Mr. Berube indicated the annual price might also be \$476,691. Mr. Walter pointed out the unit prices were on a worksheet, which one would presume is for their annual plan. Dr. Kassel indicated the worksheet shows how many mowings and other services at a certain price per mow or service, and so forth, which totals \$476,691. Mr. Berube shared the pricing form for Servello & Son Exhibit A, the year one number is for 14 months.
- Dr. Kassel asked Mr. Qualls for guidance on the fact that the Board is discussing landscaping proposals, which is an item on the regular agenda for discussion, and if it is acceptable to be mentioning specific proposals in the workshop when the Board has not met to discuss any of the proposals. Mr. Qualls clarified that the Board's conversation is looking at the proposals to project what to budget. In that case, the Board is not evaluating the proposals but looking at the bottom line price, which is very factual, albeit the math seems to be fuzzy. Looking at the prices is not a problem because otherwise, the Board will not be able to determine a budget amount. Dr. Kassel pointed out the Board is only discussing one of the proposals, not all three. Mr. Berube indicated the math goes across all of them, and they all made mistakes. Mr. Qualls advised to just look at the numbers and factually state about the math, not evaluate anything. The Board is just having a factual discussion based on the submittals and the math, and the Board should keep it at that factual level.
 - Mr. Moyer indicated the Board should not interpret a proposer's intent. Servello & Son may be giving the District the remaining two months of this fiscal year at a very low price and are actually bidding \$476,691 for one year. Mr. Berube indicated the end result is not bad. Dr. Kassel indicated the result would be the opposite because the 14-month price is lower than the 12-month price. Mr. Moyer pointed out that one assumption is every month is equal, when the last two months for fiscal year 2017 – August and September – could be less. Mr. Berube agreed that August and September are going to be the start-up months and the contractor will not be fully up to speed or will deliver the quality that we expect. None of the proposers will.

- Mr. Berube suggested looking at the proposal form from Servello & Son for year 1: \$476,691. The second column is \$483,841, which compares 12 months to 12 months. The price increases about \$7,000, which is just under 2%. Year 3 is \$491,099, which is about 2%. Year 4 is \$498,465, which is about 2%. Factually when you look at the grand total of the lines, those are probably the numbers that apply to the 12-month contract. They are including the additional \$52,000 to cover the additional two months. That is the only thing you can figure. You cannot divide it by months because I think Mr. Moyer is right, that they are giving us a lower number for the first two months. Mr. Moyer did not think the Board should interpret what they are trying to do. These are the prices provided in their proposal, and Dr. Kassel agreed. Mr. Berube indicated if Servello & Son is the chosen proposer, the 12-month contract number will be \$476,691. Mr. Bokunic suggested having a conversation with the proposing company, but Mr. Berube indicated this is how he is interpreting their proposal. It is hard to turn 12 months into 14 months and get an even monthly number.
- Dr. Kassel shared the prices from other two landscape proposers range from \$650,000 to \$700,000, in which case, the Board would need to increase the budget by \$200,000. Mr. Berube suggested to make the obvious assumption for purposes of the budget, and asked how much to use for the budget. Dr. Kassel suggested leaving the numbers as they are for now. Next month, the manager can adjust the budget numbers with the numbers from the proposer the Board selects at the regular meeting. Mr. Moyer confirmed we will then know with certainty which proposal to include in the budget, once the Board has chosen a proposer.
 - h. Repair and Maintenance—Irrigation: *No change on this line item.*
 - i. Repair and Maintenance—Trees and Trimming (Canopy): *No change on this line item.*
 - j. Miscellaneous Services: *No change on this line item.*
- Mr. Berube indicated we will need additional money for the landscaping contract items, and we do not know where it will come from. Mr. Berube suggested reducing this line item from \$25,000 to \$10,000, with the difference going toward the overages. Mr. Moyer commented that Dr. Kassel was correct with the contingency line item being a plug number. The Board can also look at the street

light buyout category to cover landscaping. The Board members agreed to leave this item as proposed.

5. Utilities Expenditures

a. Electricity—General: *No change on this line item.*

b. Electricity—Street Lighting: *No change on this line item.*

- Mr. Berube indicated this line item increased but is not sure why. Dr. Kassel suggested it is for new communities coming online. Mr. Berube suggested reducing it to \$85,000 based on actual projections for fiscal year 2017, we can leave this line item as is.

c. Utility—Water and Sewer: *This line item was increased to \$130,000.*

- Mr. Berube suggested increasing this line item to \$130,000 from \$120,000. Mr. Farnsworth pointed out the \$120,000 is already an increase of \$15,000 from the fiscal year 2017 budget. Dr. Kassel indicated the projected actual for fiscal year 2017 is \$135,651, which is \$15,000 above what is proposed for the fiscal year 2018 budget amount. Part of it is due to the drought that lasted a solid five months. Another part of it is due to new communities coming online. Dr. Kassel is more comfortable with it at \$130,000 than at \$120,000.

d. Lease—Street Lights: *No change on this line item.*

- Mr. Berube indicated this has already been calculated and will drop to the \$123,000 shown in the proposed budget for fiscal year 2018.

e. Capital Outlay—Street Lights: *No change on this line item.*

- Mr. Moyer indicated historically, we have budgeted \$330,000 for street light buyouts. When you take all the revenues and expenditures, that line item increases \$34,000 to \$364,000. In my mind, that is how much the Board has to move around to the other line items. Dr. Kassel agreed, capital outlay for street light buyouts can remain at \$330,000 and move the balance to landscaping services.
- Mr. Berube indicated this is due to the discussion Mr. Farnsworth raised when the Board paid off more loans. When we get to this year, we will not have enough money to pay off a significant amount, so \$364,000 is probably sufficient and can be left alone for the time being. When you aggregate various contracts, we will be significantly under that amount or be significantly more than \$330,000. Dr. Kassel asked if \$330,000 will allow the Board to reach its goal, which is

dependent on how many are paid off and which ones are paid off. Mr. Farnsworth showed the open loans on the screen which are yet to be paid. Mr. Berube indicated taking \$236,000 and \$136,000 would be \$362,000 against a budget number of \$364,000. The bottom two are the most obvious ones to pay off; \$364,000 works better than \$330,000 because the Board committed to the residents we will pay these down.

- Dr. Kassel asked where the money would come from for additional landscaping. Mr. Berube suggested continuing through the budget discussion but to leave this item as proposed.
- Mr. Farnsworth asked where the proposed budget number of \$364,701 came from, because the Excel spreadsheet shows \$337,495. The last spreadsheet that was sent has these numbers. Which revision is right? Mr. Moyer responded that too many people are accessing information and sending it out. What is included in the agenda package is correct. What is on the Excel spreadsheet probably is not correct. Mr. Farnsworth pointed out the same spreadsheet was provided twice, and it was the same both times. Mr. Berube indicated the latest version was forwarded to us from Ms. Brenda Burgess, but the file is probably old. What is the date on the file? It is probably the first proposed budget. What we received says version 2 modified tentative budget. We went by the numbers in the agenda package, and the spreadsheet might be off. Mr. Moyer will provide an updated spreadsheet.

6. Operation and Maintenance Expenditures

- a. Contracts—Lake and Wetland: *No change on this line item.*
 - b. Communication—Telephone: *No change on this line item.*
 - c. Utility—Refuse Removal: *No change on this line item.*
 - d. Repair and Maintenance—Ponds: *This line item was increased to \$12,500.*
- Mr. Berube discussed this with Mr. van der Snel earlier in the day, noting that some changes have been made to how the ponds are maintained in order to cut back on some of the chemical costs. The District is maintaining additional ponds, and some ponds are aging. The additional ponds should not require many chemicals; the ponds that are aging may or may not depending on rainfall and various other things. Mr. Berube asked if the amount should be left at \$10,000 or increased slightly. The chemical cost is the big expense in this line item. Mr. van

der Snel explained the large initial chemical cost when staff started maintaining the ponds, going from liquid to granular. Mr. van der Snel suggested increasing this line item to \$12,000. Dr. Kassel pointed out the actual for fiscal year 2017 is projected to be \$12,617. Mr. Berube agreed the final actual cost may be \$12,000; however, the cost should decrease since the most expensive expense in this line item is the chemicals. Staff has contained some of the costs based on recent invoices. Dr. Kassel suggested increasing this line item to \$12,500.

e. Repair and Maintenance—Pools: *This line item was reduced to \$15,000.*

- Mr. Berube indicated the Swim Club pool will probably need resurfacing this winter. One of the walls has a small crack and a small hole through the last resurfacing. It is also fading due to the brushing. This resurfacing will probably not be easy because it was already done once, meaning they will need to scrape off more than they did last time. It will probably need to be re-tiled, which would be a good idea anyway since the tile on the top edge under the concrete edge is open. We will probably need to re-tile and resurface. Mr. Berube suggested this work will cost \$50,000, which will be funded through reserves, not from the general fund. Mr. Berube suggested reducing this line item to \$15,000 from \$20,000. Mr. van der Snel indicated we went from a fixed price on pool chemicals to a billable price, which staff does not have a good history how much that will be. In looking at the actuals for fiscal year 2017, we have spent \$9,800, and staff has projected to spend more than that for the last third of the fiscal year. Some cushion has probably been plugged into that line item figure. Mr. Berube does not think we will spend \$10,000 over the remainder of the fiscal year, so actuals for fiscal year 2017 might be \$14,000 or \$15,000, maybe more but probably close to \$15,000. Mr. van der Snel indicated the pools are in a good chemical balance, so not much chlorine has to be added. The work program is working, and the lease program for the ORP (oxidation-reduction potential) controllers is really paying off. Mr. van der Snel is comfortable with \$15,000.

f. Repair and Maintenance—Roads and Alleys: *This line item was reduced to \$10,000.*

- Mr. Berube indicated the Board budgets \$65,000 each year, which is rolled into fund balance. Mr. Berube suggested reducing this line item from \$65,000 to

- \$10,000, which is about what the District will spend this year since no alley refurbishments were done. This is the category where the \$55,000 would come from to cover landscaping services. Dr. Kassel asked Mr. Boyd if it is reasonable to have \$10,000 for roads and alleys for fiscal year 2018. Mr. Boyd responded that it will not hold up for the long-term reserve the Board is building; however, given the short-term budget challenge the Board may be facing for fiscal year 2018, making that adjustment for one year will not have a big impact. Mr. Boyd advised going back to budgeting \$65,000 in the following fiscal year budget. Dr. Kassel pointed out this line item is only for operations, not to fund a reserve for alleys. Mr. Berube confirmed that whatever is not spent rolls to the reserve. The reserve for alleys has \$165,000 because the last two years have rolled into that reserve since it is a designated item.
- Dr. Kassel explained if the budget amount is \$65,000 but the District only spends \$10,000, then the remaining \$55,000 rolls into the reserve for sidewalks and alleys, which is what has happened for the past two or three years. The point being, the reserve fund is for when the Board needs to spend a lot of money, and it will not be added to in the fiscal year 2018 budget. The Board will miss one year of increasing that reserve fund for this purpose. Mr. Berube indicated the alleys are not in bad shape except for some small patchwork projects. Mr. Farnsworth commented that some are showing a little age, to which Mr. Berube agreed, as well as the roads showing a little age. No one anticipates a huge cost in the upcoming 12 months for alleys that will be a major project expense. If something comes up, the reserve already has \$165,000 designated for sidewalks and alleys. Mr. Berube is trying to balance the budget without increasing assessments, hence the suggestion to reduce this line item.
 - Mr. Moyer explained Exhibit A behind the budget numbers, which is the allocation of fund balance. With the \$165,000 in reserve for sidewalks and alleys, the Board still has \$417,000 available that is not committed to anything. The Board could take the \$417,000 and allocate some of it to the \$165,000 and increase that reserve. Mr. Berube agreed, and added the Board can do that at the time it is needed for a major project on alleys. The alleys are not increasing in

number because the new neighborhoods do not have alleys. Everyone agreed to reduce this line item to \$10,000.

g. Repair and Maintenance—Sidewalks: *No change on this line item.*

- Mr. Berube pointed out the sidewalks are aging, but staff is still grinding them as needed. The grinding machine is a little expensive to operate; the maintenance is pretty good. It is a destructive machine; in doing 50 to 75 cuts, it is about \$500 to rebuild the cutting drill. Dr. Kassel asked about the cost to replace panels, since some panels will need replacement. Mr. van der Snel indicated it is about \$1,000 per panel, depending how many are done and how many at one time. Dr. Kassel thought \$5,000 is too low for sidewalk maintenance. Mr. van der Snel agreed due to panel replacements. Dr. Kassel pointed out some places will need panel replacements. Some have been ground and are getting too thin, so they will need to be replaced. Mr. Berube mentioned the \$417,000 fund balance that is available, and panel replacements can come from reserves.

h. Repair and Maintenance—Vehicles: *This line item was increased to \$15,000.*

- Mr. Berube indicated the District maintains five, four-wheel vehicles, including the pickup truck. The truck is new. The Land Master is now two years old. The Kawasaki mule is now six years old, almost seven, with 5,000 hours. The Bobcat is one year newer than that and has about 3,000+ hours. The golf cart requires very little. We will probably spend about \$8,000 this year on those vehicles. We never pay a labor charge for any repairs because Mr. Berube and field staff provide the labor. At some point, that will not be available due to time constraints. If the repair is obvious, staff can order some parts, depending what is going on, but nothing is being spent on labor or to transport the vehicles to a repair shop. If we did that, the cost would easily rise by 50% for the parts because of mark-ups, so the \$8,000 would increase to \$12,000. Labor would approach that same number. If someone else was fixing the vehicles, which is not the case currently, the budget needs to reflect enough money to maintain the vehicles.
- Mr. Farnsworth suggested adding \$10,000, and Mr. Berube indicated we probably do not need that much. This line item needs to be funded carefully, so \$10,000 is probably too much, but \$5,000 would be reasonable, to bring the total to \$15,000.

- Mr. Farnsworth pointed out the Excel spreadsheet that should match the budget numbers is incorrectly showing \$5,000 for the proposed fiscal year 2018 budget amount and should be \$10,000 to be consistent with the budget provided in the agenda package. This was the reason Mr. Farnsworth suggested adding \$10,000, to bring the total proposed budget line item to \$15,000.
 - i. Repair and Maintenance—Equipment, Boats: *No change on this line item.*
- Mr. Berube indicated the proposed budget amount for fiscal year 2018 is \$7,500 and questioned how the proposed actuals for fiscal year 2017 are shown to be \$12,861. Mr. van der Snel indicated the District purchased two motors, including \$2,700 for the rescue boat, which was probably coded to this line item. Mr. Berube indicated the Suntracker came out of the recreation fund. Mr. van der Snel indicated \$7,500 for fiscal year 2018 should be fine.
 - j. Repair and Maintenance—Parks and Facilities: *This line item was reduced to \$30,000.*
- Mr. Berube suggested this line item be reduced to \$30,000. This line item includes such things as basketball nets, toilet paper, and other items that do not fall in another category. Mr. Moyer read the narrative in the budget to be maintenance or repairs to the basketball courts and athletic fields and cleaning of basketball courts, dog parks, and all miscellaneous park areas. It also includes cleaning, daily maintenance, and restroom supplies. Dr. Kassel thought \$20,000 for facilities was a fairly big number and agreed the total line item should be reduced to \$30,000.
 - k. Miscellaneous Services: *No change on this line item.*
 - l. Miscellaneous—Access Cards and Equipment: *This line item name is changed to Miscellaneous—Access Cards and Security Enhancements in the amount of \$5,000.*
- Mr. Berube indicated this line item is never used because the purchase of access cards is coded to security enhancements, which overstates security enhancements to a certain degree. Dr. Kassel asked why the projected actual amount is shown to be \$2,500, and Mr. Berube responded it is projected at the budget number to provide excess monies. Mr. Farnsworth pointed out the actuals for fiscal year 2016 were \$1,426, with \$4,484 for security enhancements. Mr. Berube indicated

- the difference is how the invoice is coded. The purchase of the access cards and ink were coded to security enhancements instead of to this line item. Dr. Kassel indicated even in that case, the actuals for fiscal year 2016 indicate a total of \$5,800 for access cards and security enhancements.
- Mr. Berube reminded the Board that when first implementing security, it included door gates, locks, DVDs, DVR players, various cameras, and so forth. All that is now standard and is fixed. The costs are reducing and leveling out. This line item could be eliminated since it is not used. Mr. Farnsworth asked why the purchase of access cards is coded to security enhancements. The terminology does not fit. The purchase of access cards is coded to the wrong line. Mr. Berube understands the point, but it is all related to security. The only reason this line item shows zero dollars is because of the way the access card invoices are coded. Mr. Farnsworth pointed out that does not make it right. Mr. Berube indicated the invoices could be coded correctly going forward.
 - Dr. Kassel suggested having a single budget line item for Miscellaneous—Access Cards and Security Enhancements in an amount of \$5,000.
 - Mr. Farnsworth asked what was the intention behind the terminology for security enhancements. Dr. Kassel indicated it is for the gate locks. Mr. Berube added it was for the cameras and the gate on the dock. Mr. Farnsworth feels if this term is well defined, then keep two different line items for two different purposes. They are not the same thing. Dr. Kassel disagrees because the access cards are all about security. Mr. Berube pointed out the door gate does not work without an access card. Mr. van der Snel indicated the lightning strike at Buck Lake cost \$1,400 to repair, which has to be determined if it is an access card or a security enhancement. Dr. Kassel would like to combine the two line items to simplify them.
 - Mr. van der Snel requested a higher dollar amount since he is making 80 cards per month. The cost for some of the cards is realized in the revenue line item. The Board gave consensus on an amount of \$5,000 for the newly named category.
 - m. Miscellaneous—Contingency: *This line item was reduced to \$5,000.*

- Mr. Berube indicated the total amount spent this fiscal year might be \$5,000, which is a catch-all category for miscellaneous costs. Mr. Berube suggested reducing this item to \$5,000 from \$8,000, and Dr. Kassel agreed.
 - n. Miscellaneous—Security Enhancements: *This line item is deleted; see item l above.*
 - o. Operations Supplies—Fuel, Oil: *This line item is reduced to \$2,750.*
- Dr. Kassel summarized actuals for fiscal year 2016 were \$2,438, and fiscal year 2017 is anticipated to be \$2,600. Dr. Kassel recommended increasing this line item to \$2,750 from \$2,500.
 - p. Capital Outlay—Other: *No change on this line item.*
- Mr. Berube indicated this line item was used for the purchase of a boat motor at one point.
 - q. Capital Outlay—Vehicles: *This item was increased to \$12,000.*
- Mr. Berube indicated the vehicles are aging, as mentioned previously. In theory, things can be made to run forever. Does the Board want to continue spending money for repairs? How much does the Board want to spend repairing an aging vehicle? Mr. Berube suggested increasing this line item to \$12,000 from zero, considering the District might need to purchase another vehicle to replace one. The oldest mule is 10 years old. The Bobcat is 11 years old. The Land Master is 14 or 15 years old. Dr. Kassel mentioned her golf cart is from 2006, but Mr. Berube pointed out the field staff uses these vehicles and the golf cart differently, even though the terrain might be the same; further, Dr. Kassel and her husband own their golf cart and take reasonably good care of it. These vehicles have had multiple people cycle through them. No one is suggesting one will fail, just presenting the age of the vehicles. A new mule is about \$10,000 to \$12,000. Each of the vehicles is different. The Land Master was inexpensive, and it works fine. The best vehicle appears to be the Kawasaki mule. It was the most cost efficient and requires the least handiwork.
- Mr. Farnsworth provided a net change, going by the Excel spreadsheet that was emailed to the Board, the net change is a positive \$45,000, exclusive of any change to this line item. Mr. Moyer confirmed the final budget would not require increasing non-ad valorem assessments. To the degree it is needed, some of the

unallocated fund balance can be applied to this line item. Mr. Berube suggested one does not necessarily have to be purchased even if money has been budgeted for it.

Discussion of Net Budget Changes:

- Mr. Berube indicated the net result with all the changes to each line is probably about \$10,000 over, which is workable.

7. Other Financing Sources

- a. Interfund—Transfer In: *No change on this line item.*
- b. Contribution To (Use Of) Fund Balance: *No change on this line item.*

8. Reserves

- a. Operating Reserve—First Quarter Operating Capital: *No change on this line item.*
- b. Reserves—Insurance: *No change on this line item.*
- c. Reserves—Renewal and Replacement: *No change on this line item.*
- d. Reserves—Sidewalks and Alleys: *No change on this line item.*

9. Debt Service Budgets

- Mr. Berube commented that we really have no say in these budgets since they are fixed.

10. Assessments

- Mr. Moyer indicated the proposed budget for fiscal year 2018 does not anticipate increasing the non-ad valorem assessments.

11. Conclusion

12. Capital Fund

B. Photo ID Access Card Issuance Rules

Mr. van der Snel stated as I am making access cards, some residents have four or five people at the same address with different last names. They could be from a divorced family or kids from different fathers; however, I do not know that. It could also be someone who lives in St. Cloud but is friends with a Harmony resident. I cannot check to see if that person actually lives in Harmony. I have a strong feeling that is happening now. Some homes have seven cards, and I do not know if all seven people live in the same house.

Mr. Berube asked are these adults?

Mr. van der Snel stated yes.

Mr. Farnsworth asked how are they instituting that?

Mr. van der Snel stated they are being listed on the access card registration form.

Mr. Farnsworth stated on the registration form, not only do you have to identify yourself but you have to prove, through a lease or HUD, that you actually live at this address.

Mr. van der Snel stated the people who are listed on the lease do have proof they actually live there, so they provide an OUC bill or a water bill or a driver license. However, they will list four other members on the registration form that have a different last name. One may be 15 years old and another 16 years old with one being 23 years old, all three with different last names. Those additional people do not have to be identified right now to get an access card, and they can live anywhere.

Dr. Kassel stated they have to show a driver license or identification card as proof of renter status, which means proof of residency within the District to qualify them for an access card. They should provide a copy of a driver license or an identification card for all residents over 16 years old at that address.

Mr. Berube stated the address requirement is not part of the rules at this point, which is the weak spot.

Mr. Farnsworth stated I will fight against this.

Mr. Berube stated the rules do not say the driver license needs to have a Harmony address, and this issue has come up.

Dr. Kassel stated that is if you are a renter but not if you are an owner.

Mr. Berube stated no. Proof of personal identity for either an owner or a renter shall require identification in a verifiable form, such as but not limited to, a passport, driver license, or identification card which contains the full name of the individual and a full-face photograph. It says nothing about the address.

Dr. Kassel stated we understand because that is only proof of personal identity. Then we have proof of ownership within the District or proof of renting within the District. That is a distinction. First, they prove who they are, and then they prove they live here or that they own here.

Mr. Berube stated this will be tough, and I have been thinking about it a lot. Mr. van der Snel wants to make sure that everyone who is requesting a card actually lives here, so each of them would have to give you identification and proof of address, such as a utility

bill with their name on it. That is not what this says. It just says the name of the renter. So all you need is one person to be the renter, and everyone else who says they live in that house can say they do not have their name on a utility bill. The next record is a current phone bill with the name of the renter denoting proof of address in Harmony, and that is the same issue. If the person asking for it is not the renter, then they do not have to give it to you. The final record is other suitable proof of renter status. All we are asking for is the owner or the renter. If other adults live in that house, all they have to do is ask for the card.

Dr. Kassel asked do the rules have Section 3.1.5.4?

Mr. Berube stated no.

Dr. Kassel stated perhaps we need something for any additional cards issued to a household, that proof of residence must be provided. It can include a driver license, identification card, proof of school enrollment, or school identification.

Mr. Farnsworth stated you could even get a sworn affidavit.

Mr. Berube stated it does not have to go that far. We do not need another section. It can go under Section 3.1.5.3(A), which can be expanded to read “Current utility bill with name of Renter or Requestor...” for whomever is requesting the card.

Dr. Kassel stated no, that will not cover all the other people.

Mr. Berube stated yes, it does. All the other people would be the requestor: whoever wants an access card. Section 3.1.5.3(B) can likewise be expanded to read “Current phone bill of Renter or Requestor denoting proof of address...”

Dr. Kassel stated no, because the requestor is the person who is submitting the application. We need something for additional cardholders. The additional cardholders are the issue.

Mr. Berube stated no, that is not how it reads.

Mr. Farnsworth stated for general discussion, what Mr. van der Snel is dealing with is a renter or an owner who has identified themselves properly for a card. Then someone else comes along and says they also live here, is what Mr. van der Snel is saying.

Dr. Kassel stated no, what happens is, someone wants a card for themselves and has proven they are the renter, but they also want a card for their brother-in-law or sister-in-law or cousin or aunt.

Mr. Berube stated that is correct.

Mr. Farnsworth stated that is what I am trying to run through. It does not matter if they are related or not. One family has been well identified, and then someone else comes along and says they also live at that address. What you need is a way to have a legally signed affidavit from the person who already has the access card and has proven he lives there to attest this person also lives at that address.

Dr. Kassel stated that is not going to work. How are you going to enforce that? It is unenforceable. Why can we not add Section 3.1.2.1 that says for each additional card issued to a household beyond the initial card, proof of residency is required?

Mr. Berube asked what is proof of residence?

Dr. Kassel stated driver license, identification card, proof of school enrollment, or government-issued identification proving residency within the District.

Mr. Berube stated that would mean we go back to requiring a driver license with a Harmony address on it.

Dr. Kassel stated no, they could have government-issued identification or a school enrollment form.

Mr. Berube stated whatever they use will need to have a Harmony address.

Dr. Kassel stated yes.

Mr. Berube stated we had this discussion before, and we said we were not going to do that because two people in the back of the room said they will never have a Harmony address on their license. So we removed that requirement.

Dr. Kassel stated that person showed proof of rentership, but their children were not required to show proof of school enrollment. Even if they are not enrolled in a Harmony school, they will still have an address shown as Harmony.

Mr. van der Snel stated I am fine with that. Military members should be excluded. If someone was deployed to Iraq and comes back, is 22 years old and lives with someone in Harmony, they should not need to show proof of residency.

Dr. Kassel stated we do not have to state that but can do it by exception.

Mr. Berube stated if we require a change in the terms, we can require proof of residency in any of these forms from anyone who wants an access card. Right now, it just says renter. Anyone who wants a card has to provide proof.

Dr. Kassel stated I think we are better off having a less-confusing Section 3.1.2.1 that says any additional cards issued beyond the initial card must show proof of residency within the District, listing the kinds of identification that can be supplied.

Mr. van der Snel stated Ms. Rosemary Tschinkel and I will enforce it, so people will know when they apply for an access card. We just need backup that those are the rules.

Mr. Berube stated we can always have a public hearing on the rules.

Mr. Qualls asked was this advertised as a rulemaking workshop?

Mr. Berube stated no.

Dr. Kassel stated it was advertised as a workshop.

Mr. Qualls stated as I understand the concern, resident owners are covered if they have additional people in the house. The concern is only for resident renters.

Dr. Kassel stated actually, it applies to owners, too, so it should not be under Section 3.1.2. It should be Section 3.1(A) or something, or part of Section 3.1 that all residents must show proof of residency.

Mr. Qualls stated Section 3.1.1 says “Resident Owners in Harmony shall be entitled to one photo ID Access Card per resident...”

Mr. Berube stated that tells you they have to prove residency.

Dr. Kassel stated perhaps we add to Section 3.1 that proof of residency is required in all circumstances.

Mr. Qualls asked is that not already required?

Mr. Berube stated yes, Section 3.1.1.

Dr. Kassel stated it just says “per resident” but it does not say how residency is established.

Mr. Qualls stated if the rules do not say how residency is established, then this District has the ability to interpret how residency is established. You do not have to lay out every single eventuality in your rules. You can leave room for discretion of the District manager. It clearly says to me that you have to be a resident renter. I suggest you leave the discretion to the manager to decide how to determine residency instead of going through another workshop to change a rule.

Mr. Berube stated Section 3.1.1 says one photo ID access card per resident. It is up to the person requesting a card to prove they are a resident as an owner.

Mr. Qualls stated it applies whether an owner or a renter. Both require proof of residency.

Mr. Berube stated they are different levels. Renters shall pay \$10 per person for an access card, renewable upon the start of each successive lease period. Then the proof and identification come in later as to how you establish residency.

Mr. Qualls stated no, that is how you establish renter status.

Dr. Kassel stated that is correct, not for residency.

Mr. Qualls stated you must be a resident, whether you are renting or owning. If you are a renter, you must establish that you are a renter.

Mr. Berube stated proof of renter status is a signed memo from the owner, a copy of the lease, and a utility bill.

Dr. Kassel stated all the other people requesting access cards are not renters; they are just residents.

Mr. Berube stated if they cannot meet the standards, then they do not get a card.

Dr. Kassel stated Section 3.1.1 addresses owners. Sections 3.1.2 and 3.1.3 address renters. Then we have a proof of renter status. For all those other people in the house who are not the renter on the lease and are the issue, how do we assure they are actually residents?

Mr. Qualls stated I can research that to give you options, or you can simply say now, which I believe is a fair and correct interpretation of the rules, they must have resident status. Then leave it up to the manager to determine how to establish that.

Dr. Kassel stated it really says that for resident owners. Section 3.1.1 is for resident owners, but it does not have the same verbiage for renters.

Mr. Qualls stated the rules include a provision for resident renters. You have two categories: resident owners, and resident renters. In either case, they must be a resident. There is a requirement that if you are going to run for office, you must establish residency within your district. There is a load of case law on how you establish residency. It is a little vague, not clear cut. The common understanding is where you stay most of the time; that is residency. If you require residency, and that is what residency is, then you do not necessarily have to expressly state it in the rules. You can do that, or you can just direct the manager how to interpret the rules you already have.

Dr. Kassel asked if we said the rules indicate cardholders must be a resident so they must prove to us they are a resident, and Mr. van der Snel and Ms. Tschinkel establish what that looks like, will that solve the problem?

Mr. van der Snel stated yes, if they can prove they are a resident and actually live there with any form of proof. It can be a driver license, school identification, or other.

Mr. Farnsworth stated one possible thing is voter identification, which specifies where you are a resident.

Mr. Bokunic stated not everyone may be registered to vote.

Dr. Kassel stated we are not going to enumerate what those are. We are going to leave it as is and let Mr. van der Snel and Ms. Tschinkel deal with how people prove they are residents.

Mr. Berube stated Section 3.1.5.3(B) is a current phone bill. Every adult in the world has a cell phone, and they will have a bill for that cell phone, which will come to their address. That is one means of identification that we have already covered. Section 3.1.5.3(C) covers all the rest: other suitable proof of renter status.

Dr. Kassel stated that is proof of renter status, not proof of residence.

Mr. Berube stated I understand, but once you prove you are a renter, then you have proven you are a resident. It has to have the address.

Dr. Kassel stated we are talking about all the other people that the person says live in the house.

Mr. Berube stated yes, the people who live in the house are going to get a cell phone bill, and it will come to that house.

Dr. Kassel stated for Mr. van der Snel's and Ms. Tschinkel's illumination, perhaps phone bills could be proof of resident status.

Mr. Berube stated that is correct. Mr. van der Snel is concerned with turning people down for a card and having them get aggravated and come here to yell at all of us to say he will not give them a card. We filled in a lot of gray areas with discretionary authority for the manager, and Mr. van der Snel is looking for some discretionary authority as the person who prints the cards.

Dr. Kassel stated we are discussing giving him that authority.

Mr. Berube stated yes, without rewriting the rules as suggested by the attorney.

Dr. Kassel asked we do not need to make any approvals?

Mr. Moyer stated that is correct.

Mr. Qualls stated the key is to be consistent. I can provide some information on this since there is a lot of *jurisprudence* on this issue. It comes up a lot. I can provide information in the Statute that identifies proof of residency. The intent has always been for the people swimming in your pools who call Harmony “home.” That is exactly what residency is. As long as you enforce that equally across the board and document that you are enforcing it, I believe that is what your rules require. It is a fair interpretation. Both ownership and rentership require residency status. I will provide more information if you want to enumerate those things, but your rules require it whether you further enumerate it or not. My advice is, you are not required to change your rules in order to enforce residency status because the rules already require residency status.

Mr. Berube stated Mr. van der Snel has been given the discretion to determine residency status. Are you comfortable with the discussion?

Mr. van der Snel stated yes. I just need to align with Ms. Tschinkel and Mr. Moyer. When people ask for an access card, Ms. Tschinkel usually gives them a list of what they need to provide. Added to the list should be that everyone who lives in the house needs to prove they are a resident. That is really the only thing that is wrong. They will send us the information, but we need to be able to request it. I also need to have the Board back me up, that you discussed this and it is what we are going to do.

Mr. Berube stated as people figure out the weaknesses in the system, it will be addressed. The reason this comes up is because the pool is getting very crowded. This week, Mr. van der Snel made 21 cards. Last week, he made 80 cards. This is becoming a big number. The pools will be really crowded, and we need to make sure we limit the number of people. This summer will be a mess. I was at the pool today, and I counted about 45 people on a Thursday afternoon.

Dr. Kassel stated this is the week before a holiday.

Mr. Berube stated it is this way every day. I am at the pool most days. If I am home, I will go to the pool most days at some point, and it is surprisingly crowded on week days.

Mr. Bokunic stated it will get busier with more houses being sold.

Mr. Qualls stated I will send to Mr. van der Snel the Statute that lists requirements for permanent residency.

FIFTH ORDER OF BUSINESS

Supervisors' Requests and Comments

There being none, the next order of business followed.

SIXTH ORDER OF BUSINESS

Adjournment

The next meeting is scheduled for Thursday, June 29, 2017, at 6:00 p.m.

On MOTION by Dr. Kassel, seconded by Mr. Berube, with all in favor, the workshop was adjourned at 5:20 p.m.

Gary L. Moyer, Secretary

Steve Berube, Chairman

MINUTES OF MEETING

HARMONY COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Harmony Community Development District was held Thursday, June 29, 2017, at 6:00 p.m. at Harmony Golf Preserve Clubhouse, 7251 Five Oaks Drive, Harmony, Florida.

Present and constituting a quorum were:

Steve Berube	Chairman
Bill Bokunic	Assistant Secretary
David Farnsworth	Assistant Secretary
Dr. Kerul Kassel	Assistant Secretary

Also present were:

Gary Moyer	Manager: Moyer Management Group
Tim Qualls	Attorney: Young Qualls, P.A.
Steve Boyd	Engineer: Boyd Civil Engineering
Rick Mansfield	Davey Commercial Grounds
Ashley Roberts	Davey Commercial Grounds
Gerhard van der Snel	Harmony District Staff
Chuck Walter	Severn Trent Services
Residents and Members of the Public	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Berube called the meeting to order at 6:00 p.m.

Mr. Berube called the roll and stated a quorum was present for the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next order of business followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the May 25, 2017, Meeting

Mr. Berube reviewed the minutes and requested any additions, corrections, notations, or deletions.

Dr. Kassel and Mr. Farnsworth provided minor corrections to the minutes via email.

On MOTION by Dr. Kassel, seconded by Mr. Farnsworth, with all in favor, unanimous approval was given to the minutes of the May 25, 2017, meeting, as amended.

FOURTH ORDER OF BUSINESS

Subcontractor Reports

A. Landscaping: Davey Tree

i. Monthly Highlight Report

The monthly highlight report is contained in the agenda package and available for public review in the District Office during normal business hours or on the website.

ii. Annuals

Mr. Berube stated we discussed the annuals today. As Board members have noticed, the annuals planted at the roundabouts are some of the nicest we have ever had. Some are getting a little ratty in the front, but the bigger ones in the back look good. Some of them will be removed, but some will stay because they are perennials, the salvia. We have 1,600 other annuals that are scheduled to arrive next week.

Ms. Roberts stated the week of July 10.

Mr. Berube stated it seems a shame to pull out all the annuals that will easily make the next cycle. Ms. Roberts and I had a conversation today that I want to relay to the Board.

Ms. Roberts stated I was going to replace all the begonias at the entrances, so the entrances will be redone as well as the square. We will pull out various annuals within the roundabouts that did not survive. We might redesign them a little in the front. Whatever is left over, we will locate them in beds. I was thinking, more or less, of Lakeshore Park since it is a high-traffic area. We could maybe make a small annual bed for what is left from the 1,600 that we will not use.

Mr. Berube stated we are going to save the annuals that still look good, which makes sense. Only so many can be installed in one place, so Ms. Roberts is going to find new areas for the remaining annuals.

Dr. Kassel stated she will not replace everything since she is talking about retaining the annuals that still look good.

Ms. Roberts stated yes, in the roundabouts. We will replace everything at the entrances.

Mr. Berube stated they are just letting us know, if anyone has an idea where they might want annuals. I think the area around the splash pad might work since it has a lot of brown areas. We have a number of plain, brown mulched areas.

Dr. Kassel stated right around the splash pad is a “bull doze” zone. I do not know if you are talking about right around the splash pad or somewhere near it.

Ms. Roberts stated somewhere within Lakeshore Park. There are a lot of bare areas in front of the restrooms and other areas.

Dr. Kassel stated that is fine. I would suggest avoiding areas that are likely to get walked over by people.

iii. Turf

Mr. Berube stated I saw a note that a truckload of St. Augustine is to be replaced.

Ms. Roberts stated yes.

Mr. Berube stated we are going to wait until it is able to be mowed. Can it be mowed now?

Ms. Roberts stated no, it is still too wet.

Mr. Berube stated one of the questions that will come up is where it will be installed when it arrives. I think it is pretty obvious, driving up and down Cat Brier and some of the small pocket parks, some areas need to be replaced. It is discretionary. Ms. Roberts does a good job of picking out the bad areas and trimming things up. It is 8,000 square feet of sod. We are giving her wide discretion because she has done well so far. Regarding the Bermuda at Lakeshore Park and Blazing Star Park, I agree that it is green, but that is about all it is. I did not measure the square footage, but it is probably less than 50% Bermuda, which is what is supposed to be there, and the rest is a mix of various kinds of grasses. I know we have received comments about this, such as it is dormant, it will be sprayed, it has weeds, or we have not gotten any rain. Now we have had rain and it has all been sprayed, but both areas still look pretty bad.

Ms. Roberts stated we also did a second application that I mentioned to the Board. I took Mr. Mansfield to those areas, as well Mr. Mark Svozil. They can speak more on those areas. I did what I was instructed to do, which was apply a second application and was done.

Mr. Berube asked in your opinion, not speaking for your company, does it look like something Davey should be proud of?

Ms. Roberts stated no.

Mr. Berube stated Mr. Farnsworth had some concerns about these two areas and took some pictures. The reality is, both fields are largely green, but they are green because of many other things besides Bermuda growing on the surfaces. They look rather bad. Mr. Svozil said he did not want to replace them. We have been waiting for the dormancy to go by and the rain to start as well as spray for weeds. These two fields look terrible. What should we do?

Mr. Mansfield stated I will walk it with Bill, and I will also bring in Dr. Ahmed Ali to walk it the early part of this coming week. I will send an email with what they say. If it cannot be done, I will deal with it there.

iv. Soil Samples

Mr. Berube stated I received an email late today from Mr. Mansfield regarding soil samples at the dog park. Two other areas were included. Is that another sampling?

Ms. Roberts stated that is another location, not Harmony.

Mr. Berube stated we are talking about just the dog park soil samples, which is the area out front, basically the curve around where the driftwood is. They recommend we spray it with lime or phosphorus.

Ms. Roberts stated I do not remember the exact treatment, but a treatment was suggested with regular aeration because it has a high pH.

Mr. Berube asked can you handle both those things in your timeframe? I know you are busy trying to stay ahead of everything that is growing and the rest of what is going on. Would that treatment be done by Signature Sod?

Ms. Roberts stated yes. It is just a matter of scheduling it with Signature Sod.

Mr. Berube asked will they also do the aeration?

Ms. Roberts stated yes.

Mr. Berube asked how much will it cost, \$200?

Ms. Roberts stated I would have to call him for a price, which I can forward to Mr. Berube by email.

Mr. Berube stated for the benefit of those who are not aware, an area in front of the dog park along Cat Brier at the southeast corner has been replaced three times in the past five years. The result is not due to water or mowing or anything else. Since the sod kept dying, someone decided it needed a soil sample. The results were that it needs some chemical application and some aeration, which should be a small amount of money.

Dr. Kassel stated that is fine; it is included in the budget anyway.

v. Trees

Ms. Roberts stated I received an email about the two trees that needed to be sprayed. I called about the schedule, and he will get back with me. If I schedule the other work, that should be enough to bring him here faster.

Mr. Berube stated these are two trees on Cupseed.

vi. Contract Term

Mr. Farnsworth asked will you be with us through July 31?

Ms. Roberts stated yes.

Mr. Berube stated we have several things to sort through, but that is the target. Did you get a sense from the proposers to the RFP that they would be ready to start on August 1? Or did we not ask them that question yet?

Mr. Moyer stated August 1 was the start date in the RFP.

Mr. Berube stated some of them could not count 14 months, and some could not add columns of numbers. Do they know August 1 is a good target date?

Mr. Moyer stated we will ask.

Mr. Mansfield stated as you look to bring in a new contractor, we have been putting a lot of applications on the trees in the square. We continuously have our tree crews come out to take care of them and to apply Arbor Green. I want to be sure you know that, since that activity has been what has kept them alive. Those are beautiful trees. You can always put sod down, but putting in a tree like that is different.

Mr. Berube stated we will keep track of that with the new contractor. I am concerned with the amount of work that has to be done on the property, and Ms. Roberts is working hard. We realize you are limited on staff, but we are asking for the effort.

Mr. Mansfield stated the staff is fine, but this week, she has had some major issues with equipment. We have new equipment but still have major issues. I will try to get something from another project so she can finish up.

Dr. Kassel stated for the benefit of residents, we solicited proposals for a new landscape contractor soon after we negotiated the contract with Davey. For the record, Davey might want to say something as to why you terminated the contract.

Mr. Mansfield stated there were a lot of issues with communication and a lot of items where we had to put a lot of money into the property. Ultimately, everything together, not one thing, led to the decision not to continue the contract. We appreciate the opportunity, but it is not in Davey's best interest to continue.

FIFTH ORDER OF BUSINESS

Developer's Report

There being no report, the next order of business followed.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Engineer

i. Access to the Rear of 7404 Indiagrass Road

Mr. Boyd stated I reviewed this request, and we have no objections to granting the access request.

Mr. Moyer stated Mr. Don Whyte came to the Board to install a pool. When they surveyed after the pool was installed, it is now encroaching six inches onto District property. The request is to permit the pool to encroach in our easement by six inches.

Mr. Farnsworth asked they installed the pool over the boundary?

Mr. Moyer stated yes.

Mr. Farnsworth stated they could not read the surveyor's plan.

Mr. Berube stated it seems we have an engineering issue and perhaps a legal issue.

Mr. Qualls stated I reviewed the documents. Legally, this is something the District may do and is lawful. My recommendation to the manager was to work with the engineer and ask if this encroachment would interfere at all with the District's ability to maintain the infrastructure.

Mr. Boyd stated it does not. The purpose of that tract – not an easement – is to provide District-owned property between the back of the lots and the golf course. It can be used by the District to access the wetlands to the east, but in my opinion, there is no engineering or physical problem this presents to the District. I do not know if it requires an easement to be granted to the home owner. But other than that, I do not see any engineering problems.

Dr. Kassel asked how was this brought to your attention?

Mr. Moyer stated Mr. Whyte requested it, and somehow in the processing, the information did not make it into the agenda package.

Dr. Kassel asked Mr. Whyte requested an easement?

Mr. Moyer stated yes.

Mr. Farnsworth stated the original request was September 2016. Has he requested something new?

Mr. Berube stated this is different. He requested access through our tract in 2016 to come in from Cat Brier to build the pool. Now the work is complete, and they found out the pool extends six inches into the District's tract.

Mr. Boyd stated if the owner has prepared a sketch and description, we can use that as the basis of an easement.

Mr. Berube stated we are talking about an easement, but realistically, we would be giving away property we cannot use anyway.

Mr. Qualls stated if the District owns this tract, then you would give him an easement on top of your land, but the underlying ownership would not change.

Mr. Berube stated it is unusable for District purposes because it now has a pool there.

Mr. Moyer stated that is correct.

Mr. Berube stated in effect, we are giving him that land.

Dr. Kassel asked can we require him to pay any legal fees associated with preparation of the easement?

Mr. Moyer stated yes.

Mr. Qualls stated I think that is what the engineer recommended.

Mr. Berube asked should he also pay a price for the land, as well? If we set a precedent of giving him six inches of land times 50 feet, he receives some benefit of that at no cost. What will stop the owners on either side of him or any of the other landowners from taking six inches of District property for free and saying we gave it to one resident who made a mistake? We might have a couple fences that are encroaching in neighborhood F that we will bring up at some point. It is the same principle: someone made a mistake, so someone needs to pay.

Mr. Moyer stated that is the direction we are seeking from the Board. We can certainly determine a value.

Mr. Berube stated I do not think we have ever had this issue before. I am not saying it is a large amount of money.

Mr. Farnsworth stated yes, two houses down had a fence problem, and we forced that issue.

Dr. Kassel stated we forced them to move it at their cost.

Mr. Berube stated yes, their choice was to move it or pay something. This is different; this is a pool, which is not easily moved. And it will be there forever.

Mr. Farnsworth stated if it is part of the concrete pad, it can potentially be sliced. I do not know what portion of the pool it is.

Mr. Bokunic stated in 20 years, it will be theirs.

Dr. Kassel stated no, if we grant them an easement, they do not own the property in 20 years.

Mr. Boyd stated it is still a problem for him personally when he goes to sell the house.

Dr. Kassel stated yes. I suggest we make him pay for any fees for our engineer and attorney as well as any associated fees with granting him an easement, which may amount to several thousand dollars.

Mr. Berube stated when he tries to sell the house, now there is an easement tied to the deed of that house, which could be a problem for him in the future. It would be better to buy the land. Then he would have clear title. We do not care much about easements on our property. We have hundreds of them, and we are never going to sell the land. At some point, he will sell the house.

Dr. Kassel asked what is involved in changing ownership?

Mr. Boyd stated it would have to go to the County to change the tract boundary. In a case like this, I am not sure how the County would respond. In a complicated case, you would have to replat the property, but I do not think this requires a replat. A new sketch and description of the lot the house is on and the CDD tract would probably be required by the County.

Mr. Qualls stated legally, you need to have it in writing.

Mr. Berube stated the good news is, he told us about it for whatever reason. He has been forthright. I suggest staff look into this further. Nothing will change before next month.

Mr. Boyd stated I need to look at it in person, but I think this is six inches of his pool deck. I do not know if it is screened in or not.

Mr. Berube stated it probably is. The picture looks like it is screened.

Mr. Boyd stated if it is screened, that is a problem. I do not think the picture is current. I believe it is the third house.

Dr. Kassel stated in the other picture, a pool has been drawn in.

Mr. Farnsworth stated the picture on the screen is from the September 2016 approval, which was sketched to show where access was needed where the pool was going to go.

Mr. Berube stated staff will look into the best way to handle this. We have never dealt with this before.

Mr. Qualls stated we will bring back the options, and the Board can make a policy decision.

Mr. Berube stated Mr. Whyte is going to pay all these costs. He may not have done it so he must have a contractor that is liable for this.

Mr. Farnsworth stated the contractor messed up badly.

B. Attorney

i. Approval of Butterfly Drive Sidewalk/Park Project Agreement

Mr. Qualls stated I provided the hand-written comments from Florida Site & Seed to the agreement. The substantive thing the contractor wanted to change was the liquidated damages provision. The District's proposed contract to the contractor had a provision for 10% liquidated damages. They claimed it was unreasonable. We would not have advised putting it in the contract if it was not substantiated by law, and there is case law that says 10% or less is reasonable. However, it is more industry standard based on the cases we reviewed to have a daily rate, which is what the contractor proposed. The clean version shows how we changed the liquidated damages provision. We made two basic changes. One, they said it should not count against them when there is severe rainfall and they are trying to lay concrete. Two, they asked for a daily rate. We asked what daily rate they proposed, and they suggested \$100. The only other change was technical, to include the remaining notes from the proposal into the contract, which we did.

Dr. Kassel stated also the number of days. It was 75 or 78 that went to 90 days.

Mr. Qualls stated yes.

Mr. Berube stated as we discussed a couple years ago, the reason we included liquidated damages and a definite end date was because of anticipated slow work. It was more to put them on notice that you cannot take three years to do this project. I am fine changing the number of days to 90. When you get into weather delays, they will always have an argument. If it starts raining at 4:30 p.m., they will say they cannot work that day. I am fine with the changes made by legal counsel. I imagine that if Mr. Qualls put the language in the agreement, he approves of the changes.

Mr. Qualls stated it is reasonable.

On MOTION by Dr. Kassel, seconded by Mr. Berube, with all in favor, unanimous approval was given to the agreement with Florida Site & Seed for concrete services, as presented.

Dr. Kassel stated I think we already approved this anyway.

Mr. Qualls stated you are approving the final version with tweaks to liquidated damages.

Mr. Berube stated yes, it was approval pending the final contract.

ii. OUC Buyout

Mr. Qualls stated we reached out to OUC for buyout of Drake and Town Center street light contracts. I asked them to provide the proposed contracts, which we have done. The ball is now in OUC's court. We put August 1, but it will probably be September 1.

Mr. Farnsworth asked will the three laid out for this year be paid out in the June/July timeframe?

Mr. Qualls stated we said the last payment would be July 31.

Mr. Farnsworth asked rather than July 1?

Mr. Qualls stated we actually said August 1 is the last payment. It is all guesswork since it is up to OUC now. He has to take it and run it through their legal department, even though we submitted the same document with the same information.

Mr. Farnsworth asked is this all three, or just the last two?

Mr. Qualls stated the last two the Board approved. The other was done already, and payment has been received. We confirmed that as well.

Mr. Berube stated it has to go to the building department to make sure they approve it. Then they have to take it off and get a new monthly number approved. It includes a lot of paperwork.

C. Field Manager

i. Facilities Maintenance (*Parks, Pools, Boats, etc.*)

The monthly facilities maintenance report is contained in the agenda package and is available for public review in the District Office during normal business hours or on the website.

Dr. Kassel stated the report said you trimmed trees in the inside corridor and removed suckers on sycamore trees. Why is our field services staff doing that work?

Mr. van der Snel stated I spent a couple hours to remove low-hanging branches that were hanging over the sidewalks that prevented anyone from walking under or you would hit your head.

Dr. Kassel asked is that the obligation of our landscape contractor?

Mr. Berube stated no, not for the interior streets.

Mr. van der Snel stated it is up to the home owner. I trimmed some trees on Bracken Fern.

Dr. Kassel stated this would normally come under a tree-trimming contract and will have to be separate in the future.

Mr. Berube stated yes.

Mr. van der Snel stated this was an emergency trimming.

Mr. Berube stated the interior streets, or inside corridors, are not done under Davey's regular maintenance contract. Mr. van der Snel bought poles so when people complain the branches are too low, our staff can trim them.

Dr. Kassel stated this question pertains to the invoice summary for a pet waste can at \$120. What was that?

Mr. van der Snel stated it is a bin for the doggie pot stations. One was bad and rusted through, so we replaced it. They are expensive.

Dr. Kassel stated the whole thing is really expensive. That makes up most of it with a pole, the bin, and a dispenser.

Mr. van der Snel stated the whole thing costs \$230.

Mr. Farnsworth asked what fence are you painting?

Mr. van der Snel stated at the Swim Club pool on the right side where you come. The paint is coming off underneath the aluminum fence. It is an ongoing project that Mr. Shawn Wooldridge is doing.

Dr. Kassel stated the last time I went kayaking was about a month ago. A number of the kayaks looked like they needed refurbishment. I said something to Mr. Mike Scarborough at the time, but I do not know if he mentioned it to Mr. van der Snel. For example, the elastic or nylon straps and seats looked like they needed a little attention.

Mr. van der Snel stated I will take care of it.

ii. Facilities Usage (*Boats and Others*)

The monthly facilities usage report is contained in the agenda package and is available for public review in the District Office during normal business hours or on the website.

Mr. Farnsworth asked what happened with the record on May 17 that shows a blank name for a boat reservation?

Mr. van der Snel stated sometimes when a resident wants to take out a boat that afternoon and I am in my office and know they have a deposit on file, I put in "null." That is how the system shows it, as a blank line for the name.

Mr. Farnsworth stated two other entries show the number of passengers is a very large negative number.

Mr. van der Snel stated I do not know how that happens.

Dr. Kassel stated it could be something with the programming.

Mr. van der Snel stated one was a cancelation.

Mr. Berube stated Mr. van der Snel mentioned today that he is having certain problems with his laptop, so we need to play on buying a new one.

Dr. Kassel stated that is from the application, not the laptop.

iii. Facebook Report

The monthly Facebook activities report is contained in the agenda package and is available for public review in the District Office during normal business hours or on the website.

iv. Pond Report

The pond report is contained in the agenda package and is available for public review in the District Office during normal business hours or on the website.

Mr. Farnsworth asked why are three ponds rated so bad?

Mr. Berube stated algae.

Dr. Kassel stated but only one of them has had treatment.

Mr. Farnsworth stated that is correct. I looked at the pictures that were posted for those three ponds, but they do not look that bad. Why are they rated that bad?

Mr. van der Snel stated it is the difference between the pond report and the pictures. When the pond report is prepared, this is what he sees at that point. The pond report has a window of three weeks. The pond can look bad one week, so we treat it, and then in two weeks it looks better. When he puts it in as a three, he is going to treat it.

Mr. Farnsworth stated only one of the three ponds has been treated. The other two are labeled L3, but they are not treated. It is inconsistent. It looks like you may have been over critical about the condition of the pond, which is the impression I got from this report.

Mr. van der Snel stated it is Mr. Scarborough's opinion on what he sees at that time.

Dr. Kassel stated note that the pictures are taken from a distance. The closer up you get, you may see something very different.

Mr. Bokunic asked why can the pictures not be more in line with the report and be closer?

Mr. van der Snel stated pictures are taken quarterly. It takes a day to take pictures because we have 47 ponds. Then he has to archive them and put them in Drop Box, so it is time-consuming.

Mr. Berube stated the idea of the pictures is to look at them over time to see how a pond changes and see what is growing. The algae disappear quickly when the pond levels rise because of rain.

Dr. Kassel stated I agree with Mr. Farnsworth that it is confusing why all three were labeled L3 but only one appears to have been treated.

Mr. van der Snel stated I will have to ask Mr. Scarborough to address that.

Dr. Kassel stated yes, communicate with him so perhaps the report can seem more logical to us.

Mr. Berube stated keep in mind that an L3 report for algae is not world ending. Algae come and go.

Dr. Kassel stated it says significant, not extreme.

Mr. van der Snel stated it is what it appears at the moment.

Mr. Farnsworth stated if it was moderate, we would have ignored it. Whenever you get to the level of L3, that is significant.

Mr. Berube stated I think it is important to look to the right and see that it has algae. You will never get rid of all the algae. You can manage it, however. The above portion of the report mentioned torpedo grass and invasives, which can be a problem. Mr. Scarborough has only been doing this report for a couple months.

Mr. Farnsworth stated it just looked like he was being over critical.

Mr. Berube stated over to the right, it says SeClear, and it shows a quantity. What does the quantity mean?

Dr. Kassel stated it is how much was put in. We diluted it from granular to 75 gallons or 100 gallons, and then dumped it in the pond.

Mr. van der Snel stated it was sprayed on the ponds.

Mr. Berube stated that is the quantity he sprayed on that pond. The trailer on the back of the Land Master is a 25-gallon tank. He is filling and exhausting that tank three times on one pond, and in some cases six times for a pond.

Mr. van der Snel stated yes. Some ponds are big to treat, like Long Pond.

Dr. Kassel stated my concern is about pond 5 in Cherry Hill that says we have floating algae and hydrilla. We do not have hydrilla in any other ponds. It is very invasive and can spread very quickly. Our ponds are connected, and we have to address it quickly and thoroughly.

Mr. van der Snel stated I will let Mr. Scarborough know to address it.

Mr. Berube stated that had to be put in that pond, maybe by someone dumping a fish tank. Where else will it come from?

Dr. Kassel stated on a bird's legs. They go to Lake Toho and then come here and land in the pond.

Mr. Berube stated a typical way of hydrilla being introduced in the ponds is people's fish tanks. They like hydrilla in the fish tank because fish eat it.

A Resident asked what difference does an aerator or a fountain make in a pond?

Mr. Berube stated history says that more algae grow because the pond is oxygenated. Beyond that, I do not know.

Mr. van der Snel stated the developer installed it a number of years ago.

Mr. Berube stated they are not there for a particular reason other than the developer wanted to have fountains. We did not install them to improve the health of the pond.

Dr. Kassel stated we previously had a contractor to maintain the ponds – Bio-Tech – and they told us aerating the ponds would be from the bottom. The aeration effect of having fountains on the surface is ineffectual. If you want aeration in the ponds, you need to do it at the bottom of the pond. We are not doing that. It is rather expensive, and I do not think we need it.

Mr. van der Snel stated the only advantage now is, a fountain will create movement in the water, and certain algae do not make islands in the middle of the pond but will do it at the end, so it is easier to spray.

Mr. Berube stated the fountains are purely visual and not part of the management scheme. As they die, the developer is deciding not to repair them. One has already died, and we need to ask them to remove it because at some point, it will become our problem.

Dr. Kassel asked do we know the cost to install an aerator?

Mr. Berube stated it is expensive.

Mr. Moyer stated it could be as much as \$20,000 depending on the horsepower of the pump.

Mr. Berube stated they are big, and they use a lot of electricity. That is why they are not run around the clock, which is why they are letting them die. The maintenance is expensive because it is all underwater, and you need to have divers to fix them. The

average monthly cost to run one is about \$1,000 in electricity, minimum, per fountain. The motor is as big as the pool pump, and we know what it costs.

v. Health Care

Mr. van der Snel stated field staff is going to another health care plan, which is Humana Care HMO. The costs are the same as Florida Blue Cross/Blue Shield; however, Florida Blue Cross/Blue Shield gave us a revised plan, which made it impossible for us to be insured. The deductible was \$7,000 per person instead of \$3,000, and \$14,000 for a family. Humana Care came out with no deductible, so it was an obvious choice for us to choose since the costs are the same and the plan is better. We will be transferring, and I notified Mr. Moyer about it.

Mr. Moyer stated we just wanted the Board to be aware of it.

Dr. Kassel stated I appreciate that. I would be interested in hearing what the District's experience is in having Humana.

Mr. Farnsworth asked the cost is the same but the coverage is better?

Mr. Berube stated yes.

Dr. Kassel stated Blue Cross/Blue Shield is outrageous.

Mr. Berube stated they had a \$7,000 deductible every year before you could start collecting in insurance. Humana gave us zero. Blue Cross/Blue Shield is outrageous with their pricing, and the customer service is terrible.

Dr. Kassel stated I pay \$20,000 annually with Blue Cross/Blue Shield for my husband and me.

Mr. Berube stated I have Blue Cross/Blue Shield at work, but I do not pay nearly that much. It is going up about 50%, and the deductible is going up from \$2,500 to \$7,500.

Mr. van der Snel stated Humana is local, out of St. Cloud.

Dr. Kassel stated I heard some bad things about Humana in the past, which is why I am curious how it works.

A Resident stated an individual cannot get Humana insurance; they only provide group benefits because Florida Blue had become a conglomerate. Florida Blue has gotten so bad. They do not cover hospitalization and have a \$7,000 deductible. Humana, under a group plan, will have those benefits greatly increased.

vi. Buck Lake Cameras

Mr. van der Snel stated I am planning to restore the cameras that are there since they are not working anymore. They are too old.

Dr. Kassel asked has there been vandalism?

Mr. van der Snel stated we have a strong suspicion that the bass boat has been taken out a couple times. That is the only boat you can take out without a key. We put a cable lock on it now. To calculate the cost, it is \$225 for a camera system with four cameras.

Dr. Kassel stated you have money in the budget for fiscal year 2017.

Mr. Berube stated he is just letting us know for our information.

Mr. van der Snel stated to get wifi over there requires an investment of \$90 for a cradle point, and \$35 a month for a wireless Sprint modem that I also have in my office. That will give me access to look at the dock from my office, at home, or wherever I am using my iPhone. I am requesting authorization to add that to Sprint.

Dr. Kassel asked do the cameras record for a certain period of time?

Mr. van der Snel stated the new system has one terabyte hard drive, so it will record for two months, so I can go back and look. However, if it is during the day, the Sprint modem would take care of it, and I have remote access.

Mr. Berube stated the initial investment is less than \$350 to setup the equipment. The ongoing cost will be \$35 times 12 months, or \$420 annually.

Dr. Kassel stated that is within the budget, so the Board does not need to pass a motion for this.

Mr. van der Snel stated I just wanted to let you know because it is an extra contract that I put on Sprint.

Mr. Berube stated it is a reaction to a concern that a certain resident had, that the dockmaster was not there for his going and coming on a particular boat. It is also due to the fact that someone is going around the gate on the dock and getting onto the boats and taking one out. It is time to watch that area.

Dr. Kassel asked did we receive any phone records related to that incident?

Mr. van der Snel stated I have them from Sprint. I looked for Mr. Allen Santacruz's phone number, and I can provide to you what I have.

Dr. Kassel asked did we get anything from Mr. Santacruz?

Mr. van der Snel stated no. I put an explanation with it.

Dr. Kassel stated for the benefit of the audience, a resident took out a boat which came back with some damages. This resident insisted he and his guests did not cause the damages, and he insisted that he called the dockmaster when he was coming back in. We

said that if he can show us where he called several times when he said he was bringing in the boat and that no one responded, then we would reevaluate the situation.

Mr. Berube stated I am looking at the detailed phone records from Sprint, and his phone number is not listed.

Mr. Bokunic stated so he was not truthful with us.

Mr. Berube stated I am not going to say that, but you can draw certain conclusions.

SEVENTH ORDER OF BUSINESS **District Manager's Report**

A. Financial Statements for May 31, 2017

Mr. Moyer reviewed the financial statements, which are included in the agenda package and are available for public review in the District Office during normal business hours.

Mr. Moyer stated I checked with the accounting staff, and we are now 100% collected on our non-ad valorem assessments, which is typical for this District. On the expenditure side, we are under budget by about \$120,000. We are in good shape through the end of May.

B. Invoice Approval #206, Check Register, and Debit Invoices

Mr. Moyer reviewed the invoices, check register, and debit invoices, which are included in the agenda package and are available for public review in the District Office during normal business hours or on the website, and requested approval.

On MOTION by Dr. Kassel, seconded by Mr. Bokunic, with all in favor, unanimous approval was given to invoice approval #206, check register, and debit invoices, as presented.

C. Discussion of Proposed Budget for Fiscal Year 2018

Mr. Moyer stated the Board had a workshop on the proposed fiscal year 2018 budget this afternoon. We will come back next month with an updated budget based on the Board's discussion. The public hearing is scheduled for August.

Dr. Kassel stated next month's discussion will be part of the regular meeting.

Mr. Moyer stated yes.

Mr. Berube stated we made the decision not to change the rules, so the only public hearing we will have this year will be for adoption of the budget.

EIGHTH ORDER OF BUSINESS

Landscape RFP 2017-101 Proposals

A. Memorandum Regarding Procurement Process

Mr. Qualls stated we provided two memoranda related to this process. The first simply reviews the rules and summarizes those rules. The second is designed to give some guidance in the evaluation process.

B. Acceptance of Termination Letter from Davey Tree

Mr. Qualls stated we have reviewed this letter. I wanted to alert the Board to the different termination provisions in the three contracts for your consideration. In the landscape contract that we piggybacked on from Ave Maria, the contractor shall have the right to terminate the agreement upon 60 days' written notice to the District. They sent a letter to put that into effect. Upon any termination of the agreement, the contractor shall be entitled to payment for all work and/or services rendered up until the effective termination of this agreement, subject to whatever claims or offsets the District may have against the contractor. We will need to have a final accounting and a determination if the District has any claims or offsets against the contractor. The contracts we drafted for mulch and groundcover/annuals had no 60-day provision. In fact, they say the performance of services may be terminated in full or in part by the District manager, in accordance with the termination provision and may be revised by the Board. Technically, Davey is not contractually entitled to the 60-day termination provision. The reason the wording is different is because these are separate contracts. We drafted these two contracts at the Board's direction. In contracts we draft, we typically have a notice of termination without cause that the contractor can exercise.

Mr. Berube stated the piggybacking forced us to mimic the contract Ave Maria had, which had a 60-day termination provision either side could exercise. When we separated out the annuals and the mulching, it was our standard contract that we use for virtually all our contractors, which provides a 30-day termination from the District's side. The contractor does not have the ability to cancel.

Dr. Kassel asked does that mean we should not accept the termination letter as was provided by Davey? They are terminating all three contracts, but they do not have the right to cancel two of them. Or do we accept the termination for all the contracts?

Mr. Qualls stated it is a policy decision. The Board may certainly accept the termination even though that language is not in the contract. You can agree to do that. I

am saying that you are not required to accept the 60-day notice by the plain meaning of the contract. The policy decision is up to the Board, and only the Board.

Mr. Berube stated there is no reason not to accept them.

Dr. Kassel stated yes because they are only for mulch and annuals.

Mr. Berube stated the annuals and mulch are on a prepaid annual basis. We already paid for a full year of services for both annuals and mulch: about \$61,000. We have paid for both those contracts. The mulch is done quarterly. I am not sure of the effective dates, but they should both be October 1.

Mr. Qualls stated the landscape/shrub/groundcover agreement was entered into on October 1, 2016, through September 30, 2017. The Board has the ability to renew for two additional one-year contracts.

Mr. Berube stated we may have to prorate two months for both those contracts because we did not get full services for them. It is different because mulching is done once, but they never did it well. It was also a bone of contention.

Dr. Kassel stated that can be part of the offset, but it does not need to involve the termination letter itself.

Mr. Berube stated no, not necessarily, but it is part of the general discussion.

Mr. Qualls stated I see those as two separate issues, but they touch each other.

On MOTION by Dr. Kassel, seconded by Mr. Bokunic, with all in favor, approval was given to accept the termination letter from Davey Tree for landscape services.
--

Mr. Berube stated once we know what our new date will be, then we need to send a letter to Davey to exercise our 30-day termination provision provided in our contracts. We need to terminate their services for mulch and annuals.

Dr. Kassel stated I thought their termination letter covered that.

Mr. Qualls stated their letter proports to cover that, but they contractually do not have the right.

Dr. Kassel stated if we accept it, then we accept that we are terminating those agreements with them.

Mr. Qualls stated that is an acceptable policy decision. I want to make sure you follow the contractual terms. I think we can work that out. At some point, there needs to be a final accounting of the offset.

Mr. Berube stated they do not want to continue, but we need to conform legally.

Mr. Qualls stated yes. You can accept their termination letter, which allows them to terminate all three contracts, which you just did. What is left to do is negotiate with Davey to determine what the offsets will be, if any, and then to clear up the fact that these contracts are through September 30, 2017. That is probably how we calculate the offset.

Mr. Moyer stated yes.

Dr. Kassel stated the offset should account for the conditions of Blazing Star soccer fields as of the date they leave. If they get everything into shape by July 31, which is unlikely, then we would not have an offset.

Mr. Berube stated that is the reason I have been hammering it and making sure it is documented publicly. Other people have noticed because those fields are not going to come back, no matter how many treatments they put on it. The problem was, it was a bad overseed done last fall, and we agreed to it. That is what killed all that brand new sod.

Dr. Kassel stated I think it is a number of things. The drought had a lot to do with it. The heat every year has been higher. I think these grasses are not as tolerant of those conditions.

Mr. Berube stated it is tied to what happened last fall. The end result is, we have two lousy fields. We are halfway through the year, and they have looked bad all this time. Davey made the decision, which Mr. Mansfield referred to about a large investment to cover the problems. Those two fields are part of that large investment he did not exactly specify, but they do not want to replace them.

C. Ratification of Staff Actions in Soliciting Landscaping Proposals

Mr. Qualls stated typically, the Board would make the determination to go for an RFP and instruct staff to do so at a publicly noticed meeting. Given the timing of the termination letter and the realities that the Board would meet only twice in that time period, I want to commend the District manager for working diligently in putting an RFP together. We started with the RFP that you used before, but a lot of thought was put into it and some additional criteria to make it better, in our opinion. If the Board agrees with those things, we will ask the Board to ratify the decision to put the RFP together and follow the process to make sure proposers received it. All that should be ratified for the record.

On MOTION by Dr. Kassel, seconded by Mr. Farnsworth, with all in favor, approval was given to ratify staff's actions in soliciting landscaping proposals.

D. Review and Ranking of Landscaping Proposals

Mr. Walter stated the Board received proposals from three firms. We had some issues with their math and having everything covered. We asked the three proposers to adjust their proposals accordingly. We received two of the three back that did provide some price adjustments. The third did not provide any adjustments. All three are valid and should be considered by the Board at this time, so that staff can move forward to negotiate terms and conditions. We provided a report with our comments.

Mr. Qualls stated the Board received the evaluation criteria and all the information.

Dr. Kassel stated Mr. Moyer will want our scoring sheets for the record.

Mr. Berube stated yes.

Dr. Kassel asked do we discuss our scoring sheets and what we gave to each firm? Or do we just share our highest score? Do we have to discuss each or just the ones with the highest scores?

Mr. Berube asked did everyone filled out the scoring sheets?

Mr. Bokunic stated no. Someone handed me a packet of information, but I have not read it.

Mr. Farnsworth stated you were sent an email with the form, as well.

Mr. Bokunic stated one firm stood out to me, and the other two did not.

Mr. Berube stated staff provided their rankings of all three firms. I think you can pretty quickly get an idea what they are talking about.

Mr. Walter stated we would like more guidance on #2 in case we are not successful in negotiating terms with the #1-ranked firm.

Dr. Kassel scored Girard 62.5, Mr. Farnsworth scored 81, Mr. Berube scored 47.

Dr. Kassel scored Premier 67, Mr. Farnsworth scored 68, Mr. Berube scored 43.

Dr. Kassel scored Servello 86, Mr. Farnsworth scored 97, Mr. Berube scored 96.

Dr. Kassel stated the reason we need to assign a score to each is any proposer who was not awarded the contract could protest our selection and take us to court unless we followed the rules in creating selection criteria and grading each of them according to the criteria.

Mr. Bokunic stated I am not prepared to provide scores on short notice.

Mr. Qualls stated three Board members have weighed in and scored their sheets. One Board member has not done that but has read the proposals. I do not think it is wise just to enter numbers on the sheet unless you are comfortable doing that.

Mr. Bokunic stated I am not.

Dr. Kassel asked can he abstain from the vote? What is the best way to deal with it?

Mr. Qualls stated I am not sure. Do I understand that three members had the same firm ranked #1?

Mr. Moyer stated yes.

Mr. Qualls stated the simple math is, three members of the Board is enough to accept it. If you feel comfortable voting on who you think is best, that is fine.

Mr. Bokunic stated I did not write down the score, but one was an obvious choice. I apologize for not providing scores.

Mr. Berube stated the actual scoring totals from three Board members were: Girard 190.5, Premier 178, and Servello 279.

E. Authorization for Staff to Enter Negotiations with the #1-Ranked Firm

On MOTION by Dr. Kassel, seconded by Mr. Berube, with all in favor, approval was given to authorize the manager to negotiate an agreement with the #1-ranked firm for landscape and grounds maintenance services.

Mr. Berube stated Mr. Walter asked for the Board to approve potentially moving to the #2-ranked firm if there is some problem with the #1-ranked firm. I am very uncomfortable with that based on price.

Dr. Kassel stated I am, too.

Mr. Berube stated if the #1-ranked firm does not accept, then I think we reject them all and do it again.

Mr. Moyer stated there is no reason to believe the #1-ranked firm will not take it. The contract documents are part of the RFP package, so the scope and other things are identified. There will not be a lot of negotiation because it is all contained within the four corners of the contract.

Mr. Farnsworth stated it looks like the only thing that was questionable was the first two months of year 1, being part of the 14-month price.

Mr. Moyer stated yes.

Mr. Berube stated someone needs to notify Davey officially, and I can do that if you want or the manager can do that. We need to let them know that shortly, we anticipate that August 1 will be the starting date for the new company. They understand it in general. When you discuss it with the new contractor, they will need to contact Mr. van der Snel for an orderly transition of their equipment coming in and Davey's going out. Davey has already removed a significant amount of stuff in their compound. We will also need to talk with the developer to get a new use agreement for that compound, since it was their land that Davey had the use agreement for.

Mr. van der Snel asked will the compound be cleared by Davey?

Mr. Berube stated Servello will want to move in as Davey is moving out. There will be a crossover and some complaining. I do not know that we will ever get Davey to make it look brand new.

Mr. van der Snel stated it needs to at least be cleared.

Mr. Berube stated we will do the best we can. Davey does not care at this point. We have a limited amount of money that we can backcharge them for, and those two fields will easily absorb their last month's invoice if we decide to go that route. The developer's agreement can be handled at some point. The initial point of contact will be Mr. van der Snel for the transition. In general, Davey has already said they will cooperate and make room.

Mr. Moyer stated the utilization agreement should be between the contractor and the developer. Is the District a party to that agreement?

Mr. Berube stated actually the utilization agreement is between the developer and the District, and then between the District and the contractor.

Mr. Qualls stated that sounds right. I remember doing that.

Mr. Berube stated Davey does not have any responsibility to the developer, but we do.

Mr. Qualls stated I will revise the agreements and provide to you.

Mr. Berube stated it is just a matter of updating them. As far as the transition, I think that is all we have.

Mr. van der Snel stated yes, as long as Davey clears it out. They have three PODS still there.

Mr. Moyer stated to make sure we are covered, I will ask the Board for a motion that the Chairman is authorized to sign the contract once it is negotiated.

On MOTION by Dr. Kassel, seconded by Mr. Bokunic, with all in favor, approval was given to authorize the Chairman to sign the agreement for landscape and grounds maintenance services, once negotiated with the #1-ranked proposer.

Mr. Qualls asked how are we to go about the process of determining offsets? We will have one meeting prior to July 31, but it will be close. Is that something Mr. Moyer and I will handle? Do we bring it to the Board for approval? I am looking for direction.

Mr. Moyer stated I think the understanding would be that final payment comes after July 31. When their work stops, then an evaluation will be made of where we are with the contract, the deficiencies, and an estimate of the cost to repair those deficiencies. Whatever the final payment is, we would hold or deduct from that payment whatever the punchlist is.

Mr. Berube stated we are likely to have two more billing cycles for June and July from Davey to deal with any potential adjustments.

Mr. van der Snel stated I think June's invoices have already been process.

Mr. Berube stated those were from May. The ones that were in question the other day were dated May.

Mr. van der Snel stated I will not sign off on any of them.

Mr. Berube stated that is correct; hold everything.

Mr. van der Snel stated I will hold them until the Board authorizes me to approve them at a certain amount.

Mr. Berube stated the big issues we know about are the two fields with celebration Bermuda. They may or may not come through with the 10,000 square feet of sod they damaged that they said they were going to replace. We have some ongoing service level issues right now, but everything is growing really fast, and they have limited people. It is taking a significant effort to keep the grass mowed. I do not think there is much else. We will do an adjustment for the mulch contract and the annuals contract.

Mr. van der Snel stated for reference, the Bermuda on the playground was \$12,000 that we paid.

Dr. Kassel asked have we received their \$1,000 for the ping pong table?

Mr. Berube stated no. They said they sent it to the insurance department, and the check will come from the insurance department. I do not know why it cannot be an offset against the bill. That is another thing we might offset because it has already been agreed to. Another advantage that we will have is, the new contractor will come in and pick apart everything that has been going on with Davey. There will be a punchlist from the new contractor, which we have done previously when changing landscape contractors.

NINTH ORDER OF BUSINESS

Topical Subject Discussion

A. Photo ID Access Card Issuance Rules

Mr. Berube stated we discussed this at the workshop, and we know what is going on with it.

TENTH ORDER OF BUSINESS

Supervisor Requests

There being none, the next order of business followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

- The next meeting is scheduled for Thursday, July 27, 2017, at 6:00 p.m.

On MOTION by Dr. Kassel, seconded by Mr. Bokunic,
with all in favor, the meeting was adjourned at 7:20 p.m.

Gary L. Moyer, Secretary

Steve Berube, Chairman

Seventh Order of Business

7Bi.

Punch list Davey June/July

On the week of June 4 South-lakes was not completely mowed. All pocket parks and around the ponds were missed value \$ 200.00

On the week of June 11 Ashley Park was not mowed Value \$150.00

On the week of June 18 Cherry Hill was not mowed. Value \$500.00

On the week of June 18th The dog parks or not mowed. Value \$300.00

On the week of June 25 Cherry Hill was not mowed value \$500.00

On the week of June 25 waterside was not mowed value \$327.00

On the week of June 11 South Lakes was not mowed value \$292.00

On the week of June 18 South Lakes was not mowed value \$292.00

On the week of June 25 South Lakes was not mowed value \$292.00

On the week of June 4 and June 11 and June 18 the 192 median was not mowed Value \$600.00

Overall June/July weed control was not adequate. Value \$500.00.

The Bermuda grass that has been replaced in December 2015 along the side of the play area of Blazingstar needs to be replaced value \$12.000.

The soccer field of Bermuda needs to be replaced because of mismanagement value \$12,000

Still pending is a request for a Live Oak tree on Cupseed under warranty. Value \$500.00

Severely damaged Mimosas because of mowing Mimosa's on Catbrier across from the dog park Park. The Mimosa needs to be replaced. Estimated value \$ 2000.00

8000 ft.² of sod replacement. Estimated Value \$ 14.400

7Ci.

June/July 2017

Facility / Park Maintenance Activities

- Routine cleaning activities – Including restrooms, trash and doggie potty removal.
- Inspected facilities for cleanliness and/or damage after each scheduled event
- Ongoing refurbishment park bench frames
- Routine check on Play areas for Wasp nests.
- Installed Table Tennis Table
- Routine Trash cleaning on ponds and conservation areas Construction sites H1 H2 Cherry hill South Lakes. Waterside.
- Repaired and painted Bark central entry way.
- Painted Numbers on Human Sundial.
- Repaired Spigot at Dog Park
- Repaired Water fountain at Dog Park.

Ponds

- Cleared water drainage The Estates left side.

Irrigation

- All Clocks inspected & adjusted as needed.
- Continually inspection of dry areas and repairs.
- Maxicomm on regular position.

Pools Operations

- Pools checked, chemically balanced and cleaned daily.
- Proposals for Resurfacing Swim club pending
- Fence painting ongoing.

- Painted base of Columns at Ashley Park.

Boat Maintenance

- All propellers weekly checked and cleaned.
- Kayak Dock repair still pending.
- 20ft Pontoon re-scheduled for replacement floor in August 2017.
- Cleaning dock project still ongoing

Buck Lake Activities

- Boat Orientation held at the Dock, 15 attended.
- Added security cameras at the Dock.
- Kayak repairs pending.

Access Cards

- Approximately 75 ID cards have been made this month.

End of report

7Cii.

HARMONY CDD

Gerhard van der Snel

Date	Resident	Time	M W Th	F S	Total Pass	20' Pont	16' Pont	16' SunTrk	18' Bass	Canoe	Kayak	Comments	
6/14/2017	D Rachel Garwood	7:30 - 10:30 AM			3		X						
6/15/2017	Robert Wood	7:30 - 10:30 AM			1	X							
6/16/2017	Andrew Massey	1:00 - 4:00 PM			6				X				
6/17/2017	Joe Brotzman	7:30 - 10:30 AM			4	X							
6/17/2017	Robert Wood	7:30 - 10:30 AM			2		X						
6/17/2017	Jesus Vazquez	7:30 - 11:30 AM			1						X		
6/17/2017	Jesus Vazquez	7:30 - 11:30 AM			1						X		
6/17/2017	Andrew Massey	1:00 - 4:00 PM			8	X							
6/18/2017	ADRIANE SHEPHERD	7:30 - 10:30 AM		X	4				X				
6/18/2017	Donald Rice	7:30 - 10:30 AM		X	3	X							
6/18/2017	ADRIANE SHEPHERD	8:00 - 11:00 AM		X	4	X							
6/18/2017	Ruth Orazi	9:00 - 12:00 PM		X	3		X						
6/18/2017	joseph frost	9:00 - 12:00 PM		X	3						X		
6/19/2017	joseph frost	9:00 - 12:00 PM	X		6	X							
6/21/2017	Pamela Bratton	10:30 - 1:30 PM			6	X							
6/22/2017	jackie thomas	9:00 - 12:00 PM			3				X				
6/23/2017	Justin Helton	7:30 - 10:30 AM			2		X						
6/24/2017	Ralph Tesoriero	7:30 - 10:30 AM			2						X		
6/24/2017	Justin Helton	7:30 - 10:30 AM			5	X							
6/25/2017	Aaron Green	7:30 - 10:30 AM		X	4				X				
6/25/2017	Donald Rice	7:30 - 10:30 AM		X	2		X						
6/25/2017	Robert Wood	7:30 - 10:30 AM		X	2						X		
6/25/2017	Kathleen Managing Partner	10:00 - 1:00 PM		X	8	X							
6/30/2017	Beth Hock	7:30 - 10:30 AM			2				X				
6/30/2017	Paul and Barb Gabel	9:30 - 11:00 AM			1						X		
6/30/2017	Paul and Barb Gabel	9:30 - 11:00 AM			1						X		
6/30/2017	Paul and Barb Gabel	9:30 - 11:00 AM			1						X		
6/30/2017	Paul and Barb Gabel	9:30 - 11:00 AM			1						X		
6/30/2017	Paul and Barb Gabel	11:30 - 2:00 PM			4	X							
7/1/2017	Greg Micher	10:00 - 1:00 PM			6	X							
					3	16	182	18	11	12	3	0	6
			Total										
			Passengers: 182										
			Total Trips: 50										

Date	Resident	Time	M W Th	F S	Total Pass	20' Pont	16' Pont	16' SunTrk	18' Bass	Canoe	Kayak	Comments
7/1/2017	Kent Mays	12:00 - 3:00 PM			6			X				
7/2/2017	Ray Walls	7:30 - 10:30 AM		X	4		X					
7/2/2017	Donald Rice	7:30 - 10:30 AM		X	3			X				
7/2/2017	Ray Walls	7:30 - 10:30 AM		X	4	X						
7/2/2017	Michael Goodhue	8:00 - 11:00 AM		X	4		X					
7/3/2017	Anthony Vazquez	9:30 - 12:30 PM	X		8	X						
7/5/2017	Robert Wood	7:30 - 10:30 AM			1	X						
7/5/2017	Christi Garrison	10:00 - 1:00 PM			2		X					
7/5/2017	Bryan Caicedo	1:00 - 4:00 PM			6			X				
7/6/2017	Megan Garrett	10:00 - 1:00 PM			5			X				
7/7/2017	Pamela Bratton	9:00 - 12:00 PM			4		X					
7/7/2017	Megan Garrett	10:00 - 1:00 PM			5			X				
7/8/2017	April Cox	7:30 - 10:30 AM			5	X						
7/8/2017	Robert Wood	7:30 - 10:30 AM			2		X					
7/8/2017	Marco Avila	9:00 - 12:00 PM			4			X				
7/8/2017	Walter Heinrich	1:00 - 4:00 PM			6	X						
7/9/2017	Robert Wood	7:30 - 10:30 AM		X	2	X						
7/9/2017	Donald Rice	7:30 - 10:30 AM		X	2		X					
7/9/2017	Megan Garrett	10:00 - 1:00 PM		X	5			X				
7/10/2017	Aaron Green	7:30 - 10:30 AM	X		5	X						
			3	16	182	18	11	12	3	0	6	
Total												
Passengers: 182												
Total Trips: 50												

7Cii.

Facebook report June/July 2017

On June 16th a resident asked for tree transplant from the backyard of his house to a CDD common area. Tree was not qualified for common areas.

On June 20th a resident asked for a replacement card. Guided resident to Rosemary.

On June 23rd a resident reported a lady was trying to get in the Swim club pool without a ID card CDD staff responded and found the lady had left.

On June 23rd a resident reported the grass at Dog park had not been mowed for 2 weeks. Reported to Davey. Davey Mowed the next day.

On June 26th CDD staff notified a resident of a found card. Resident picked up card at info center.

On June 26th a resident asked for information about a ongoing issue with the tree in front of his house. Forwarded concern to Davey.

On June 26th a resident had a concern on a fence contractor using the easement on Cherry Hill. CDD staff checked for damage, no damage found.

On July 2nd a resident reported a repair needs done on the 20ft pontoon. CDD staff repaired the issue.

On July 6th A resident had a concern on a young couple being to intimate in the Swim club pool. CDD solved situation.

End of Report

7Civ.

Harmony CDD Monthly Pond Report

Pond #	Name	Acres	SEVERITY: L1=minimal L2=moderate L3=significant L4=extreme - Blank indicates non issue.					Remarks	Treatment Plan
			Duckweed	Algae	Cattail	Pennywort	Grasses		
Map Quickview, click here. Internet access not required Map links below require internet									Treated, current month Treatment Needed
1	H-1	1.4							
2	H-1	1	L2	L1					
3	H-1	2.3							
4	H-2	3.7	L1						
5	Cherry Hill	2.8				L3	Hydrilla-non responsive to tmnt		
6	S. Long Pond	3.1				L1		RoundUp-25gal.	
7	N. Long Pond	3.1				L1		RoundUp-50gal.	
8	Dog Park Tr.	3.5	L1					SeClear-50gal.	
9	Dog Park Tr.	1	L1						
10	Dog Park	3							
11	Estates N.	1.8	L1				Floating algae + sub	RoundUp-50gal.	
12	Estates S.	1.7	L1				Floating algae + sub		
13	Golf Course	1.5	L1						
14	Golf Course	1.5	L1						
15	Golf Course	4	L2					SeClear-250gal.	
16	Golf Course	3.4	L1				Algae		
17	Golf Course	1.4	L1				Algae		
18	Golf Course	2	L2				Algae		
19	Golf Course	5.3	L1				Algae		
20	Golf Course	3.5	L1						
21	Golf Course	2.3					Algae	SeClear-100gal.	
22	Golf Course	3.2							
23	Golf Course	2	L2						
24	Golf Course	2	L2					SeClear-150gal.	
25	Golf Course	0.5	L1					SeClear-25gal.	
26	Golf Course	0.7							
27	Golf Course	0.7							
28	Golf Course	1.3							
29	Golf Course	1.2	L2				Algae	SeClear-50gal.	
30	Golf Course	2.3							
31	Golf Course	1.1							
32	Golf Course	2							
33	W. Lake	1.3							
34	W. Lake	0					Future pond, not active		
35	W. Lake	0					Future pond, not active		
36	N. Lake	0					Future pond, not active		
37	E. Lake	3					No treatment required	New pond	
38	E. Lake	0.5					No treatment required	New pond	
39	S. Lake	3.3					No treatment required	New pond	
40	S. Lake	1.4					No treatment required	New pond	
41	S. Lake	2.3					No treatment required	New pond	
42	S. Lake	5.2					No treatment required	New pond	
43	Waterside	3					No treatment required	New pond	
44	DOT	6							
45	DOT	3.6							
46	DOT	2				L2	Spatterdock + Algae		
47	Maintenance	0.4							
TOTAL ACRES		102.3	Total size (in acres) of all ponds combined						
AVG. TREATED ACRES		20.46	Average treated pond area is roughly 20%						

Additional Notes: Estates N. manually cleaned @ outflow. Screen mesh added over wetland outflow grate to prevent Duckweed infestation to Estates S. pond.



Eighth Order of Business

8A.

MEMORANDUM

SEVERN

TRENT

TO: Board of Supervisors
FROM: Tiziana Cessna, District Accountant
CC: Gary Moyer, District Manager / Stephen Bloom, Finance Director
DATE: July 11, 2017
SUBJECT: June Financial Report

Please find attached the June 2017 financial report. During your review, please keep in mind that the goal is for revenue to meet or exceed the YTD budget and for expenditures to be at or below the YTD budget. To assist with your review, an overview of each of the District's funds was provided below. Should you have any questions or require additional information, please contact me at Tiziana.Cessna@STServices.com.

General Fund

- Total Revenue through June was approximately 103% of the YTD budget due to Neighborhood O-1 prorated interest till October 1st.
 - ▶ Miscellaneous revenue includes TOHO refund and iPhone upgrade reimbursement.
 - ▶ Non Ad Valorem Assessments Tax Collector collections are at 100%.
 - ▶ Non Ad Valorem Assessments CDD collected are collected in monthly installments. As of June, the collection were at 79% of the YTD budget. Over budget due to prorated interest for Lot 105 H1 and 67 lots for O-1.
- Total Expenditures through June were at a favorable 87% of the YTD budget.
 - ▶ Administrative
 - ProfServ-Engineering includes Butterfly Park sidewalk matter.
 - ▶ Landscaping Services
 - Contracts-Mulch represents new contract with Davey Tree Company. Includes mulching the playground and privacy berms.
 - Contracts-Landscape represents new contract with Davey Tree Company. Includes new neighborhoods.
 - ▶ Utilities
 - Utility - Water & Sewer - Usage compared to last year has an increase due to drought.
 - Cap Outlay - Streetlights represents the pay down of the streetlighting lease agreement.
 - ▶ Operation & Maintenance
 - Utility - Refuse Removal unfavorable variance due to increase of base fee.
 - R&M-Pond represents seclear algaecide turf for pond.
 - R&M-Vehicles includes a body repair for GMC truck.
 - R&M-Equipment Boats includes a repair to suntracker motor.

Debt Service Series 2014

- Total Revenue through June were at a favorable 101% of the year-to-date budget.
 - ▶ Non Ad Valorem Assessments Tax Collector collections are at 100%.
 - ▶ Non Ad Valorem Assessments CDD collected as at 102% of the annual budget. Over budget due to prorated interest for Lot 105 H1.



Debt Service Series 2015

- Total Revenue through June were at 105% of the year-to-date budget due to prorated interest for 67 lots for Neighborhood O-1.
 - ▶ Non Ad Valorem Assessments Tax Collector collections are at 100%.
 - ▶ Non Ad Valorem Assessments CDD collected as at 104% of the annual budget. Over budget due to prorated interest for Neighborhood O.

HARMONY
Community Development District

Financial Report

June 30, 2017

Prepared by



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**Harmony
Community Development District**

Financial Statements

(Unaudited)

June 30, 2017

Balance Sheet

June 30, 2017

<u>ACCOUNT DESCRIPTION</u>	<u>GENERAL FUND</u>	<u>SERIES 2014 DEBT SERVICE FUND</u>	<u>SERIES 2015 DEBT SERVICE FUND</u>	<u>SERIES 2015 CAPITAL PROJECTS FUND</u>	<u>TOTAL</u>
ASSETS					
Cash - Checking Account	\$ 215,238	\$ -	\$ -	\$ -	\$ 215,238
Acct Receivable-Returned Items	60	-	-	-	60
Assessments Receivable	47,664	-	-	-	47,664
Investments:					
Certificates of Deposit - 12 Months	101,615	-	-	-	101,615
Money Market Account	855,600	-	-	-	855,600
Construction Fund	-	-	-	29,559	29,559
Interest Account	-	-	27,607	-	27,607
Prepayment Account	-	-	21,576	-	21,576
Reserve Fund	-	604,410	340,000	-	944,410
Revenue Fund	-	514,162	67,567	-	581,729
Prepaid Items	60	-	-	-	60
TOTAL ASSETS	\$ 1,220,237	\$ 1,118,572	\$ 456,750	\$ 29,559	\$ 2,825,118
LIABILITIES					
Accounts Payable	\$ 12,600	\$ -	\$ -	\$ -	\$ 12,600
Accrued Expenses	37,571	-	-	-	37,571
Accrued Wages Payable	1,200	-	-	-	1,200
Accrued Taxes Payable	92	-	-	-	92
Deferred Revenue	1,750	2,147	-	-	3,897
TOTAL LIABILITIES	53,213	2,147	-	-	55,360
FUND BALANCES					
Nonspendable:					
Prepaid Items	60	-	-	-	60
Restricted for:					
Debt Service	-	1,116,425	456,750	-	1,573,175
Capital Projects	-	-	-	29,559	29,559
Assigned to:					
Operating Reserves	250,000	-	-	-	250,000
Reserves-Renewal & Replacement	99,188	-	-	-	99,188
Reserves - Self Insurance	50,000	-	-	-	50,000
Reserves - Sidewalks & Alleyways	165,000	-	-	-	165,000
Unassigned:	602,776	-	-	-	602,776
TOTAL FUND BALANCES	\$ 1,167,024	\$ 1,116,425	\$ 456,750	\$ 29,559	\$ 2,769,758
TOTAL LIABILITIES & FUND BALANCES	\$ 1,220,237	\$ 1,118,572	\$ 456,750	\$ 29,559	\$ 2,825,118

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 2,500	\$ 1,875	\$ 3,276	\$ 1,401
Interest - Tax Collector	-	-	68	68
Special Assmnts- Tax Collector	1,252,768	1,252,768	1,251,018	(1,750)
Special Assmnts- CDD Collected	672,447	504,335	539,578	35,243
Special Assmnts- Discounts	(50,111)	(50,111)	(34,637)	15,474
Other Miscellaneous Revenues	-	-	2,583	2,583
Access Cards	1,200	900	1,280	380
Facility Revenue	-	-	370	370
Facility Membership Fee	4,000	2,750	1,200	(1,550)
TOTAL REVENUES	1,882,804	1,712,517	1,764,736	52,219
EXPENDITURES				
Administration				
P/R-Board of Supervisors	11,200	8,000	7,400	600
FICA Taxes	857	612	566	46
ProfServ-Arbitrage Rebate	1,200	600	600	-
ProfServ-Dissemination Agent	1,500	1,500	1,500	-
ProfServ-Engineering	8,000	6,001	7,205	(1,204)
ProfServ-Legal Services	40,000	30,000	17,306	12,694
ProfServ-Mgmt Consulting Serv	55,984	41,988	41,988	-
ProfServ-Property Appraiser	779	779	450	329
ProfServ-Special Assessment	8,822	8,822	8,822	-
ProfServ-Trustee Fees	10,024	10,024	9,927	97
Auditing Services	5,100	5,100	4,355	745
Postage and Freight	750	562	520	42
Insurance - General Liability	29,435	29,435	27,726	1,709
Printing and Binding	2,500	1,875	1,204	671
Legal Advertising	900	675	144	531
Misc-Records Storage	150	112	-	112
Misc-Assessmnt Collection Cost	25,055	25,055	24,328	727
Misc-Contingency	2,600	1,950	1,077	873
Office Supplies	300	225	50	175
Annual District Filing Fee	175	175	175	-
Total Administration	205,331	173,490	155,343	18,147

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>Field</u>				
ProfServ-Field Management	230,000	172,499	152,212	20,287
Total Field	230,000	172,499	152,212	20,287
<u>Landscape Services</u>				
Contracts-Mulch	61,981	61,981	58,625	3,356
Contracts - Landscape	395,753	280,746	291,681	(10,935)
Cntrs-Shrub/Grnd Cover Annual Svc	21,432	15,204	15,204	-
R&M-Irrigation	10,000	7,500	4,319	3,181
R&M-Trees and Trimming	20,000	15,000	-	15,000
Miscellaneous Services	25,000	18,750	55	18,695
Total Landscape Services	534,166	399,181	369,884	29,297
<u>Utilities</u>				
Electricity - General	32,000	24,000	23,750	250
Electricity - Streetlighting	90,000	67,500	58,691	8,809
Utility - Water & Sewer	105,000	78,750	131,714	(52,964)
Lease - Street Light	181,187	135,891	116,665	19,226
Cap Outlay - Streetlights	330,000	330,000	237,583	92,417
Total Utilities	738,187	636,141	568,403	67,738
<u>Operation & Maintenance</u>				
Communication - Telephone	3,720	2,790	2,665	125
Utility - Refuse Removal	3,000	2,250	2,575	(325)
R&M-Ponds	10,000	7,500	8,411	(911)
R&M-Pools	20,000	15,000	11,543	3,457
R&M-Roads & Alleyways	65,000	48,750	282	48,468
R&M-Sidewalks	5,000	3,750	714	3,036
R&M-Vehicles	5,000	3,750	5,434	(1,684)
R&M-Equipment Boats	7,500	5,625	8,682	(3,057)
R&M-Parks & Facilities	37,000	27,750	19,235	8,515
Miscellaneous Services	2,400	1,800	1,125	675
Misc-Access Cards&Equipment	2,500	1,875	-	1,875
Misc-Contingency	8,000	6,000	4,643	1,357
Misc-Security Enhancements	2,500	1,875	1,783	92
Op Supplies - Fuel, Oil	3,500	2,626	1,865	761
Total Operation & Maintenance	175,120	131,341	68,957	62,384
TOTAL EXPENDITURES	1,882,804	1,512,652	1,314,799	197,853

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
Excess (deficiency) of revenues				
Over (under) expenditures	-	199,865	449,937	250,072
Net change in fund balance	\$ -	\$ 199,865	\$ 449,937	\$ 250,072
FUND BALANCE, BEGINNING (OCT 1, 2016)	717,087	717,087	717,087	
FUND BALANCE, ENDING	\$ 717,087	\$ 916,952	\$ 1,167,024	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ 1,000	\$ 750	\$ 1,380	\$ 630
Special Assmnts- Tax Collector	1,176,227	1,176,227	1,169,188	(7,039)
Special Assmnts- CDD Collected	86,844	86,844	88,991	2,147
Special Assmnts- Discounts	(47,049)	(47,049)	(32,371)	14,678
TOTAL REVENUES	1,217,022	1,216,772	1,227,188	10,416
EXPENDITURES				
Administration				
Misc-Assessmnt Collection Cost	23,525	23,525	22,736	789
Total Administration	23,525	23,525	22,736	789
Debt Service				
Principal Debt Retirement	535,000	535,000	535,000	-
Principal Prepayments	-	-	40,000	(40,000)
Interest Expense	662,125	662,125	661,094	1,031
Total Debt Service	1,197,125	1,197,125	1,236,094	(38,969)
TOTAL EXPENDITURES	1,220,650	1,220,650	1,258,830	(38,180)
Excess (deficiency) of revenues				
Over (under) expenditures	(3,628)	(3,878)	(31,642)	(27,764)
OTHER FINANCING SOURCES (USES)				
Contribution to (Use of) Fund Balance	(3,628)	-	-	-
TOTAL FINANCING SOURCES (USES)	(3,628)	-	-	-
Net change in fund balance	\$ (3,628)	\$ (3,878)	\$ (31,642)	\$ (27,764)
FUND BALANCE, BEGINNING (OCT 1, 2016)	1,148,067	1,148,067	1,148,067	
FUND BALANCE, ENDING	\$ 1,144,439	\$ 1,144,189	\$ 1,116,425	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
<u>REVENUES</u>				
Interest - Investments	\$ 300	\$ 225	\$ 577	\$ 352
Special Assmnts- Tax Collector	360,345	360,345	360,345	-
Special Assmnts- Prepayment	-	-	21,576	21,576
Special Assmnts- CDD Collected	725,220	725,220	752,325	27,105
Special Assmnts- Discounts	(14,414)	(14,414)	(9,977)	4,437
TOTAL REVENUES	1,071,451	1,071,376	1,124,846	53,470
<u>EXPENDITURES</u>				
<u>Administration</u>				
Misc-Assessmnt Collection Cost	7,207	7,207	7,007	200
Total Administration	7,207	7,207	7,007	200
<u>Debt Service</u>				
Principal Debt Retirement	410,000	410,000	410,000	-
Interest Expense	648,481	648,481	648,481	-
Total Debt Service	1,058,481	1,058,481	1,058,481	-
TOTAL EXPENDITURES	1,065,688	1,065,688	1,065,488	200
Excess (deficiency) of revenues				
Over (under) expenditures	5,763	5,688	59,358	53,670
<u>OTHER FINANCING SOURCES (USES)</u>				
Contribution to (Use of) Fund Balance	5,763	-	-	-
TOTAL FINANCING SOURCES (USES)	5,763	-	-	-
Net change in fund balance	\$ 5,763	\$ 5,688	\$ 59,358	\$ 53,670
FUND BALANCE, BEGINNING (OCT 1, 2016)	397,392	397,392	397,392	
FUND BALANCE, ENDING	\$ 403,155	\$ 403,080	\$ 456,750	

Statement of Revenues, Expenditures and Changes in Fund Balances
For the Period Ending June 30, 2017

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)
REVENUES				
Interest - Investments	\$ -	\$ -	\$ 44	\$ 44
TOTAL REVENUES	-	-	44	44
EXPENDITURES				
Construction In Progress				
Construction in Progress	-	-	34,000	(34,000)
Total Construction In Progress	-	-	34,000	(34,000)
TOTAL EXPENDITURES	-	-	34,000	(34,000)
Excess (deficiency) of revenues Over (under) expenditures	-	-	(33,956)	(33,956)
Net change in fund balance	\$ -	\$ -	\$ (33,956)	\$ (33,956)
FUND BALANCE, BEGINNING (OCT 1, 2016)	-	-	63,515	
FUND BALANCE, ENDING	\$ -	\$ -	\$ 29,559	

**Harmony
Community Development District**

Supporting Schedules

June 30, 2017

HARMONY

Community Development District

**Non-Ad Valorem Special Assessments
Osceola County Tax Collector - Monthly Collection Report
For the Fiscal Year Ending September 30, 2017**

Date Received	Net Amount Received	Discount/ (Penalties) Amount	Collection Cost	Gross Amount Received	Allocation by Fund		
					General Fund	Series 2014 Debt Service Fund	Series 2015 Debt Service Fund
					(1)	(1)	
ASSESSMENTS LEVIED FY 2017				\$ 2,780,551	\$ 1,251,018	\$ 1,169,188	\$ 360,345
Allocation %				100%	44.99%	42.05%	12.96%
11/25/16	\$ 137,248	\$ 5,835	\$ 2,801	\$ 145,885	\$ 65,636	\$ 61,343	\$ 18,906
11/29/16	3,366	146	69	3,581	1,611	1,506	464
12/06/16	1,365,406	58,053	27,865	1,451,324	652,976	610,264	188,084
12/20/16	70,229	2,811	1,433	74,474	33,507	31,315	9,651
01/10/17	1,289	41	26	1,355	610	570	176
01/10/17	306,431	9,671	6,254	322,355	145,033	135,547	41,776
02/08/17	94,036	2,054	1,919	98,010	44,096	41,212	12,702
03/08/17	20,628	213	421	21,262	9,566	8,940	2,755
04/07/17	585,673	-	11,953	597,625	268,882	251,294	77,449
04/07/17	3,362	-	69	3,430	1,543	1,442	445
05/04/17	13,804	(410)	282	13,676	6,153	5,751	1,772
06/07/17	14,963	(445)	305	14,823	6,669	6,233	1,921
6/23/17 (2)	33,059	(983)	675	32,751	14,735	13,771	4,244
TOTAL	\$ 2,649,494	\$ 76,985	\$ 54,071	\$ 2,780,551	\$ 1,251,018	\$ 1,169,188	\$ 360,345

Collected in % 100% 100% 100% 100%

Note (1) - Variance with budget is due to 2 H-1 Lots having assessments prepaid for FY 2017 and 2018

Note (2) - Certificate sale

HARMONY

Community Development District

**Non-Ad Valorem Special Assessments - District Collected
Monthly Collection Report
For the Fiscal Year Ending September 30, 2017**

Date Received	Net Amount Received	Allocation by Fund		
		General Fund	Series 2014 Debt Service Fund	Series 2015 Debt Service Fund
		(1)		
ASSESSMENTS LEVIED FY 2017	\$ 1,523,886	\$ 682,570	\$ 88,991	\$ 752,325
Allocation %	100%	45%	6%	49%
10/31/16 O&M October	\$ 56,037	\$ 56,037	\$ -	\$ -
10/01/16 Lennar Homes-Lot 105-H1	3,897	1,750	2,147	-
11/01/16 Debt Service 1st installment	324,826	-	34,738	290,088
11/30/16 O&M November	53,538	53,538	-	-
12/31/16 O&M December	56,337	56,337	-	-
11/30/16 Neighborhood I	2,200	2,200		
01/18/17 Neighborhood O-1 Interest Dec 16 - Sept 17	83,732	83,732	-	-
01/31/17 O&M January	47,664	47,664	-	-
01/27/17 Neighborhood O-1 Interest May 17 - Oct 17	27,106	-	-	27,106
01/27/17 Neighborhood O-1 Interest Nov 16 - April 17	72,493	-	-	72,493
02/28/17 O&M February	47,664	47,664	-	-
03/31/17 O&M March	47,664	47,664	-	-
04/30/17 O&M April	47,664	47,664	-	-
04/25/17 Debt Service 2nd installment	414,745	-	52,107	362,639
05/31/17 O&M May	47,664	47,664	-	-
06/30/17 O&M June	47,664	47,664	-	-
TOTAL	\$ 1,380,895	\$ 539,578	\$ 88,991	\$ 752,325
% COLLECTED	91%	79%	100%	100%
TOTAL OUTSTANDING	\$ 142,991	\$ 142,992	\$ -	\$ -

Note (1) - Variance with budget is due to 2 H-1 Lots having assessments prepaid for FY 2017 and 2018

Cash and Investment Report
June 30, 2017

General Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account- Operating	CenterState Bank	Interest Bearing Account	n/a	0.05%	\$207,013
Checking Account	CenterState Bank	Business Checking Account	n/a	0.05%	\$8,224
				Subtotal	\$215,238
Certificate of Deposit	BankUnited	12 month CD	2/10/2018	1.015%	\$101,615
Money Market Account	CenterState Bank	Money Market Account	n/a	0.10%	\$8,992
Money Market Account	Stonegate Bank	Money Market Account	n/a	0.40%	\$356,225
Money Market Account	BankUnited	Money Market Account	n/a	0.77%	\$490,382
				Subtotal	\$855,600

Debt Service and Capital Projects Funds

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Series 2014 Reserve Fund	US Bank	US Bank Governmental Obligation Fund	n/a	0.05%	\$604,410
Series 2014 Revenue Fund	US Bank	US Bank Governmental Obligation Fund	n/a	0.05%	\$514,162
Series 2015 Interest Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$27,607
Series 2015 Prepayment Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$21,576
Series 2015 Reserve Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$340,000
Series 2015 Revenue Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$67,567
Series 2015 Construction Fund	US Bank	US Bank Open-Ended Commercial Paper	n/a	0.05%	\$29,559
				Subtotal	\$1,604,880
				Total	\$2,777,332

Construction Report
Series 2015 Bonds

Recap of Capital Project Fund Activity Through June 30, 2017

Source of Funds:	<u>Amount</u>
Opening Balance in Construction Account	\$ 200,000
Opening Balance in Cost of Issuance account	145,130
Interest Earned	
Construction Account	\$ 155
Cost of Issuance Account	4
Transferred to Revenue Account (includes balance of Cost of Issuance)	(1,905)
	<u>\$ (1,746)</u>
 Total Source of Funds:	 <u>\$ 343,384</u>
 Use of Funds:	
Disbursements:	
Cost of Issuance	\$ 143,229
Streetlights Buy Down	100,000
Capital Outlay - Vehicle	15,240
Improvement - Park	55,355
Total Use of Funds:	<u>\$ 313,824</u>
 Available Balance in Construction Account at June 30, 2017	 <u>\$ 29,559</u>

8B.

Harmony

Community Development District

General Fund

Invoice Approval Report # 207

July 13, 2017

Payee	Invoice Number	A= Approval R= Ratification	Invoice Amount
AMERITAS LIFE INSURANCE CORP.	13E61-061917	R	\$ 175.28
		Vendor Total	<u>\$ 175.28</u>
BOYD CIVIL ENGINEERING	01505	A	\$ 637.88
	01597	A	\$ 1,351.02
		Vendor Total	<u>\$ 1,351.02</u>
BRIGHT HOUSE NETWORKS	028483501062317	R	\$ 54.25
	28483401070217	R	\$ 109.29
		Vendor Total	<u>\$ 109.29</u>
DAVEY TREE EXPERT COMPANY	911324687	R	\$ 1,308.00
	911324688	R	\$ 1,168.00
	911325022	R	\$ 31,194.33
		Vendor Total	<u>\$ 33,670.33</u>
DAVEY TREE	911324687	R	\$ 1,308.00
	911324688	R	\$ 1,168.00
	911325022	R	\$ 31,194.33
		Vendor Total	<u>\$ 33,670.33</u>
FEDEX	5-824-48220	R	\$ 11.33
	5-832-07633	R	\$ 25.44
	5-846-62460	R	\$ 11.27
	5-854-87802	R	\$ 11.27
		Vendor Total	<u>\$ 59.31</u>
FLORIDA BLUE	72863790	R	\$ 1,811.00
		Vendor Total	<u>\$ 1,811.00</u>
FLORIDA RESOURCE MGT LLC-ACH	47638	R	\$ 6,431.27
	48108	R	\$ 7,064.82
		Vendor Total	<u>\$ 13,496.09</u>
HOME DEPOT CREDIT SERVICES	5353-050217	R	\$ 132.31
		Vendor Total	<u>\$ 132.31</u>
KINCAID INC	1039	R	\$ 125.00
		Vendor Total	<u>\$ 125.00</u>
NORTH SOUTH SUPPLY, INC.	3113291	R	\$ 41.91
		Vendor Total	<u>\$ 41.91</u>
ORLANDO UTILITIES COMMISSION	06092017	R	\$ 237,583.35
	May-17	R	\$ 21,808.23
		Vendor Total	<u>\$ 259,391.58</u>

Invoice Approval Report # 207

July 13, 2017

Payee	Invoice Number	A= Approval R= Ratification	Invoice Amount
POOLSURE	101295571502	R	\$ 262.50
	101295571522	R	\$ 135.00
	101295572105	R	\$ 60.00
	101295572015	R	\$ 210.00
	101295571999	R	\$ 292.50
	101295572668	R	\$ 221.25
	101295572671	R	\$ 150.00
	101295567716	R	\$ 120.00
	Vendor Total		\$ 1,451.25
PROPET DISTRIBUTORS INC.	118380	R	\$ 1,680.00
		Vendor Total	\$ 1,680.00
SPRINT SOLUTIONS, INC.	244553043-047	R	\$ 316.27
		Vendor Total	\$ 316.27
SUN PUBLICATIONS DBA	300084234	R	\$ 47.19
		Vendor Total	\$ 47.19
TOHO WATER AUTHORITY-ACH	JUNE-17	R	\$ 7,892.38
		Vendor Total	\$ 7,892.38
US BANK	4647583	R	\$ 5,389.66
	4679358	R	\$ 4,536.94
		Vendor Total	\$ 9,926.60
WASTE CONNECTIONS OF FLORIDA	0001095416	R	\$ 308.42
		Vendor Total	\$ 308.42
YOUNG QUALLS, P.A.	15198	A	\$ 10,567.25
		Vendor Total	\$ 10,567.25
			Total
			\$ 376,914.94
		Total Invoices	376,914.94

HARMONY
Community Development District

Check Register

June 1 - June 30, 2017

HARMONY COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 6/1/17 to 6/30/17

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CENTERSTATE BANK - GF - (ACCT# XXXXX2933)									
Check	54513	06/06/17	Vendor	BRIGHT HOUSE NETWORKS	028483501052317	0050284835-01 05/28-06/27	Misc-Security Enhancements	001-549911-53910	\$54.25
Check	54514	06/06/17	Vendor	FEDEX	5-810-43050	SVCS THRU 5/23/17	Postage and Freight	001-541006-51301	\$11.33
Check	54515	06/06/17	Vendor	FLORIDA BLUE	72815935	FLORIDA BLUE B7539001 06/01	ProfServ-Field Management	001-531016-53901	\$1,811.00
Check	54516	06/06/17	Vendor	KINCAID INC	1600	HOLDING TANK MAY	Miscellaneous Services	001-549001-53910	\$125.00
Check	54517	06/06/17	Vendor	MOYER MANAGEMENT GROUP INC	060117	WEBSITE DOMAIN RENEWAL 4/18	Misc-Contingency	001-549900-53901	\$201.99
Check	54518	06/06/17	Vendor	POOLSURE	101295570989	SWIM CLUB CHEMICALS	R&M-Pools	001-546074-53910	\$153.90
Check	54519	06/08/17	Vendor	BRIGHT HOUSE NETWORKS	028483401060117	0050284834-01 06/06-07/05	Misc-Security Enhancements	001-549911-53910	\$109.29
Check	54520	06/08/17	Vendor	FEDEX	5-818-09251	SVCS THRU 5/30/17	Postage and Freight	001-541006-51301	\$13.99
Check	54521	06/08/17	Vendor	SPRINT SOLUTIONS, INC.	244553043-046	244553043 04/26-05/25	Communication - Telephone	001-541003-53910	\$308.28
Check	54522	06/08/17	Vendor	WASTE CONNECTIONS OF FLORIDA	0001089956	#0060-126957 6/1/17-6/30/17	Utility - Refuse Removal	001-543020-53910	\$308.65
Check	54523	06/13/17	Vendor	HARMONY CDD C/O U.S. BANK	6072017 7001	TRANSFER TAX COLLECT SRS 2015	Due to other Funds	131000	\$3,728.11
Check	54524	06/13/17	Vendor	HARMONY CDD C/O U.S. BANK	6072017 9001	TRANSFER TAX COLLECT SRS 2014	Due to other Funds	131000	\$12,096.17
Check	54525	06/13/17	Vendor	HARMONY CDD C/O U.S. BANK	672017 7001	PREPAYMENT LOT 131	Due to other Funds	131000	\$21,576.45
Check	54526	06/13/17	Vendor	NORTH SOUTH SUPPLY, INC.	3108997.	IRRIGATION SUPPLIES	R&M-Irrigation	001-546041-53902	\$175.71
Check	54527	06/13/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20282	MANAGEMENT SVCS MAY 2017	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,665.33
Check	54527	06/13/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20282	MANAGEMENT SVCS MAY 2017	Postage and Freight	001-541006-51301	\$12.42
Check	54527	06/13/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20282	MANAGEMENT SVCS MAY 2017	Office Supplies	001-551002-51301	\$5.50
Check	54527	06/13/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20282	MANAGEMENT SVCS MAY 2017	Printing and Binding	001-547001-51301	\$280.90
Check	54528	06/13/17	Vendor	YOUNG QUALLS, P.A.	15136	GENERAL COUNSEL THRU 4/28	ProfServ-Legal Services	001-531023-51401	\$2,042.50
Check	54529	06/19/17	Vendor	BOYD CIVIL ENGINEERING	01539	GENERAL ENGINEERING THRU 4/30	ProfServ-Engineering	001-531013-51501	\$639.59
Check	54530	06/19/17	Vendor	DAVEY TREE EXPERT COMPANY	911324687	MNTHLY MAINT JUNE NGBRHD 0	Cntrs-Landscape/Irrigation Maint	001-534171-53902	\$1,308.00
Check	54530	06/19/17	Vendor	DAVEY TREE EXPERT COMPANY	911324688	MNTHLY MAINT JUNE NGBRHD I	Cntrs-Landscape/Irrigation Maint	001-534171-53902	\$1,168.00
Check	54530	06/19/17	Vendor	DAVEY TREE EXPERT COMPANY	911325022	MNTHLY MAINT JUNE	Cntrs-Landscape/Irrigation Maint	001-534171-53902	\$31,194.33
Check	54531	06/19/17	Vendor	FEDEX	5-824-48220	SVCS THRU 06/06/17	Postage and Freight	001-541006-51301	\$11.33
Check	54532	06/19/17	Vendor	POOLSURE	101295571502	BLEACH	R&M-Pools	001-546074-53910	\$262.50
Check	54532	06/19/17	Vendor	POOLSURE	101295571522	BLEACH SWIM CLUB	R&M-Pools	001-546074-53910	\$135.00
Check	54533	06/19/17	Vendor	REX ELECTRICAL SOLUTIONS, INC.	797	LAMP SENSORS REPLACED	R&M-Pools	001-546074-53910	\$160.00
Check	54534	06/19/17	Vendor	ORLANDO UTILITIES COMMISSION	06092017	PAYDOWN AGREEMENT-STREETLIGHTS	Cap Outlay - Streetlights	001-564090-53903	\$237,583.35
Check	54535	06/30/17	Vendor	FLORIDA BLUE	72863790	FLORIDA BLUE B7539001 07/01	ProfServ-Field Management	001-531016-53901	\$1,811.00
Check	54536	06/30/17	Vendor	HARMONY CDD C/O U.S. BANK	6232017 9001	TRANSFER TAX COLLECT SRS 2014	Due to other Funds	131000	\$13,900.77
Check	54537	06/30/17	Vendor	HARMONY CDD C/O U.S. BANK	06232017 7001	TRANSFER TAX COLLECT SRS 2015	Due to other Funds	131000	\$4,284.15
Check	54538	06/30/17	Vendor	HOME DEPOT CREDIT SERVICES	5353-050217	PURCHASES MAY 2017	R&M-Parks & Facilities	001-546225-53910	\$132.31
Check	54539	06/30/17	Vendor	FEDEX	5-832-07633	SVCS THRU 6/13/17	Postage and Freight	001-541006-53901	\$25.44
Check	54540	06/30/17	Vendor	FLORIDA RESOURCE MGT LLC-ACH		***Voided Voided****			\$0.00
Check	54541	06/30/17	Vendor	POOLSURE	101295572105	WATER MANAGEMETN CONTROLLER LE	Prepaid Items	001-155000-53910	\$60.00

HARMONY COMMUNITY DEVELOPMENT DISTRICT

Payment Register by Bank Account

For the Period from 6/1/17 to 6/30/17

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	54541	06/30/17	Vendor	POOLSURE	101295572015	BLEACH ASHLEY PARK POOL	R&M-Pools	001-546074-53910	\$210.00
Check	54541	06/30/17	Vendor	POOLSURE	101295571999	BLEACH SWIM CLUB	R&M-Pools	001-546074-53910	\$292.50
Check	54542	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20812	MANAGEMENT SVCS JUNE 2017	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,665.33
Check	54542	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20812	MANAGEMENT SVCS JUNE 2017	Postage and Freight	001-541006-51301	\$19.18
Check	54542	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20812	MANAGEMENT SVCS JUNE 2017	Office Supplies	001-551002-51301	\$5.50
Check	54542	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	20812	MANAGEMENT SVCS JUNE 2017	Printing and Binding	001-547001-51301	\$208.55
Check	54543	06/30/17	Vendor	SUN PUBLICATIONS DBA	300084234	FY 2018 BUDGET HEARING	Legal Advertising	001-548002-51301	\$47.19
Check	54544	06/30/17	Vendor	US BANK	4647583	SERIES 2015 FEES 5/1-4/30/18	ProfServ-Trustee Fees	001-531045-51301	\$5,389.66
Check	54545	06/30/17	Vendor	YOUNG QUALLS, P.A.	15164	GENERAL COUNSEL THRU 5/31/17	ProfServ-Legal Services	001-531023-51401	\$2,524.25
Check	54546	06/30/17	Vendor	AMERITAS LIFE INSURANCE CORP.	13E61-061917	LIFE INSURANCE P13E5 JUNE&JULY	ProfServ-Field Management	001-531016-53901	\$175.28
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	18464	MNGNT FEES MARCH 2017	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,665.33
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	18464	MNGNT FEES MARCH 2017	Postage and Freight	001-541006-51301	\$11.04
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	18464	MNGNT FEES MARCH 2017	Office Supplies	001-551002-51301	\$5.50
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	18464	MNGNT FEES MARCH 2017	Printing and Binding	001-547001-51301	\$80.90
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	18464	MNGNT FEES MARCH 2017	Miscellaneous Services	001-549001-51301	(\$3.00)
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	19303	MGNT FEES APRIL 2017	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,665.33
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	19303	MGNT FEES APRIL 2017	Postage and Freight	001-541006-51301	\$12.88
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	19303	MGNT FEES APRIL 2017	Office Supplies	001-551002-51301	\$5.50
Check	54547	06/30/17	Vendor	SEVERN TRENT ENVIRONMENTAL SERVICES	19303	MGNT FEES APRIL 2017	Printing and Binding	001-547001-51301	\$115.20
ACH	DD149	06/08/17	Vendor	FLORIDA RESOURCE MGT LLC-ACH	47185	PAYROLL PE 6/4/17	ProfServ-Field Management	001-531016-53901	\$6,779.46
ACH	DD150	06/08/17	Vendor	TOHO WATER AUTHORITY-ACH	MAY-17	WATER SVCS 4/18/17-5/18/17	Utility - Water & Sewer	001-543021-53903	\$35,596.75
ACH	DD151	06/27/17	Vendor	ORLANDO UTILITIES COMMISSION-ACH	MAY-17	UTILITIES 05/08-06/08	Electricity - General	001-543006-53903	\$2,076.44
ACH	DD151	06/27/17	Vendor	ORLANDO UTILITIES COMMISSION-ACH	MAY-17	UTILITIES 05/08-06/08	Electricity - Streetlighting	001-543013-53903	\$6,768.97
ACH	DD151	06/27/17	Vendor	ORLANDO UTILITIES COMMISSION-ACH	MAY-17	UTILITIES 05/08-06/08	Lease - Street Light	001-544006-53903	\$12,962.82
ACH	DD152	06/22/17	Vendor	FLORIDA RESOURCE MGT LLC-ACH	47638	PAYROLL PE 06/18/17	ProfServ-Field Management	001-531016-53901	\$6,431.27
Account Total									\$434,068.37

Total Amount Paid	\$434,068.37
--------------------------	---------------------

Total Amount Paid - Breakdown by Fund	
Fund	Amount
General Fund Fund - 001	378,482.72
Series 2014 Debt Service Fund Fund - 203	25,996.94
Series 2015 Debt Service Fund Fund - 204	29,588.71
Total	434,068.37

HARMONY

Community Development District

**Monthly Debit Card Purchases
June 30, 2017**

Date	Vendor	Description	Amount
6/2/17	American Landmaster	Two TC-Driver, CTV New UTV and Tool disassembly CV Tech Parts	1,072.60
6/7/17	American Landmaster	TC-Driver Belt	122.60
6/21/17	American Landmaster	TC-Driven CVT new UTV and restocking charge	(338.21)
6/21/17	American Landmaster	Tool Disassembly CV Tech Parts	(244.00)
6/26/17	Amazon	Frogg Toggs Men's Cascades	(79.33)
6/26/17	Amazon	Noiposi	(18.58)
6/2/17	Amazon	Self Closing Heavy Duty Shower Valve	62.84
6/5/17	WAWA	Fuel	59.88
6/5/17	Sunoco	Fuel	30.26
6/5/17	Harmony Town Square	Water for Staff	18.95
6/8/17	Amazon	Chlorine	41.60
6/8/17	Amazon	Scrub Brush and Scouring Pad	26.92
6/8/17	Amazon	TCP 60 Watt Equivalent Mini Spring Lamp	19.11
6/9/17	Broder Bros	Broder Broos-Staff closing	198.86
6/9/17	Amazon	Frogg Toggs Men's Cascades	79.33
6/9/17	Amazon	Outboard Motor Engine Cover	45.48
		Sales Tax	2.34
6/9/17	Sunoco	Fuel	34.95
6/9/17	UPS	Package for sending Hayward CAT 2000 chemical controller	25.95
6/12/17	Amazon	Muffler Exhaust Assembly	35.99
6/12/17	UPS	Return Vehicle parts	19.15
6/12/17	iTunes	iTunes-60 GB Storage Plan	0.99
6/14/17	Amazon	Drone with Wifi Camera Live Video Headless	72.99
6/14/17	Amazon	Lipo Battery	18.58
6/14/17	Amazon	CCTV Camera Security System for Indoor	63.98
6/15/17	Amazon	Locking Ring Assembly Repl Pool and Spa filter	50.99
6/15/17	Sunoco	Fuel	20.00
6/16/17	ACE Transfer Co	ACE -Large IC/EOF 9x12	108.64
6/19/17	Amazon	Boardwalk Green Multifold Towels	106.04
6/20/17	Amazon	Cotton Towel/Leather Care Gel/Multi Purpose Cleaner/Plastic Restorer	59.85
6/21/17	Amazon	Commercial Toilet Seat	33.48
6/21/17	Sunoco	Fuel	32.50
6/21/17	Harmony Town Square	Water for Staff	20.47
6/26/17	Amazon	Night Owl Security 8 channel Video Security System	156.24
6/26/17	Amazon	Deep Woods 6 ounce cans	57.48
6/26/17	Sunoco	Fuel	18.60
6/27/17	Amazon	Back Lit LED monitor	66.55
6/27/17	WAWA	Fuel	52.06
6/27/17	WAWA	Fuel	5.59
6/29/17	Amazon	Drinking Water Hose	25.96
6/29/17	Amazon	Marker Cable Tie	6.38
6/30/17	Amazon	4-Channel Wireless Network Security System	210.15
6/30/17	Amazon	CradlePointe Wireless Router	149.00
		Total	2,553.21

HARMONY

Community Development District

Monthly Debit Card Purchases
June 30, 2017

Date	Vendor	Description	Amount
G/L Coding			
		546225.53910.5000	\$ 787.42
		546074.53910.5000	\$ 246.33
		546104.53910.5000	\$ 55.14
		549900.53910.5000	\$ 947.43
		552030.53910.5000	\$ 253.84
		546223.53910.5000	\$ 107.67
		546041.53902.5000	\$ 6.38
		549911.53910.5000	\$ 149.00
			<u>2,553.21</u>



AMERICAN LANDMASTER

American LandMaster
7625 DiSalle Boulevard
Fort Wayne, IN 46825
(260) 432-1596
americanlandmaster.com

Date	06/07/2017
Order No.	667051
F.O.B.	RLA

INVOICE
962773
Page No. 1

Sold To
CREDIT CARD (FLORIDA)
Please note charge may appear on your credit card billing as "ASW, LLC".
Packlist is your Receipt. For a Detailed Invoice please email orders@amsportworks.com. Thank you

Ship To
GERHARD VAN DER SNEL
7360 FIVE OAKS DR
HARMONY, FL 34773
USA
407-301-2235

CUSTOMER ID		CUSTOMER PO		PAYMENT TERMS		FREIGHT TERMS		
CCFL		SNEL 4		Due on receipt		Freight: Billed		
SALES REP ID			SHIPPING METHOD		SHIP DATE		INVOICE DUE DATE	
			Ground		06/07/2017		06/07/2017	
QUANTITY			DESCRIPTION	UNIT PRICE	EXTENDED PRICE			
ORD	SHIP	BCK						
1	1	0	2-20665 TC-DRIVER, CVT-NEW-UTV (SEE SPECS)	412.70	\$412.70			
1	1	0	2-20666 TC-DRIVEN-CVT-NEW -UTV (SEE SPECS)	397.90	\$397.90			
1	0	0	16387 TOOL,DISASSEMBLY CV TECH PARTS 5055-0002	(0.00)	\$0.00			
		0	FREIGHT	(0.00)	\$18.00			
		0	Invoice # 229146	(0.00)	(\$1,072.60)			

**** ORDER SPECIFICATIONS ****

VERBAL
COP
TB

CC DECLINED WILL CALL BACK

Transaction ID: 60175343289
Payment Method: XXXX

Amount: 1,072.60

EMAIL INVOICE: GERHARDHARMONY@GMAIL.COM

1Z60V9600346105527

SUB TOTAL (\$244.00)

TOTAL AMOUNT DUE (\$244.00)

PLEASE REMIT TO: 7625 DiSalle Boulevard, Fort Wayne, IN 46825

Thank You for Your Business!



AMERICAN LANDMASTER

American LandMaster
7625 DiSalle Boulevard
Fort Wayne, IN 46825
(260) 432-1596
americanlandmaster.com

Date	06/08/2017
Order No.	667051-1
F.O.B.	RLA

INVOICE	
962804	
Page No.	1

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CREDIT CARD (FLORIDA)
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Ship To
GERHARD VAN DER SNEL
7360 FIVE OAKS DR
HARMONY, FL 34773
USA
407-301-2235

CUSTOMER ID		CUSTOMER PO		PAYMENT TERMS		FREIGHT TERMS	
CCFL		SNEL [REDACTED]		CREDIT CARD		Freight: Billed	
SALES REP ID			SHIPPING METHOD		SHIP DATE	INVOICE DUE DATE	
			Ground		06/08/2017	06/08/2017	
QUANTITY			DESCRIPTION			UNIT PRICE	EXTENDED PRICE
ORD	SHIP	BCK					
1	1	0	2-20694 BELT, (SEE SPECS)			110.60	\$110.60
		0	FREIGHT			(0.00)	\$12.00
		0	Invoice # 229301			(0.00)	(\$122.60)

**** ORDER SPECIFICATIONS ****

VERBAL
COP
AH

Transaction ID: 60183280499
Payment Method: XXXX [REDACTED]

Amount: 122.60

EMAIL INVOICE: GERHARDHARMONY@GMAIL.COM

1Z60V9600345116884

SUB TOTAL \$0.00

TOTAL AMOUNT DUE \$0.00

PLEASE REMIT TO: 7625 DiSalle Boulevard, Fort Wayne, IN 46825

Thank You for Your Business!



AMERICAN LANDMASTER

American LandMaster
7625 DiSalle Boulevard
Fort Wayne, IN 46825
(260) 432-1596
americanlandmaster.com

Date	06/08/2017
Order No.	667051-2
F.O.B.	FWI

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962881
Page No. 1

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Ship To
GERHARD VAN DER SNEL
7360 FIVE OAKS DR
HARMONY, FL 34773
USA
407-301-2235

CUSTOMER ID		CUSTOMER PO		PAYMENT TERMS		FREIGHT TERMS	
CCFL		SNEL [REDACTED]		PrePay Frt Prepaid		Freight: Prepaid	
SALES REP ID			SHIPPING METHOD		SHIP DATE	INVOICE DUE DATE	
			Ground		06/08/2017	06/08/2017	
QUANTITY			DESCRIPTION			UNIT PRICE	EXTENDED PRICE
ORD	SHF	BCK					
1	1	0	16387 TOOL,DISASSEMBLY CV TECH PARTS 5055-0002			244.00	\$244.00

**** ORDER SPECIFICATIONS ****

VERBAL
COP
TB

CC DECLINED WILL CALL BACK

Transaction ID: 60175343289
Payment Method: XXXX [REDACTED]

Amount: 1,072.60

EMAIL INVOICE: GERHARDHARMONY@GMAIL.COM
1z7r805v0354156377

SUB TOTAL **\$244.00**

TOTAL AMOUNT DUE **\$244.00**

PLEASE REMIT TO: 7625 DiSalle Boulevard, Fort Wayne, IN 46825

Thank You for Your Business!



AMERICAN LANDMASTER

American LandMaster
7625 DiSalle Boulevard
Fort Wayne, IN 46825
(260) 432-1596
americanlandmaster.com

Date	06/13/2017
Order No.	667051
F.O.B.	

INVOICE
963619
Page No. 1

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Ship To
GERHARD VAN DER SNEL
7360 FIVE OAKS DR
HARMONY, FL 34773
USA
407-301-2235

CUSTOMER ID			CUSTOMER PO			PAYMENT TERMS			FREIGHT TERMS			
CCFL			SNEL			Due on receipt			Freight: Billed			
SALES REP ID			SHIPPING METHOD			SHIP DATE			INVOICE DUE DATE			
						06/13/2017			06/13/2017			
QUANTITY			DESCRIPTION						UNIT PRICE		EXTENDED PRICE	
ORD	SHF	BCK										
1	-1	0	2-20666 TC-DRIVEN-CVT-NEW -UTV (SEE SPECS)						397.90		(\$397.90)	
1	0	0	2-20665 TC-DRIVER, CVT-NEW-UTV (SEE SPECS)						(0.00)		\$0.00	
1	0	0	2-20666 TC-DRIVEN-CVT-NEW -UTV (SEE SPECS)						(0.00)		\$0.00	
1	0	0	16387 TOOL,DISASSEMBLY CV TECH PARTS 5055-0002						(0.00)		\$0.00	
1	1	0	LA-RESTOCK RESTOCKING CHARGE						59.69		\$59.69	

**** ORDER SPECIFICATIONS ****

VERBAL
COP
TB

CC DECLINED WILL CALL BACK

Transaction ID: 60175343289
Payment Method: XXXX-

Amount: 1,072.60

EMAIL INVOICE: GERHARDHARMONY@GMAIL.COM

1Z60V9600346105527

REF RMA221694 INV 962773
INCORRECT PART ORDERED
RETURN TO STOCK
CREDIT FOR PART ONLY
15% RSF APPLIES
MP

Transaction ID: 40154476618

PLEASE REMIT TO: 7625 DiSalle Boulevard, Fort Wayne, IN 46825

Thank You for Your Business!



AMERICAN LANDMASTER

American LandMaster
7625 DiSalle Boulevard
Fort Wayne, IN 46825
(260) 432-1596
americanlandmaster.com

Date	06/13/2017
Order No.	667051
F.O.B.	RLA

INVOICE
963619
Page No. 2

Sold To
CREDIT CARD (FLORIDA)
Please note charge may appear on your credit card billing as "ASW, LLC".
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Ship To
GERHARD VAN DER SNEL
7360 FIVE OAKS DR
HARMONY, FL 34773
USA
407-301-2235

CUSTOMER ID	CUSTOMER PO	PAYMENT TERMS	FREIGHT TERMS	
CCFL	SNEL [REDACTED]	Due on receipt	Freight: Billed	
SALES REP ID	SHIPPING METHOD	SHIP DATE	INVOICE DUE DATE	
	Ground	06/13/2017	06/13/2017	
QUANTITY			UNIT PRICE	EXTENDED PRICE
ORD	SHP	BCK	DESCRIPTION	

Payment Method: XXXX [REDACTED]
Amount: USD (338.21) 06/20/17

SUB TOTAL (\$338.21)

TOTAL AMOUNT DUE (\$338.21)

PLEASE REMIT TO: 7625 DiSalle Boulevard, Fort Wayne, IN 46825

Thank You for Your Business!



AMERICAN LANDMASTER

American LandMaster
7625 DiSalle Boulevard
Fort Wayne, IN 46825
(260) 432-1596
americanlandmaster.com

Date	06/20/2017
Order No.	667051-2
F.O.B.	

INVOICE
963628
Page No. 1

Sold To
 CREDIT CARD (FLORIDA)
 Please note charge may appear on your credit card billing as "ASW, LLC".
 Packlist is your Receipt. For a Detailed Invoice please email orders@amsportworks.com. Thank you

Ship To
 GERHARD VAN DER SNEL
 7360 FIVE OAKS DR
 HARMONY, FL 34773
 USA
 407-301-2235

CUSTOMER ID			CUSTOMER PO			PAYMENT TERMS			FREIGHT TERMS			
CCFL			SNEL			Due on receipt			Freight: Prepaid			
SALES REP ID			SHIPPING METHOD			SHIP DATE			INVOICE DUE DATE			
						06/20/2017			06/20/2017			
QUANTITY			DESCRIPTION						UNIT PRICE		EXTENDED PRICE	
ORD	SHP	BCK										
1	-1	0	16387 TOOL,DISASSEMBLY CV TECH PARTS 5055-0002						244.00		(\$244.00)	

**** ORDER SPECIFICATIONS ****

VERBAL
COP
TB

CC DECLINED WILL CALL BACK

Transaction ID: 60175343289
Payment Method: XXX

Amount: 1,072.60

EMAIL INVOICE: GERHARDHARMONY@GMAIL.COM
1z7r805v0354156377

REF RMA221699 INV 962881
CUST STATED THAT HE CALLED IN FOR THIS ORDER TO BE CANCELLED
ORDER SHIPPED
RETURN TO STOCK
CREDIT DUE FOR PART ONLY AS SHIPMENT WAS SENT PPD FRT
15% RSF WAIVED DUE TO ERROR
MP

Transaction ID: 40154455775
Payment Method: XXXX4354
Amount: USD (244.00) 06/20/17

SUB TOTAL (\$244.00)

TOTAL AMOUNT DUE (\$244.00)

PLEASE REMIT TO: 7625 DiSalle Boulevard, Fort Wayne, IN 46825

Thank You for Your Business!



Gerhard van der snel <gerhardharmony@gmail.com>

Your refund for Frogg Toggs Men's Cascades 2 ...

1 message

return@amazon.com <return@amazon.com>
To: gerhardharmony@gmail.com

Fri, Jun 23, 2017 at 8:08 PM



Refund Confirmation

Hello Gerhard Van Der Snel,

We've issued your refund for the item below. Your return is now complete*.

[View return & refund status](#)



[Frogg Toggs Men's Cascades 2 ...](#)

Refund total: \$79.33**

Refund will appear on your Master Card in 3-5 business days.

* This is an advanced refund. If we don't receive the item listed above, we may charge your original payment method.

** [Learn more about refunds](#)

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.



Gerhard van der snel <gerhardharmony@gmail.com>

Your refund for Noiposi 4 pcs 3.7v 850mAh 25c...

1 message

return@amazon.com <return@amazon.com>
To: gerhardharmony@gmail.com

Fri, Jun 23, 2017 at 10:11 PM

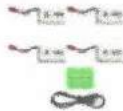


Refund Confirmation

Hello Gerhard Van Der Snel,

We've issued your refund for the item below. Your return is now complete*.

[View return & refund status](#)



Noiposi 4 pcs 3.7v 850mAh 25c...

Refund total: \$18.58**

Refund will appear on your Master Card in 3-5 business days.

* This is an advanced refund. If we don't receive the item listed above, we may charge your original payment method.

** [Learn more about refunds](#)

This email was sent from a notification-only address that cannot accept incoming email. Please do not reply to this message.



Final Details for Order #111-5620324-9135415

[Print this page for your records.](#)

Order Placed: June 1, 2017
Amazon.com order number: 111-5620324-9135415
Order Total: \$62.84

Shipped on June 2, 2017

Items Ordered	Price
2 of: Jones Stephens S05-100 Self-Closing Heavy Duty Shower Valve with Pull Chain, Chrome Sold by: Amazon.com LLC	\$31.42
Condition: New	

Shipping Address:
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$62.84
Shipping & Handling:	\$0.00

Total before tax:	\$62.84
Sales Tax:	\$0.00

Total for This Shipment: \$62.84

Shipping Speed:
Two-Day Shipping

Payment information

Payment Method:
Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$62.84
Shipping & Handling:	\$0.00

Billing address
GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$62.84
Estimated tax to be collected:	\$0.00

Grand Total: \$62.84

Credit Card transactions MasterCard ending in [REDACTED]: June 2, 2017: \$62.84

To view the status of your order, return to [Order Summary](#).

pools

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Approved G v/d Snel 06/29/2017

* Fountain Soda! *
* Disponible *
* en Espanol *

Survey Code: 1356976

Store Number:05123

Please respond
within 5 days

TRUCK

Wawa #5123
1125 E Irlo Bronson
St. Cloud FL 34769

6/2/2017 9:55:58 AM
Term: JD12067193001
Appr: 024642
Seq#: 015586

Product: Unleaded
Pump Gallons Price
14 25.601 \$2.339
Total Sale \$59.88
MasterCard
Capture
XXXXXXXXXXXX [REDACTED]

06/02/2017 09:52:04

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

* YOUR OPINION *
* MATTERS! *
Tell us about your
* experience at *
* MyWawaVisit.com *
* We'll thank you *
* with a FREE *
* Hot Beverage or *
* Fountain Soda! *

Approved G v/d Snel 06/02/2017



APlus
0067-6718-00
6998 E Irlo Bronson
St. Cloud Florida 34
* FINAL RECEIPT*
For Credit Sales
Card Charged Only
Total Shown Below.

Trans #: 153107
Grade: Regular (87)
Pump Number: 82
Gallons: 12.827
Price: \$2.359
Total Fuel: \$30.26
Total Sale: \$30.26

Term: JD12417328001

Appr: 011963

Seq#: 027313

MasterCard
Capture
XXXXXXXXXXXX

06/01/2017 08:10:44

How are we doing?
Give us your
feedback for a FREE
coffee or fountain
drink (any size) on
your next visit.

Enter Store code :
0067-6718-00
@ www.tellsunoco.com
or call
1-844-TELLSUN

Thank You For
Shopping Sunoco
RED. Code: _____

Approved G v/d Snel 06/01/2017

Sales Receipt #116788

Store 1

Customer Copy

Harmony Town Square Market

7250 Harmony Square Drive South
Harmony, FL 34773

David Buck - Store Manager
(407) 892-0148

www.facebook.com/townsquaremarket

Cashier

Item #	Qty	Price	Ext Price
695	5	\$3.79	\$18.95
WATER SILVER SP			
Subtotal:			\$18.95
Local Sales Tax			0 % Tax + \$0.00
RECEIPT TOTAL:			\$18.95

Credit Card: \$18.95 XXXX [REDACTED]
 MasterCard
 Reference # 1000055430 Auth=031592
 Entry: Swiped Merchant # ***55613

Signature _____

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher)



www.HarmonyFL.com



116788

Approved G v/d Snel 06/01/2017



Final Details for Order #111-2632810-2034642

[Print this page for your records.](#)

Order Placed: June 7, 2017
Amazon.com order number: 111-2632810-2034642
Order Total: \$41.60

Shipped on June 7, 2017

Items Ordered

2 of: *LAMOTTE COMPANY P-6741-G CHLORINE DPD 1B 30ML* **Price**
\$10.97
Sold by: eSeasonGear ([seller profile](#))

Condition: New
New Fresh Stock! Exp. 01/2018 or later

2 of: *LaMotte Liquid Reagent P-6740-G, DPD 1A, 1 oz* \$9.83
Sold by: eSeasonGear ([seller profile](#))

Condition: New
New Fresh Stock, exp. 2/2019 or later

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$41.60
Shipping & Handling: \$0.00

Total before tax: \$41.60
Sales Tax: \$0.00

Total for This Shipment: \$41.60

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$41.60
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$41.60
Estimated tax to be collected: \$0.00

Grand Total: \$41.60

Credit Card transactions

MasterCard ending in [REDACTED] June 7, 2017: \$41.60

To view the status of your order, return to [Order Summary](#).

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Handwritten: pools

Approved G v/d Snel 06/29/2017



Final Details for Order #111-8779579-2683456

[Print this page for your records.](#)

Order Placed: June 7, 2017
Amazon.com order number: 111-8779579-2683456
Order Total: \$26.92

Shipped on June 8, 2017

Items Ordered

1 of: *Clean Piggies Dirty Cubicle Grime Grabber Scrub Brush Home Kitchen Floor Deck Sink Bathroom Tub Shower Laundry Garage Car Garden Tools Office Smooth Textured Rough Surfaces Strong Bristles* **Price** \$7.69
Sold by: Kale Maker ([seller profile](#))

Condition: New

1 of: *Scotch-Brite 105 General Purpose Scouring Pad, 6" Length x 4-1/2" Width, Green (Case of 40)* **Price** \$18.65
Sold by: Amazon.com LLC

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$26.34
Shipping & Handling: \$0.00

Total before tax: \$26.34
Sales Tax: \$0.58

Total for This Shipment: \$26.92

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits [REDACTED]

Item(s) Subtotal: \$26.34
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$26.34
Estimated tax to be collected: \$0.58

Grand Total: \$26.92

Credit Card transactions

MasterCard ending in 4 [REDACTED] June 8, 2017: \$26.92

To view the status of your order, return to [Order Summary](#).

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pools



Final Details for Order #111-2397122-9050612

[Print this page for your records.](#)

Order Placed: May 30, 2017
Amazon.com order number: 111-2397122-9050612
Order Total: \$19.11

Shipped on June 8, 2017

Items Ordered

1 of: *TCP 60 Watt Equivalent CFL Mini Spring A Lamp (only 14W used)
Daylight (5000K) Spiral Light Bulb (10 Pack)*
Sold by: Amazon.com LLC

Price
\$19.11

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$19.11
Shipping & Handling: \$0.00

Total before tax: \$19.11
Sales Tax: \$0.00

Total for This Shipment: \$19.11

Shipping Speed:
Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$19.11
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$19.11
Estimated tax to be collected: \$0.00

Grand Total: \$19.11

Credit Card transactions

MasterCard ending in [REDACTED] June 8, 2017: \$19.11

To view the status of your order, return to [Order Summary.](#)

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partus



INVOICE

TEL: (800)523-4585
 FAX: (215)291-9497

INVOICE No.	89708518
INVOICE DATE	06/08/2017
INVOICE DUE DATE	06/09/2017
ACCOUNT No.	3261542
PAGE No.	1

SHIP TO:

Five 50, Inc.
 3504 Sebastian Bridge LANE
 Harmony FL 34773

Harmony Community Develop
 3500 Harmony Square DRIVE W
 Harmony FL 34773

ORDER No.	WAREHOUSE	SHIP DATE	PURCHASE ORDER	SALESPERSON			SHIP VIA		
86851865-00	FO	06/08/2017	HarmonyCDD	0 08 - WEB - scrabo			UPS-Surface		
LINE	ITEM	DESCRIPTION		ORDERED	SHIPPED	B/O	PRICE	UOM	TOTAL PRICE
1	4980 NAVY 2XL	HN 4980 4.5 OZ RC NANO-T TE		0/06	0/06	0/00	6.2900	ea	37.74
2	5170 NAVY XL	HN 5170 5.2 OZ 50/50 ECO TE		1/00	1/00	0/00	3.7300	EA	44.76
3	5170 NAVY 2XL	HN 5170 5.2 OZ 50/50 ECO TE		0/06	0/06	0/00	5.9100	EA	35.46
4	U8505 NAVY XL	UC MENS INTERLOCK POLO		0/06	0/05	0/00	16.1800	ea	80.90
Shipped from: alphabroder - FO Carrier: UPSO Tracking Number(s): 1Z302E410323245295 You saved \$28.16 in Freight Discounts!									
TERMS:									

ORIGINAL INVOICE

Approved G v/d Snel 07/10/2017

Customer Account No: _____

Invoice Number: _____

Dollar Amount: _____



INVOICE

TEL: (800)523-4585
 FAX: (215)291-9497

INVOICE No.	89708518
INVOICE DATE	06/08/2017
INVOICE DUE DATE	06/09/2017
ACCOUNT No.	3261542
PAGE No.	2

SHIP TO:

Five 50, Inc.
 3504 Sebastian Bridge LANE
 Harmony FL 34773

Harmony Community Develop
 3500 Harmony Square DRIVE W
 Harmony FL 34773

ORDER No.	WAREHOUSE	SHIP DATE	PURCHASE ORDER	SALESPERSON	SHIP VIA
86851865-00	FO	06/08/2017	HarmonyCDD	0 08 - WEB - scrabo	UPS-Surface

LINE	ITEM	DESCRIPTION	ORDERED	SHIPPED	B/O	PRICE	UOM	TOTAL PRICE
<i>Approved G v/d Snel 07/10/2017</i>								

TERMS: CREDIT CARD	Sub Total	198.86
Total Weight: 18.00 Total Cartons: 0001	Restocking Fee	0.00
No returns will be accepted on printed, washed or decorated merchandise. All items must be inspected before printing or decorating. All claims must be made within 72 hours of receipt of goods. All returns must have prior Return Authorization and may be subject to a 15% Restocking Fee. All returned checks will be subject to a \$25 Return Fee. A finance charge of 1.5% per month (18% APR) will be assessed on unpaid balances beyond established terms.	Freight Amount	0.00
	Total	198.86
	Applied DR/CR	198.86-
	Total Due :	0.00

ORIGINAL INVOICE

Customer Account No: _____

Invoice Number: _____

Dollar Amount: _____ 0.00

This order was paid for by credit card.



Final Details for Order #111-9634909-4003438

[Print this page for your records.](#)

Order Placed: June 8, 2017
Amazon.com order number: 111-9634909-4003438
Order Total: \$79.33

Shipped on June 11, 2017

Items Ordered	Price
1 of: <i>Frogg Toggs Men's Cascades 2 - ply Bootfoot Chest Waders Mallard Green, GREEN, 10</i> Sold by: Amazon.com LLC	\$79.33

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$79.33
Shipping & Handling:	\$0.00

Total before tax:	\$79.33
Sales Tax:	\$0.00

Total for This Shipment: \$79.33

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$79.33
Shipping & Handling:	\$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$79.33
Estimated tax to be collected:	\$0.00

Grand Total: \$79.33

Credit Card transactions

MasterCard ending in [REDACTED]: June 11, 2017: \$79.33

To view the status of your order, return to [Order Summary](#).

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paris

Approved G v/d Snel 06/29/2017



Final Details for Order #111-4485822-8647405

[Print this page for your records.](#)

Order Placed: June 8, 2017
Amazon.com order number: 111-4485822-8647405
Order Total: \$47.82

Shipped on June 9, 2017

Items Ordered

1 of: *Oceansouth Full Outboard Motor Engine Cover Black Fits Motors From 9.9hp to 30hp* **Price** \$38.99
Sold by: Oceansouth USA INC. ([seller profile](#))

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$38.99
Shipping & Handling: \$6.49

Total before tax: \$45.48
Sales Tax: \$2.34

Shipping Speed:
Standard Shipping

Total for This Shipment: \$47.82

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$38.99
Shipping & Handling: \$6.49

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$45.48
Estimated tax to be collected: \$2.34

Grand Total: \$47.82

Credit Card transactions

MasterCard ending in [REDACTED] June 9, 2017: \$47.82

To view the status of your order, return to [Order Summary](#).

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Boats

Approved G v/d Snel 06/29/2017



APlus
0067-6718-00
6990 E Irlo Bronson
St. Cloud Florida 34
* FINAL RECEIPT*
For Credit Sales
Card Charged Only
Total Shown Below.

Trans #: 154014
Grade: Regular (87)
Pump Number: 10
Gallons: 14.943
Price: \$2.339
Total Fuel: \$34.95
Total Sale: \$34.95

Term: JD12417328001

Appr: 008051

Seq#: 029658

MasterCard
Capture
XXXXXXXXXXXX [REDACTED]


06/07/2017 07:51:54

How are we doing?
Give us your
feedback for a FREE
coffee or fountain
drink (any size) on
your next visit.

Enter Store code :
0067-6718-00
@ www.tellSunoco.com
or call
1-844-TELLSUN

Thank You For
Shopping Sunoco
RED. Code: _____

Approved G v/d Snel 06/08/2017



Shipment Receipt

Transaction Date: 07 Jun 2017

Tracking Number:

1Z89T1U14397962832

Special Instructions

The declared value you entered requires that you follow the special procedures listed below:

UPS Customer:

1. You must give this package to a UPS Driver or UPS Customer Center representative. The UPS Store, other third party retailers (including Authorized Shipping Outlets), and UPS Drop Boxes are not acceptable UPS locations for this package. See the UPS Tariff/Terms and Conditions of Service at www.ups.com for UPS's liability limits, maximum declared values, and other terms of service.

2. Two copies of this receipt will be printed along with your label(s). Provide one copy to UPS and ensure the other copy is signed by the UPS Driver or a UPS Customer Center representative and returned to you. The signed copy of this receipt is your proof that UPS has accepted the package(s), and will be required to submit a claim.

UPS Driver or UPS Customer Center Representative:

Scan the package(s) and sign one copy of this receipt and return it to the customer. The second copy of the receipt should accompany the package(s).

Received And Scanned By (Print)

Signature

Date

① ADDRESS INFORMATION

Ship To:

Jeff Allen
Jeff
892 Apple Jack Circle
LINDEN VA 226426549
email:jeffallenenterprises@yahoo.com Residential

Ship From:

Gerhard van der Snel
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY FL 34773
Telephone:4073012235
email:gerhardharmony@gmail.com

Return Address:

Gerhard van der Snel
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY FL 34773
Telephone:4073012235
email:gerhardharmony@gmail.com

② PACKAGE INFORMATION

	WEIGHT	DIMENSIONS / PACKAGING	DECLARED VALUE	REFERENCE NUMBERS
1.	4.0 lbs (4.0 lbs billable)	12 x 6 x 6 in. Other Packaging	1,150.00 USD	

③ UPS SHIPPING SERVICE AND SHIPPING OPTIONS

Service: UPS Ground Service**Guaranteed By:** End of Day Friday, Jun 9, 2017**Shipping Fees Subtotal:** 25.95 USD**Transportation:** 13.15 USD**Declared Value:** 10.80 USD

Package 1

Additional Shipping Options**Delivery Confirmation:**

Package 1: Delivery Confirmation 2.00 USD

Total Shipping Charges: 25.95 USD

④ PAYMENT INFORMATION

Bill Shipping Charges to:

MasterCard xxxxxxxxxxxx

Shipping Charges:

25.95 USD

Subtotal Shipping Charges:

25.95 USD

Daily rates were applied to this shipment

Total Charged:

25.95 USD

Approved G v/d Snel 06/07/2017



Final Details for Order #111-1134207-2285838

[Print this page for your records.](#)

Order Placed: June 9, 2017
Amazon.com order number: 111-1134207-2285838
Order Total: \$35.99

Shipped on June 11, 2017

Items Ordered

	Price
1 of: <i>Parts Camp Replacement Honda Gx340 Gx390 11hp 13hp Muffler Exhaust Assembly with Exhaust Pipe</i>	\$35.99
Sold by: Parts Camp (seller profile)	

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$35.99
Shipping & Handling:	\$0.00

Total before tax:	\$35.99
Sales Tax:	\$0.00

Total for This Shipment: \$35.99

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits [REDACTED]

Item(s) Subtotal:	\$35.99
Shipping & Handling:	\$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$35.99
Estimated tax to be collected:	\$0.00

Grand Total: \$35.99

Credit Card transactions

MasterCard ending in [REDACTED] June 11, 2017: \$35.99

To view the status of your order, return to [Order Summary](#).

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Vehicle

Approved G v/d Snel 06/29/2017

ups Shipment Receipt

Transaction Date: 09 Jun 2017

Tracking Number:

1Z89T1U14392429150

1 ADDRESS INFORMATION

Ship To:

Landmaster
Annie
52194 Commercial Street
ROSELAND LA 704563613
Telephone:8006437332

Ship From:

Gerhard van der Snel
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY FL 34773
Telephone:4073012235
email:gerhardharmony@gmail.com

Return Address:

Gerhard van der Snel
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY FL 34773
Telephone:4073012235
email:gerhardharmony@gmail.com

2 PACKAGE INFORMATION

	WEIGHT	DIMENSIONS / PACKAGING	DECLARED VALUE	REFERENCE NUMBERS
1.	4.0 lbs (4.0 lbs billable)	12 x 12 x 4 in. Other Packaging	500.00 USD	

3 UPS SHIPPING SERVICE AND SHIPPING OPTIONS

Service:

UPS Ground Service

Guaranteed By:

End of Day Tuesday, Jun 13, 2017

Shipping Fees Subtotal:

17.15 USD

Additional Shipping Options

Transportation

11.15 USD

Delivery Confirmation:

Declared Value

Package 1: Delivery Confirmation

2.00 USD

Package 1

4.50 USD

Total Shipping Charges

19.15 USD

Delivery Area Surcharge- Extended

1.50 USD

Package 1

4 PAYMENT INFORMATION

Bill Shipping Charges to:

MasterCard xxxxxxxx [REDACTED]

Shipping Charges:	19.15 USD
Subtotal Shipping Charges:	19.15 USD
Daily rates were applied to this shipment	
Total Charged:	19.15 USD

Note: This document is not an invoice. Your final invoice may vary from the displayed reference rates.

Approved G v/d Snel 06/12/2017

Return for
Vehicle parts
not needed



Final Details for Order #113-6206159-7556222

[Print this page for your records.](#)

Order Placed: June 13, 2017
Amazon.com order number: 113-6206159-7556222
Order Total: \$91.57

Shipped on June 13, 2017

Items Ordered	Price
1 of: <i>DBPOWER MJX X400W FPV Drone with Wifi Camera Live Video Headless Mode 2.4GHz 4 Chanel 6 Axis Gyro RTF RC Quadcopter, Compatible with 3D VR Headset</i>	\$72.99
Sold by: OXA USA COM (seller profile) Product question? Ask Seller	
Condition: New	

Shipping Address:
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$72.99
Shipping & Handling:	\$0.00

Total before tax:	\$72.99
Sales Tax:	\$0.00

Shipping Speed:
Two-Day Shipping

Total for This Shipment: \$72.99

parkus

Shipped on June 14, 2017

Items Ordered	Price
1 of: <i>Noiposi 4 pcs 3.7v 850mAh 25c Upgrade Lipo Battery (JST Plug) with X6 Charger for MJX X400 X400W X800 X300C Sky Viper S670 V950hd V950str HS200W National Geographic Quadcopter Drone</i>	\$18.58
Sold by: YIHUAXING (seller profile)	
Condition: New	

Shipping Address:
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$18.58
Shipping & Handling:	\$0.00

Total before tax:	\$18.58
Sales Tax:	\$0.00

Shipping Speed:
Two-Day Shipping

Total for This Shipment: \$18.58

parkus

Payment information

1061 Approved G v/d Snel 06/29/2017



Final Details for Order #111-1414616-4405054

[Print this page for your records.](#)

Order Placed: June 13, 2017
Amazon.com order number: 111-1414616-4405054
Order Total: \$63.98

Shipped on June 14, 2017

Items Ordered	Price
2 of: JOOAN 518MRC 1000tvl CCTV Camera Security System for Indoor / Outdoor Weatherproof Camera with 8mm Lens	\$31.99
Sold by: CCTV System (seller profile) Product question? Ask Seller	

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$63.98
Shipping & Handling:	\$0.00

Total before tax:	\$63.98
Sales Tax:	\$0.00

Total for This Shipment: \$63.98

Shipping Speed:
Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$63.98
Shipping & Handling:	\$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$63.98
Estimated tax to be collected:	\$0.00

Grand Total: \$63.98

Credit Card transactions

MasterCard ending in [REDACTED] June 14, 2017: \$63.98

To view the status of your order, return to [Order Summary](#).

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pools

Approved G v/d Snel 06/29/2017



Final Details for Order #111-5530121-7369054

[Print this page for your records.](#)

Order Placed: June 15, 2017
Amazon.com order number: 111-5530121-7369054
Order Total: \$50.99

Shipped on June 15, 2017

Items Ordered	Price
1 of: <i>Pentair 59052900 Locking Ring Assembly Replacement Pool and Spa Filter</i>	\$50.99
Sold by: VMInnovations (seller profile)	

Condition: New
Fast, Free Ground Shipping

Shipping Address:
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$50.99
Shipping & Handling:	\$0.00

Total before tax:	\$50.99
Sales Tax:	\$0.00

Total for This Shipment: \$50.99

Shipping Speed:
Two-Day Shipping

Payment information

Payment Method:
Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$50.99
Shipping & Handling:	\$0.00

Billing address
GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$50.99
Estimated tax to be collected:	\$0.00

Grand Total: \$50.99

Credit Card transactions MasterCard ending in [REDACTED] June 15, 2017: \$50.99

To view the status of your order, return to [Order Summary](#).

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pools



APlus

0067-6718-00

6990 E Irlo Bronson Mem H
St. Cloud, Florida 34771

6/13/2017 , 2:01:56 PM
Transaction #: 1550222
Register #: 1

Pre-Pay Pump # 8 \$20.00
Prepay Fuel

CARD NOT CHARGED UNTIL SALE IS COMPLETE
FINAL RECEIPT PRINTS AT THE DISPENSER

Sub. Total: \$20.00
Tax: \$0.00
Total: \$20.00
Discount Total: \$0.00

MasterCard: \$20.00
Change \$0.00

Join Our Loyalty Program And Save

MasterCard
Authorization
Card Num : XXXXXXXXXXXX
Terminal : JD12417328001
Approval : 067703
Sequence : 032269

How are we doing? Give us your feedback
for a FREE coffee or fountain drink
(any size) on your next visit.

Enter Store Code:0067-6718-00

@ www.tellAPlus.com
or call 1-845-58APLUS

Thank You For
Shopping APlus

Redemption Code: _____

Approved G v/d Snel 06/13/2017



Final Details for Order #111-4664847-4292217

[Print this page for your records.](#)

Order Placed: June 19, 2017
Amazon.com order number: 111-4664847-4292217
Order Total: \$106.04

Shipped on June 20, 2017

Items Ordered **Price**
2 of: *Boardwalk 10GREEN Boardwalk Green Multifold Towels, Natural White, 9 1/8x9 1/2, Pack of 250 (Case of 16 Packs)* \$26.51
Sold by: Amazon.com LLC
Condition: New

Shipping Address:
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$53.02
Shipping & Handling: \$0.00

Total before tax: \$53.02
Sales Tax: \$0.00

Shipping Speed:
Standard Shipping

Total for This Shipment: \$53.02

paris

Shipped on June 19, 2017

Items Ordered **Price**
2 of: *Boardwalk 10GREEN Boardwalk Green Multifold Towels, Natural White, 9 1/8x9 1/2, Pack of 250 (Case of 16 Packs)* \$26.51
Sold by: Amazon.com LLC
Condition: New

Shipping Address:
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$53.02
Shipping & Handling: \$0.00

Total before tax: \$53.02
Sales Tax: \$0.00

Shipping Speed:
Standard Shipping

Total for This Shipment: \$53.02

paris

Payment information

Payment Method:
Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$106.04

oved G v/d Snel 06/29/2017



Final Details for Order #111-0540408-7295452

[Print this page for your records.](#)

Order Placed: June 20, 2017
Amazon.com order number: 111-0540408-7295452
Order Total: \$59.85

Shipped on June 20, 2017

Items Ordered	Price
2 of: <i>Viking 100% Cotton Terry Towel - 24 Pack</i> Sold by: Amazon.com LLC	\$8.00
Condition: New	
1 of: <i>Armor All 10961 Leather Care Gel - 18 oz.</i> Sold by: Amazon.com LLC	\$5.10
Condition: New	
1 of: <i>Armor All 78513 Multi-Purpose Cleaner - 16 oz. - 3 Pack - 6 Pack</i> Sold by: Auto Parts Champ (seller profile)	\$32.26
Condition: New	
Brand New!! Super Fast Shipping	
1 of: <i>Meguiar's G15812 Ultimate Black Plastic Restorer - 12 oz.</i> Sold by: Amazon.com LLC	\$6.49
Condition: New	

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$59.85
Shipping & Handling: \$0.00

Total before tax: \$59.85
Sales Tax: \$0.00

Shipping Speed:

Two-Day Shipping

Total for This Shipment: \$59.85

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$59.85
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$59.85
Estimated tax to be collected: \$0.00

Grand Total: \$59.85

Credit Card transactions

MasterCard ending in [REDACTED] June 20, 2017: \$59.85

To view the status of your order, return to [Order Summary](#).

Approved G v/d Snel 06/29/2017

Books



Final Details for Order #111-4565084-3910667

[Print this page for your records.](#)

Order Placed: June 20, 2017
Amazon.com order number: 111-4565084-3910667
Order Total: \$33.48

Shipped on June 20, 2017

Items Ordered	Price
2 of: <i>American Standard 5901.100.020 Heavy-Duty Elongated Commercial Toilet Seat, White</i> Sold by: Amazon.com LLC	\$16.74
Condition: New	

Shipping Address:
Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$33.48
Shipping & Handling:	\$0.00

Total before tax:	\$33.48
Sales Tax:	\$0.00

Total for This Shipment: \$33.48

Shipping Speed:
Two-Day Shipping

Payment information

Payment Method:
Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$33.48
Shipping & Handling:	\$0.00

Billing address
GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$33.48
Estimated tax to be collected:	\$0.00

Grand Total: \$33.48

Credit Card transactions MasterCard ending in [REDACTED] June 20, 2017: \$33.48

To view the status of your order, return to [Order Summary](#).

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Paulus



APlus
0067-8718-00
6990 E Irlo Bronson
St. Cloud Florida 34
* FINAL RECEIPT*
For Credit Sales
Card Charged Only
Total Shown Below.

Trans #: 155887
Grade: Regular (87)
Pump Number: 09
Gallons: 14.517
Price: \$2.239
Total Fuel: \$32.50
Total Sale: \$32.50

Term: JD12417328001

Appr: 013296

Seq#: 034617

MasterCard
Capture
XXXXXXXXXXXX [REDACTED]

06/19/2017 15:15:24

How are we doing?
Give us your
feedback for a FREE
coffee or fountain
drink (any size) on
your next visit.

Enter Store code :
0067-8718-00
@ www.tellSunoco.com
or call
1-844-TELLSUN

Thank You For
Shopping Sunoco
RED. Code: _____

Approved G v/d Snel 06/20/2017

Customer Copy

Harmony Town Square Market

7250 Harmony Square Drive South
Harmony, FL 34773
David Buck - Store Manager
(407) 892-0148
www.facebook.com/townsquaremarket

Bill To: Armed Forces
Armed Forces
Harmony, FL 34773

Cashier

Item #	Qty	Price	Ext Price
695	6	\$3.41	\$20.47
WATER SILVER SP D% 9.98%Customer			
Subtotal			\$20.47
Local Sales Tax			0 % Tax + \$0.00
RECEIPT TOTAL:			\$20.47

Credit Card \$20.47 XXX) [REDACTED]
MasterCard
Reference # 1000056083 Auth=037682
Entry Swiped Merchant # **55613

Signature

I agree to pay above amount according to card issuer agreement (merchant agreement if credit voucher)

Total Sales Discounts \$2.27



www.HarmonyFL.com



118220

Approved G v/d Snel 06/20/2017



Final Details for Order #111-8526119-6121805

[Print this page for your records.](#)

Order Placed: June 23, 2017
Amazon.com order number: 111-8526119-6121805
Order Total: \$156.24

Shipped on June 24, 2017

Items Ordered

1 of: *Night Owl Security 8 Channel Video Security System with a 1TB HDD* **Price** \$156.24
Sold by: Warehouse Deals, Inc

Condition: Used - Very Good
Item is in original packaging, but packaging has damage. Small (less than 1/4" x 1/4") cosmetic imperfection on front of item.

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$156.24
Shipping & Handling: \$0.00

Total before tax: \$156.24
Sales Tax: \$0.00

Total for This Shipment: \$156.24

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$156.24
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$156.24
Estimated tax to be collected: \$0.00

Grand Total: \$156.24

Credit Card transactions

MasterCard ending in [REDACTED] June 24, 2017: \$156.24

To view the status of your order, return to [Order Summary](#).

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Pauls

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Final Details for Order #111-6302172-5761853

[Print this page for your records.](#)

Order Placed: June 22, 2017
Amazon.com order number: 111-6302172-5761853
Order Total: \$57.48

Shipped on June 23, 2017

Items Ordered

1 of: *Off! Deep Woods 6-Ounce Cans (Pack of 12)*
Sold by: Pharmapacks ([seller profile](#))

Price
\$57.48

Condition: New
Brand New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$57.48
Shipping & Handling: \$0.00

Total before tax: \$57.48
Sales Tax: \$0.00

Shipping Speed:
Standard Shipping

Total for This Shipment: \$57.48

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$57.48
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$57.48
Estimated tax to be collected: \$0.00

Grand Total: \$57.48

Credit Card transactions

MasterCard ending in [REDACTED] June 23, 2017: \$57.48

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Pauls

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APlus

0067-6718-00

6990 E Irlo Bronson Mem H
St. Cloud, Florida 34771

6/23/2017 , 11:15:35 AM
Transaction #: 1564222
Register #: 100

Pay at Pump Sale	
Pump8 Regular (87)	
8.737 Gallons @ \$2.129/Gal	\$18.60
Sub. Total:	\$18.60
Tax:	\$0.00
Total:	\$18.60
Discount Total:	\$0.00
MasterCard:	\$18.60
Change	\$0.00
Join Our Loyalty Program And Save	

Term: JD12417328001
Appr: 065734
Seq#: 036027

MasterCard
Capture
XXXXXXXXXXXX [REDACTED]

06/23/2017 11:15:22

How are we doing? Give us your feedback
for a FREE coffee or fountain drink
(any size) on your next visit.

Enter Store Code:0067-6718-00

@ www.tellAPlus.com
or call 1-845-58APLUS

**Thank You For
Shopping APlus**

Redemption Code: _____

Approved G v/d Snel 06/23/2017



Final Details for Order #111-0191474-1906628

[Print this page for your records.](#)

Order Placed: June 26, 2017
Amazon.com order number: 111-0191474-1906628
Order Total: \$66.55

Shipped on June 26, 2017

Items Ordered

1 of: *ASUS VS197D-P 18.5" WXGA 1366x768 VGA Back-lit LED Monitor*
Sold by: Amazon.com LLC

Price
\$66.55

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal: \$66.55
Shipping & Handling: \$0.00

Total before tax: \$66.55
Sales Tax: \$0.00

Shipping Speed:

Two-Day Shipping

Total for This Shipment: \$66.55

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$66.55
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$66.55
Estimated tax to be collected: \$0.00

Grand Total: \$66.55

Credit Card transactions

MasterCard ending in [REDACTED] June 26, 2017: \$66.55

To view the status of your order, return to [Order Summary](#).

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Paulus

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Wawa #5123
 1125 E Irlo Bronson
 St. Cloud FL 34769

 6/26/2017 2:43:53 PM
 Term: JD12067193001
 Appr: 088802
 Seq#: 060732

Product: Unleaded
 Pump Gallons Price
 01 24.804 \$2.099
 Total Sale \$52.06
 MasterCard
 Capture
 XXXXXXXXXXXXXXX

Gas Truck

06/26/2017 14:40:22

I agree to pay the
 above Total Amount
 according to Card
 Issuer Agreement.

 * YOUR OPINION *
 * MATTERS! *
 Tell us about your
 * experience at *
 * MyWawaVisit.com *
 * We'll thank you *
 * with a FREE *
 * Hot Beverage or *
 * Fountain Soda! *
 * Disponible *
 * en Espanol *

Survey Code: 1369283
 Store Number:05123

Please respond
 within 5 days

Approved G v/d Snel 06/19/2017



Details for Order #111-6569225-2488213

[Print this page for your records.](#)

Order Placed: June 28, 2017
Amazon.com order number: 111-6569225-2488213
Order Total: \$6.38

Not Yet Shipped

Items Ordered

1 of: *Monoprice Marker Cable Tie 4 inch 18LBS, 100pcs/Pack - White*
Sold by: Amazon.com LLC

Price
\$6.38

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal: \$6.38
Shipping & Handling: \$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax: \$6.38
Estimated tax to be collected: \$0.00

Grand Total: \$6.38

To view the status of your order, return to [Order Summary](#).

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Y. vanigation

Approved G v/d Snel 06/29/2017



Welcome to Wawa #5123

Phone: 407-891-7025

1125 E Irlo Bronson Memorial Hwy
St. Cloud, FL 34769

6/26/2017 2:46:26 PM Trx # 3692898
Register #100 Cashier: ICR

Customer Copy / Duplicated Receipt

Total: \$5.59

Qty

Term: JD12067193001
Appr: 002165
Seq#: 060744

Pay at Pump Sale

Pump #: 9 xEthanol

2.152 Gallons @ \$2.599/Gal \$5.59

Sub-Total: \$5.59

Tax: \$0.00

Total: \$5.59

MasterCard: \$5.59

Change: \$0.00

MasterCard
Capture
XXXXXXXXXXXX

Gas for Boat

06/26/2017 14:46:13

* YOUR OPINION MATTERS! *
* Tell us about your experience at *
* www.MyWawaVisit.com *
* We'll thank you with a *
* FREE Hot Beverage or Fountain Soda! *
* Disponible en Espanol *

* Survey Code: 3692898 *
* Store Number: 05123 *

Please respond within 5 days

Approved G v/d Snel 06/19/2017



Details for Order #111-9585736-2281053

[Print this page for your records.](#)

Order Placed: June 28, 2017
Amazon.com order number: 111-9585736-2281053
Order Total: \$25.96

Not Yet Shipped

Items Ordered

	Price
4 of: <i>Camco 22823 Premium Drinking Water Hose (5/8"ID x 10') - Lead Free</i>	\$6.49
Sold by: Amazon.com LLC	

Condition: New

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$25.96
Shipping & Handling:	\$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$25.96
Estimated tax to be collected:	\$0.00

Grand Total: \$25.96

To view the status of your order, return to [Order Summary](#).

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Welcome to Wawa #5123

Phone: 407-891-7025

1125 E Irlo Bronson Memorial Hwy
St. Cloud, FL 34769

6/26/2017 2:46:26 PM Trx # 3692898
Register #100 Cashier: ICR

Customer Copy / Duplicated Receipt

Total: \$5.59

Qty

Term: JD12067193001
Appr: 002165
Seq#: 060744

Pay at Pump Sale

Pump #: 9 xEthanol

2.152 Gallons @ \$2.599/Gal \$5.59

Sub-Total: \$5.59

Tax: \$0.00

Total: \$5.59

MasterCard: \$5.59

Change: \$0.00

MasterCard
Capture

Gas for Boat

XXXXXXXXXXXX [REDACTED]

06/26/2017 14:46:13

 * YOUR OPINION MATTERS! *
 * Tell us about your experience at *
 * www.MyWawaVisit.com *
 * We'll thank you with a *
 * FREE Hot Beverage or Fountain Soda! *
 * Disponible en Espanol *

 * Survey Code: 3692898 *
 * Store Number: 05123 *

Please respond within 5 days

Approved G v/d Snel 06/19/2017



Details for Order #111-4814974-3811442

[Print this page for your records.](#)

Order Placed: June 28, 2017
Amazon.com order number: 111-4814974-3811442
Order Total: \$210.15

Preparing for Shipment

Items Ordered	Price
1 of: <i>Annke 960P 4-Channel Wireless Network Security System with 1TB Hard Drive and (4) 1.3MP Weatherproof IP Cameras Built-in WIFI Module, Superior Night vision</i>	\$210.15
Sold by: Annke Warehousedeals (seller profile)	
Condition: New	

Shipping Address:
 Gerhard van der Snel
 7360 Five Oaks Dr
 Office trailer
 HARMONY, FLORIDA 34773-6047
 United States

Item(s) Subtotal:	\$210.15
Shipping & Handling:	\$0.00

Total before tax:	\$210.15
Sales Tax:	\$0.00

Total for This Shipment: \$210.15

Shipping Speed:
 Standard Shipping

Payment information

Payment Method:
 Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$210.15
Shipping & Handling:	\$0.00

Billing address
 GERHARD VAN DER SNEL HARMONY CDD
 210 N UNIVERSITY DR STE 702
 CORAL SPRINGS, FL 33071-7320
 United States

Total before tax:	\$210.15
Estimated tax to be collected:	\$0.00

Grand Total: \$210.15

Credit Card transactions MasterCard ending in [REDACTED] June 28, 2017: \$0.00

To view the status of your order, return to [Order Summary](#).

parkis

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Final Details for Order #111-7182379-7523421

[Print this page for your records.](#)

Order Placed: June 30, 2017
Amazon.com order number: 111-7182379-7523421
Order Total: \$149.00

Shipped on June 30, 2017

Items Ordered

	Price
1 of: <i>NEW CradlePoint MBR1200B Wireless Router - IEEE 802.11n (MBR1200B)</i>	\$149.00
Sold by: Network Solutions TX (seller profile)	

Condition: Used - Very Good
60 day repair/exchange warranty. Very good condition, might have minimal signs of use. Reset and updated to latest firmware from cradlepoint. Fully functional. Comes only with power supply.

Shipping Address:

Gerhard van der Snel
7360 Five Oaks Dr
Office trailer
HARMONY, FLORIDA 34773-6047
United States

Item(s) Subtotal:	\$149.00
Shipping & Handling:	\$0.00

Total before tax:	\$149.00
Sales Tax:	\$0.00

Total for This Shipment: \$149.00

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

Debit Card | Last digits: [REDACTED]

Item(s) Subtotal:	\$149.00
Shipping & Handling:	\$0.00

Billing address

GERHARD VAN DER SNEL HARMONY CDD
210 N UNIVERSITY DR STE 702
CORAL SPRINGS, FL 33071-7320
United States

Total before tax:	\$149.00
Estimated tax to be collected:	\$0.00

Grand Total: \$149.00

Credit Card transactions

MasterCard ending in [REDACTED] June 30, 2017: **\$149.00**

To view the status of your order, return to [Order Summary](#).

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approved

*Gold Snel
07-10-2017*

Security enhance.

8C.

HARMONY

Community Development District

Annual Operating and Debt Service Budget

Fiscal Year 2018

Version 3 - Modified Tentative Budget:

(Printed on 7/11/17)

Prepared by:



HARMONY

Community Development District

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Harmony

Community Development District

Operating Budget

Fiscal Year 2018

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL	ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	FY 2016	BUDGET FY 2017	THRU JUN-2017	JUL- SEP-2017	PROJECTED FY 2017	BUDGET FY 2018
REVENUES						
Interest - Investments	\$ 3,103	\$ 2,500	\$ 3,276	\$ 1,092	\$ 4,368	\$ 3,000
Interest - Tax Collector	56	-	68	-	68	-
Special Assmnts- Tax Collector	1,017,932	1,252,768	1,251,018	-	1,251,018	1,359,659
Special Assmnts- CDD Collected	893,202	672,447	539,578	142,992	682,570	571,967
Special Assmnts- Discounts	(29,481)	(50,111)	(34,637)	-	(34,637)	(54,386)
Settlements	7,864	-	-	-	-	-
Other Miscellaneous Revenues	2,500	-	2,583	-	2,583	-
Access Cards	2,230	1,200	1,280	640	1,920	1,200
Facility Revenue	3,420	-	370	-	370	300
Facility Membership Fee	1,000	4,000	1,200	-	1,200	1,200
TOTAL REVENUES	1,901,826	1,882,804	1,764,736	144,724	1,909,460	1,882,940
EXPENDITURES						
<i>Administrative</i>						
P/R-Board of Supervisors	11,200	11,200	7,400	2,400	9,800	11,200
FICA Taxes	857	857	566	184	750	857
ProfServ-Arbitrage Rebate	1,800	1,200	600	600	1,200	1,200
ProfServ-Dissemination Agent	1,500	1,500	1,500	-	1,500	1,500
ProfServ-Engineering	10,206	8,000	7,205	2,795	10,000	8,000
ProfServ-Legal Services	48,819	40,000	17,306	22,694	40,000	40,000
ProfServ-Mgmt Consulting Serv	55,984	55,984	41,988	13,996	55,984	55,984
ProfServ-Property Appraiser	406	779	450	-	450	779
ProfServ-Special Assessment	8,822	8,822	8,822	-	8,822	8,822
ProfServ-Trustee Fees	10,127	10,024	9,927	-	9,927	10,024
Auditing Services	4,900	5,100	4,355	-	4,355	4,600
Postage and Freight	619	750	520	173	693	750
Insurance - General Liability	26,759	29,435	27,726	-	27,726	30,499
Printing and Binding	1,901	2,500	1,204	401	1,605	2,000
Legal Advertising	3,314	900	144	756	900	900
Misc-Records Storage	-	150	-	-	-	150
Misc-Assessmnt Collection Cost	14,609	25,055	24,328	-	24,328	27,193
Misc-Contingency	136	2,600	1,077	359	1,436	2,600
Office Supplies	50	300	50	17	67	300
Annual District Filing Fee	175	175	175	-	175	175
Total Administrative	202,184	205,331	155,343	44,375	199,718	207,533
<i>Field</i>						
ProfServ-Field Management	181,046	230,000	152,212	50,737	202,949	230,000
Total Field	181,046	230,000	152,212	50,737	202,949	230,000

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	ACTUAL THRU JUN-2017	PROJECTED JUL- SEP-2017	TOTAL PROJECTED FY 2017	ANNUAL BUDGET FY 2018
Landscape Services						
Contracts-Mulch	-	61,981	58,625	-	58,625	61,981
Contracts-Trees & Trimming	20,692	-	-	-	-	-
Contracts-Shrub Care	121,738	-	-	-	-	-
Contracts-Ground	40,652	-	-	-	-	-
Contracts-Turf Care	264,063	-	-	-	-	-
Contracts - Landscape	-	395,753	291,681	101,011	392,692	395,753
Cntrs-Shrub/Grnd Cover Annual Svc	-	21,432	15,204	5,068	20,272	21,432
R&M-Irrigation	11,031	10,000	4,319	5,681	10,000	10,000
R&M-Trees and Trimming	19,562	20,000	-	20,000	20,000	20,000
Miscellaneous Services	26,774	25,000	55	24,945	25,000	25,000
Total Landscape Services	504,512	534,166	369,884	156,705	526,589	534,166
Utilities						
Electricity - General	30,620	32,000	23,750	7,917	31,667	35,000
Electricity - Streetlighting	73,957	90,000	58,691	19,564	78,255	90,000
Utility - Water & Sewer	95,280	105,000	131,714	24,000	155,714	130,000
Lease - Street Light	195,239	181,187	116,665	30,749	147,414	123,000
Cap Outlay - Streetlights	365,610	330,000	237,583	-	237,583	403,651
Total Utilities	760,706	738,187	568,403	82,230	650,633	781,651
Operation & Maintenance						
Contracts-Lake and Wetland	2,616	-	-	-	-	-
Communication - Telephone	3,451	3,720	2,665	936	3,601	3,720
Utility - Refuse Removal	3,061	3,000	2,575	930	3,505	3,720
R&M-Ponds	4,112	10,000	8,411	2,804	11,215	12,500
R&M-Pools	18,227	20,000	11,543	8,457	20,000	15,000
R&M-Roads & Alleyways	168	65,000	282	-	282	10,000
R&M-Sidewalks	4,885	5,000	714	4,286	5,000	5,000
R&M-Vehicles	8,995	5,000	5,434	2,566	8,000	15,000
R&M-Equipment Boats	2,586	7,500	8,682	2,894	11,576	7,500
R&M-Parks & Facilities	31,108	37,000	19,235	6,412	25,647	30,000
Miscellaneous Services	1,500	2,400	1,125	375	1,500	2,400
Misc-Access Cards&Equipment	1,426	2,500	-	-	-	-
Misc-Contingency	3,389	8,000	4,643	357	5,000	5,000
Misc-Security Enhancements	4,484	2,500	1,783	717	2,500	5,000
Op Supplies - Fuel, Oil	2,438	3,500	1,865	622	2,487	2,750
Cap Outlay - Other	2,252	-	-	-	-	-
Cap Outlay - Vehicles	24,033	-	-	-	-	12,000
Total Operation & Maintenance	118,731	175,120	68,957	31,355	100,312	129,590
TOTAL EXPENDITURES	1,767,179	1,882,804	1,314,799	365,402	1,680,201	1,882,940

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	ACTUAL THRU JUN-2017	PROJECTED JUL- SEP-2017	TOTAL PROJECTED FY 2017	ANNUAL BUDGET FY 2018
Excess (deficiency) of revenues Over (under) expenditures	134,647	-	449,937	(220,678)	229,259	-
Net change in fund balance	134,647	-	449,937	(220,678)	229,259	-
FUND BALANCE, BEGINNING	582,440	717,087	717,087	-	717,087	946,346
FUND BALANCE, ENDING	\$ 717,087	\$ 717,087	\$ 1,167,024	\$ (220,678)	\$ 946,346	\$ 946,346

HARMONY

Community Development District

Exhibit "A" Allocation of Fund Balances

AVAILABLE FUNDS

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2018	\$ 946,346
Net Change in Fund Balance - Fiscal Year 2018	-
Reserves - Fiscal Year 2018 Additions	-
Total Funds Available (Estimated) - 9/30/2018	946,346

ALLOCATION OF AVAILABLE FUNDS

Assigned Fund Balance

Operating Reserve - First Quarter Operating Capital	369,822 ⁽¹⁾
Reserves - Insurance	50,000
Reserves - Renewal & Replacement	99,188
Reserves - Sidewalk and Alleyways	165,000
Subtotal	<u>519,010</u>
Total Allocation of Available Funds	519,010

Total Unassigned (undesignated) Cash	<u>\$ 427,336</u>
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Notes

(1) Represents approximately 3 months of operating expenditures

Budget Narrative
Fiscal Year 2018**REVENUES****Interest-Investments**

The District earns interest on its operating accounts.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the operating expenditures during the Fiscal Year. The collection will be provided by the Tax Collector pursuant to Section 197.3632, Florida Statutes, which is the Uniform Collection Methodology.

Special Assessment-CDD Collected (Maintenance)

The District will collect a Non-Ad Valorem assessment on all the un-platted parcels within the District in support of the overall fiscal year budget.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments only when collected by the Tax Collector. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

Access Cards

The District is charging fees for access cards to the pools and Buck Lake access.

Facility Revenue

The District is charging for events held at the District facilities.

EXPENDITURES**Administrative****P/R-Board of Supervisors**

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance. The amount for the Fiscal Year is based upon four supervisors attending 12 meetings and 2 workshops.

FICA Taxes

Payroll taxes on Board of Supervisors compensation. The budgeted amount for the fiscal year is calculated at 7.65% of the total Board of Supervisor's payroll expenditures.

Professional Services-Arbitrage Rebate

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability on the Series of Benefit Special Assessment Bonds. The budgeted amount for the fiscal year is based on signed engagement letters for each Bond series at \$600 each.

Professional Services-Dissemination Agent

The District is required by the Securities and Exchange Commission to comply with rule 15c2-12(b)-(5), which relates additional reporting requirements for unrelated bond issues and is performed by Digital Assurance Company. The budgeted amount for the fiscal year is based on standard fees charged for this service.

Budget Narrative
Fiscal Year 2018

EXPENDITURES

Administrative (continued)**Professional Services-Engineering**

The District's engineer, Boyd Civil Engineering, Inc., will be providing general engineering services to the District, i.e., attendance and preparation for monthly Board meetings, review of invoices, preparation of requisitions., etc.

Professional Services-Legal Services

The District's general counsel, Young, Van Assenderp & Qualls, P.A., retained by the District Board, is responsible for attending and preparing for Board meetings and rendering advice, counsel, recommendations, and representation as determined appropriate or as directed by the Board directly or as relayed by the manager.

Professional Services-Management Consulting Services

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Severn Trent Management Services, Inc. The budgeted amount for the fiscal year is based on the contracted fees outlined in Exhibit "A" of the Management Agreement. No increase is expected for FY2018.

Contract -Severn Trent Management Services	\$55,984
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Professional Services-Property Appraiser

The Property Appraiser provides the District with a listing of the legal description of each property parcel within the District boundaries, and the names and addresses of the owners of such property. The District reimburses the Property Appraiser for necessary administrative costs incurred to provide this service. The fiscal year budget for property appraiser costs was based on a unit price per parcel. In prior years, this cost was included in Misc.-Assessment Collection Cost.

Professional Services-Special Assessment (Advisor)

The District will be billed annually for calculating and levying the annual operating and maintenance, and debt service assessments, as provided by Severn Trent Management Services.

Professional Services-Trustee Fees

The District pays US Bank an annual fee for trustee services on the Series 2014 and Series 2015 Bonds. The budgeted amount for the fiscal year is based on previous year plus any out-of-pocket expenses.

Auditing Services

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on contracted fees per engagement letter with Berger, Toombs, Elam, Gaines & Frank.

Postage and Freight

Actual postage and/or freight used for District mailings including agenda packages, vendor checks and other correspondence.

Rental-Meeting Room

Room rental fees for District meetings.

Insurance-General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risks Insurance Agency. They specialize in providing insurance coverage to governmental agencies. The budgeted amount allows for a projected increase in the premium.

Budget Narrative
Fiscal Year 2018

EXPENDITURES

Administrative (continued)

Printing and Binding

Copies used in the preparation of agenda packages, required mailings, and other special projects.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings and other public hearings in the newspaper of general circulation.

Misc-Record Storage

Storage usage for Districts record keeping.

Miscellaneous-Assessment Collection Costs

The District reimburses the Osceola Tax Collector for her or his necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The fiscal year budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Miscellaneous-Contingency

This includes monthly bank charges and any other miscellaneous expenses that may be incurred during the year.

Office Supplies

Supplies used in the preparation and binding of agenda packages, required mailings, and other special projects.

Annual District Filing Fee

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity Division of Community Development.

Field

Professional Services-Field Management

\$230,000

Project Manager will provide onsite field operations management and supervisory services, including oversight of all District contractors providing services including landscape, hardscape, stormwater/ponds, etc. Field services provided for within this scope include community boat operations, facility and common area maintenance and irrigation.

Landscape Services

Contracts-Mulch

\$61,981

Contract with Davey Tree Services. Scope of work: Pine nugget bark mulch shall be installed one time a year between November 1st and January 31st at a minimum depth of 2 inches in all plant beds and tree rings. Landscape beds beneath natural pine stands shall be mulched with pine straw at a minimum depth of 2 inches. (Lake Shore Park, dog park swing and lay area, Green neighborhood play area and Rosewood swing). Includes contingency for additional Neighborhoods.

Budget Narrative
Fiscal Year 2018

EXPENDITURES

Landscape Services (continued)

Contracts- Landscape

\$395,753

Scheduled maintenance consists of mowing, edging, trimming, blowing, fertilizing, and applying pest and disease control chemicals to turf within the District. Includes contingency for additional Neighborhoods.

Contracts- Shrubs/Ground Cover Annual Service

\$21,432

Contractor shall be responsible for installation of 1,600 annuals per quarter (6,400 annuals per year) for each of the four quarterly rotations in spring, summer, fall and winter at various plant beds located throughout the District. Includes contingency for additional Neighborhoods.

Contract (Davey Tree) Planting	\$2,208 per quarter
Contract (Davey Tree) Dead heading	\$715 per quarter
Contract (Davey Tree) Pruning	\$715 per quarter
Contract (Davey Tree) Pest/disease control	\$715 per-quarter
Contract (Davey Tree) Fertilization	\$715 per quarter

R&M-Irrigation

\$10,000

Purchase of irrigation supplies. Unscheduled maintenance consists of major repairs and replacement of system components.

Unscheduled maintenance/repair of Weather Station	\$1,400
Unscheduled maintenance/repair of lines	\$3,000
Irrigation supplies	\$5,600

R&M-Trees Trimming Services (Canopy)

\$20,000

Scheduled maintenance consists of canopy trimming for trees above the 10-foot height level, and consulting with a certified arborist.

Miscellaneous Services

\$25,000

Unscheduled or one-time landscape maintenance expenses for other areas within the District that are not listed in any other budget category.

Utilities

Electricity-General

\$35,000

Electricity for accounts with Orlando Utilities Commissions for the swim club, parks, and irrigation. Fees are based on historical costs for metered use.

Electricity-Streetlighting

\$90,000

Orlando Utilities Company charges electricity usage (maintenance fee). The budget is based on historical costs.

Utility-Water & Sewer

\$130,000

The District currently has utility accounts with Toho Water Authority. Usage consists of water, sewer and reclaimed water services.

Budget Narrative
Fiscal Year 2018

EXPENDITURES

Utilities (continued)

Lease-Street Lights **\$123,000**
Contract to lease (investment fees) light-poles and fixtures for all street lighting within the District, as per agreement with the Orlando Utilities Commission.

Cap-Outlay-Street Lights **\$403,651**
This line item is for future buy out of the streetlights contracts obligation of the District. And repair/replacement of existing, as necessary.

Operation & Maintenance

Communication-Telephone **\$3,720**
Telephone expenses for the dockmaster and assistant.

Utility-Refuse Removal **\$3,720**
Scheduled maintenance consists of trash disposal. Unscheduled maintenance consists of replacement or repair of dumpster.

R&M-Ponds **\$12,500**
Scheduled maintenance and treatment of nuisance aquatic species, including pond consultant, as necessary.

R&M-Pools **\$15,000**
This includes pool any repairs and maintenance for the Swim Club Ashley Park pools and Lakeshore Park Splash Pad that may be incurred during the year by the District, including repair and replacement of pool furniture, shades, safety equipment, etc. Various pool licenses and permits required for the pools are based on historical expenses.

Repair /replace	\$7,500
Supplies	\$6,425
Licenses	\$1,075

R&M-Roads and Alleyways **\$10,000**
This line item is to resurfacing the alleys of the District.

R&M-Sidewalks **\$5,000**
Unscheduled maintenance consists of grinding uneven areas and replacement of concrete sidewalk areas, replacement of broken sidewalk, and pressure washing.

R&M-Vehicles **\$15,000**
Supplies such as tires and parts, maintenance and equipment needed for various vehicles.

Vehicles, tires and parts	\$5,000
Repairs and maintenance	\$9,500
Miscellaneous	\$500

Budget Narrative
Fiscal Year 2018

EXPENDITURES

Operation & Maintenance (continued)

R&M-Equipment Boats **\$7,500**

Supplies such as generators and large tools, maintenance and equipment needed for the boats.

Boat tools and generator	\$4,000
Repairs and maintenance	\$3,000
Miscellaneous	\$500

R&M-Parks and Facilities **\$30,000**

Maintenance or repairs to the basketball courts and athletic fields, cleaning of basketball court, dog parks and all miscellaneous park areas. Also includes, cleaning, daily maintenance and rest room supplies.

Lakeshore Park	\$7,500
Dog Parks	\$2,000
Park Areas	\$7,500
Facilities	\$13,000

Miscellaneous Services **\$2,400**

Draining service for holding tank of District's office trailer.

Miscellaneous Contingency **\$5,000**

The fiscal year contingency represents the potential excess of unscheduled maintenance expenses not included in budget categories or not anticipated in specific line items.

Miscellaneous-Security Enhancement **\$5,000**

Represents costs for network service and update and improve security within the District. (Gates and pool camera's etc.). cost for purchasing/producing access cards, supplies and special ink cartridges for printer. Unscheduled maintenance; includes repair or replacement of damaged cameras and any required upgrades.

OP Supplies – Fuel, Oil **\$2,750**

Represents usage of fuel.

Cap Outlay - Vehicles **\$12,000**

Represents cost to replace mule.

Harmony

Community Development District

Debt Service Budgets

Fiscal Year 2018

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	ACTUAL THRU JUN-2017	PROJECTED JUL- SEP-2017	TOTAL PROJECTED FY 2017	ANNUAL BUDGET FY 2018
REVENUES						
Interest - Investments	\$ 1,325	\$ 1,000	\$ 1,380	\$ 120	\$ 1,500	\$ 1,000
Special Assmnts- Tax Collector	1,201,012	1,176,227	1,169,188	-	1,169,188	1,171,335
Special Assmnts- Prepayment	49,300	-	-	-	-	-
Special Assmnts- CDD Collected	114,564	86,844	88,991	-	88,991	86,844
Special Assmnts- Discounts	(34,783)	(47,049)	(32,371)	-	(32,371)	(46,853)
TOTAL REVENUES	1,331,418	1,217,022	1,227,188	120	1,227,308	1,212,326
EXPENDITURES						
<i>Administrative</i>						
Misc-Assessmnt Collection Cost	17,206	23,525	22,736	-	22,736	23,427
Total Administrative	17,206	23,525	22,736	-	22,736	23,427
<i>Debt Service</i>						
Principal Debt Retirement	520,000	535,000	535,000	-	535,000	565,000
Principal Prepayments	85,000	-	40,000	-	40,000	-
Interest Expense	690,700	662,125	661,094	-	661,094	633,313
Total Debt Service	1,295,700	1,197,125	1,236,094	-	1,236,094	1,198,313
TOTAL EXPENDITURES	1,312,906	1,220,650	1,258,830	-	1,258,830	1,221,739
Excess (deficiency) of revenues Over (under) expenditures	18,512	(3,628)	(31,642)	120	(31,522)	(9,413)
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	-	(3,628)	-	-	-	(9,413)
TOTAL OTHER SOURCES (USES)	-	(3,628)	-	-	-	(9,413)
Net change in fund balance	18,512	(3,628)	(31,642)	120	(31,522)	(9,413)
FUND BALANCE, BEGINNING	1,129,555	1,148,067	1,148,067	-	1,148,067	1,116,545
FUND BALANCE, ENDING	\$ 1,148,067	\$ 1,144,439	\$ 1,116,425	\$ 120	\$ 1,116,545	\$ 1,107,132

AMORTIZATION SCHEDULE

Period Ending	Outstanding Balance	Principal	Coupon Rate	Interest	Annual Debt Service
11/1/2017	\$12,320,000			316,656	
5/1/2018	\$12,320,000	565,000	5.000%	316,656	\$1,198,313
11/1/2018	\$11,755,000			302,531	
5/1/2019	\$11,755,000	590,000	5.000%	302,531	\$1,195,063
11/1/2019	\$11,165,000			287,781	
5/1/2020	\$11,165,000	620,000	5.000%	287,781	\$1,195,563
11/1/2020	\$10,545,000			272,281	
5/1/2021	\$10,545,000	655,000	5.000%	272,281	\$1,199,563
11/1/2021	\$9,890,000			255,906	
5/1/2022	\$9,890,000	685,000	5.000%	255,906	\$1,196,813
11/1/2022	\$9,205,000			238,781	
5/1/2023	\$9,205,000	720,000	5.000%	238,781	\$1,197,563
11/1/2023	\$8,485,000			220,781	
5/1/2024	\$8,485,000	760,000	5.000%	220,781	\$1,201,563
11/1/2024	\$7,725,000			201,781	
5/1/2025	\$7,725,000	800,000	5.000%	201,781	\$1,203,563
11/1/2025	\$6,925,000			181,781	
5/1/2026	\$6,925,000	840,000	5.250%	181,781	\$1,203,563
11/1/2026	\$6,085,000			159,731	
5/1/2027	\$6,085,000	885,000	5.250%	159,731	\$1,204,463
11/1/2027	\$5,200,000			136,500	
5/1/2028	\$5,200,000	935,000	5.250%	136,500	\$1,208,000
11/1/2028	\$4,265,000			111,956	
5/1/2029	\$4,265,000	985,000	5.250%	111,956	\$1,208,913
11/1/2029	\$3,280,000			86,100	
5/1/2030	\$3,280,000	1,035,000	5.250%	86,100	\$1,207,200
11/1/2030	\$2,245,000			58,931	
5/1/2031	\$2,245,000	1,095,000	5.250%	58,931	\$1,212,863
11/1/2031	\$1,150,000			30,188	
5/1/2032	\$1,150,000	1,150,000	5.250%	30,188	\$1,210,375
		\$12,320,000		\$5,723,375	\$18,043,375

Summary of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2018 Modified Tentative Budget

ACCOUNT DESCRIPTION	ACTUAL FY 2016	ADOPTED BUDGET FY 2017	ACTUAL THRU JUN-2017	PROJECTED JUL- SEP-2017	TOTAL PROJECTED FY 2017	ANNUAL BUDGET FY 2018
REVENUES						
Interest - Investments	\$ 376	\$ 300	\$ 577	\$ 123	\$ 700	\$ 300
Special Assmnts- Tax Collector	54,166	360,345	360,345	-	360,345	488,878
Special Assmnts- Prepayment	-	-	21,576	-	21,576	-
Special Assmnts- CDD Collected	1,045,516	725,220	752,325	-	752,325	604,398
Special Assmnts- Discounts	-	(14,414)	(9,977)	-	(9,977)	(19,555)
TOTAL REVENUES	1,100,058	1,071,451	1,124,846	123	1,124,969	1,074,021
EXPENDITURES						
<i>Administrative</i>						
Misc-Assessmnt Collection Cost	808	7,207	7,007	-	7,007	9,778
Total Administrative	808	7,207	7,007	-	7,007	9,778
<i>Debt Service</i>						
Principal Debt Retirement	390,000	410,000	410,000	-	410,000	425,000
Interest Expense	668,632	648,481	648,481	-	648,481	633,106
Total Debt Service	1,058,632	1,058,481	1,058,481	-	1,058,481	1,058,106
TOTAL EXPENDITURES	1,059,440	1,065,688	1,065,488	-	1,065,488	1,067,884
Excess (deficiency) of revenues Over (under) expenditures	40,618	5,763	59,358	123	59,481	6,138
OTHER FINANCING SOURCES (USES)						
Contribution to (Use of) Fund Balance	-	5,763	-	-	-	6,138
TOTAL OTHER SOURCES (USES)	-	5,763	-	-	-	6,138
Net change in fund balance	40,618	5,763	59,358	123	59,481	6,138
FUND BALANCE, BEGINNING	356,774	397,392	397,392	-	397,392	456,873
FUND BALANCE, ENDING	\$ 397,392	\$ 403,155	\$ 456,750	\$ 123	\$ 456,873	\$ 463,011

AMORTIZATION SCHEDULE

Period Ending	Outstanding Balance	Principal	Coupon Rate	Interest	Annual Debt Service
11/1/2017	\$12,730,000		3.750%	\$316,553	
5/1/2018	\$12,730,000	\$425,000	3.750%	\$316,553	\$1,058,106
11/1/2018	\$12,305,000		3.750%	\$308,584	
5/1/2019	\$12,305,000	\$445,000	4.750%	\$308,584	\$1,062,169
11/1/2019	\$11,860,000		4.750%	\$298,016	
5/1/2020	\$11,860,000	\$465,000	4.750%	\$298,016	\$1,061,031
11/1/2020	\$11,395,000		4.750%	\$286,972	
5/1/2021	\$11,395,000	\$490,000	4.750%	\$286,972	\$1,063,944
11/1/2021	\$10,905,000		4.750%	\$275,334	
5/1/2022	\$10,905,000	\$510,000	4.750%	\$275,334	\$1,060,669
11/1/2022	\$10,395,000		4.750%	\$263,222	
5/1/2023	\$10,395,000	\$535,000	4.750%	\$263,222	\$1,061,444
11/1/2023	\$9,860,000		4.750%	\$250,516	
5/1/2024	\$9,860,000	\$560,000	4.750%	\$250,516	\$1,061,031
11/1/2024	\$9,300,000		4.750%	\$237,216	
5/1/2025	\$9,300,000	\$585,000	4.750%	\$237,216	\$1,059,431
11/1/2025	\$8,715,000		4.750%	\$223,322	
5/1/2026	\$8,715,000	\$610,000	5.125%	\$223,322	\$1,056,644
11/1/2026	\$8,105,000		5.125%	\$207,691	
5/1/2027	\$8,105,000	\$640,000	5.125%	\$207,691	\$1,055,381
11/1/2027	\$7,465,000		5.125%	\$191,291	
5/1/2028	\$7,465,000	\$675,000	5.125%	\$191,291	\$1,057,581
11/1/2028	\$6,790,000		5.125%	\$173,994	
5/1/2029	\$6,790,000	\$715,000	5.125%	\$173,994	\$1,062,988
11/1/2029	\$6,075,000		5.125%	\$155,672	
5/1/2030	\$6,075,000	\$745,000	5.125%	\$155,672	\$1,056,344
11/1/2030	\$5,330,000		5.125%	\$136,581	
5/1/2031	\$5,330,000	\$780,000	5.125%	\$136,581	\$1,053,163
11/1/2031	\$4,550,000		5.125%	\$116,594	
5/1/2032	\$4,550,000	\$820,000	5.125%	\$116,594	\$1,053,188
11/1/2032	\$3,730,000		5.125%	\$95,581	
5/1/2033	\$3,730,000	\$865,000	5.125%	\$95,581	\$1,056,163
11/1/2033	\$2,865,000		5.125%	\$73,416	
5/1/2034	\$2,865,000	\$905,000	5.125%	\$73,416	\$1,051,831
11/1/2034	\$1,960,000		5.125%	\$50,225	
5/1/2035	\$1,960,000	\$955,000	5.125%	\$50,225	\$1,055,450
11/1/2035	\$1,005,000		5.125%	\$25,753	
5/1/2036	\$1,005,000	\$1,005,000	5.125%	\$25,753	\$1,056,506
Total		\$12,730,000		\$7,373,063	\$20,103,063

Budget Narrative
Fiscal Year 2018

REVENUES

Interest-Investments

The District earns interest income on its trust accounts with US Bank.

Special Assessments-Tax Collector

The District will levy a Non-Ad Valorem assessment on all the assessable property within the District in order to pay for the debt service expenditures during the Fiscal Year. The collection will be provided by the Tax Collector pursuant to Section 197.3632, Florida Statutes, which is the Uniform Collection Methodology.

Special Assessment-CDD Collected (Maintenance)

The District will collect a Non-Ad Valorem assessment on all the un-platted parcels within the District in support of the overall fiscal year budget.

Special Assessments-Discounts

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments only when collected by the Tax Collector. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

EXPENDITURES

Administrative

Miscellaneous-Assessment Collection Cost

The District reimburses the Osceola Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The fiscal year budget for collection costs was based on a maximum of 2% of the anticipated assessment collections.

Principal Debt Retirement

The District pays regular principal payments annually in order to pay down/retire the debt service.

Interest Expense

The District pays interest expense on the debt service bonds twice a year.

Harmony

Community Development District

Supporting Budget Schedules

Fiscal Year 2018

HARMONY

Community Development District

**2018-2017 Non-Ad Valorem Assessment Summary
Summary of Assessment Rates**

Platted			O & M			Series 2014 Debt Service			Series 2015 Debt Service			Total			FY 2018 Par Per Unit/Acre**	Units	Acres
Neighborhood	Width	O & M	FY 2018	FY 2017	% Change	FY 2018	FY 2017	% Change	FY 2018	FY 2017	% Change	FY 2018	FY 2017	% Change			
			O & M	O & M	(Decrease)/ Increase	Debt Service	Debt Service	(Decrease)/ Increase	Debt Service	Debt Service	(Decrease)/ Increase	Total	Total	(Decrease)/ Increase			
A-1	A-1	n/a	\$ 486.65	\$ 486.65	0.00%	\$ 605.71	\$ 605.71	0.00%	\$ -	\$ -	N/A	\$ 1,092.36	\$ 1,092.36	0.00%	\$ 5,579.89	186	
B	SF	80	\$ 1,538.44	\$ 1,538.45	0.00%	\$ 1,914.87	\$ 1,914.87	0.00%	\$ -	\$ -	N/A	\$ 3,453.31	\$ 3,453.32	0.00%	\$ 17,639.80	9	
	SF	65	\$ 1,249.99	\$ 1,249.99	0.00%	\$ 1,555.83	\$ 1,555.83	0.00%	\$ -	\$ -	N/A	\$ 2,805.82	\$ 2,805.82	0.00%	\$ 14,332.34	25	
	SF	52	\$ 999.99	\$ 999.99	0.00%	\$ 1,244.66	\$ 1,244.66	0.00%	\$ -	\$ -	N/A	\$ 2,244.65	\$ 2,244.65	0.00%	\$ 11,465.87	35	
	SF	42	\$ 807.68	\$ 807.68	0.00%	\$ 1,005.31	\$ 1,005.31	0.00%	\$ -	\$ -	N/A	\$ 1,812.99	\$ 1,812.99	0.00%	\$ 9,260.89	22	
	SF	35	\$ 673.07	\$ 673.07	0.00%	\$ 837.75	\$ 837.75	0.00%	\$ -	\$ -	N/A	\$ 1,510.82	\$ 1,510.82	0.00%	\$ 7,717.41	15	
C-1	SF	80	\$ 1,513.17	\$ 1,513.17	0.00%	\$ 1,883.40	\$ 1,883.40	0.00%	\$ -	\$ -	N/A	\$ 3,396.57	\$ 3,396.57	0.00%	\$ 17,349.96	10	
	SF	65	\$ 1,229.45	\$ 1,229.45	0.00%	\$ 1,530.26	\$ 1,530.26	0.00%	\$ -	\$ -	N/A	\$ 2,759.71	\$ 2,759.71	0.00%	\$ 14,096.84	30	
	SF	52	\$ 983.56	\$ 983.56	0.00%	\$ 1,224.21	\$ 1,224.21	0.00%	\$ -	\$ -	N/A	\$ 2,207.77	\$ 2,207.77	0.00%	\$ 11,277.47	35	
	SF	42	\$ 794.41	\$ 794.41	0.00%	\$ 988.78	\$ 988.78	0.00%	\$ -	\$ -	N/A	\$ 1,783.19	\$ 1,783.19	0.00%	\$ 9,108.73	30	
	SF	35	\$ 662.01	\$ 662.01	0.00%	\$ 823.98	\$ 823.98	0.00%	\$ -	\$ -	N/A	\$ 1,485.99	\$ 1,485.99	0.00%	\$ 7,590.61	12	
C-2	SF	80	\$ 1,573.48	\$ 1,573.48	0.00%	\$ 1,958.47	\$ 1,958.47	0.00%	\$ -	\$ -	N/A	\$ 3,531.95	\$ 3,531.95	0.00%	\$ 18,041.49	4	
	SF	65	\$ 1,278.45	\$ 1,278.45	0.00%	\$ 1,591.26	\$ 1,591.26	0.00%	\$ -	\$ -	N/A	\$ 2,869.71	\$ 2,869.71	0.00%	\$ 14,658.71	14	
	SF	52	\$ 1,022.76	\$ 1,022.76	0.00%	\$ 1,273.01	\$ 1,273.01	0.00%	\$ -	\$ -	N/A	\$ 2,295.77	\$ 2,295.77	0.00%	\$ 11,726.97	13	
	SF	42	\$ 826.08	\$ 826.08	0.00%	\$ 1,028.20	\$ 1,028.20	0.00%	\$ -	\$ -	N/A	\$ 1,854.28	\$ 1,854.28	0.00%	\$ 9,471.78	31	
	SF	35	\$ 688.40	\$ 688.40	0.00%	\$ 856.83	\$ 856.83	0.00%	\$ -	\$ -	N/A	\$ 1,545.23	\$ 1,545.23	0.00%	\$ 7,893.15	25	
D-1	SF	80	\$ 1,625.63	\$ 1,625.63	0.00%	\$ 2,023.39	\$ 2,023.39	0.00%	\$ -	\$ -	N/A	\$ 3,649.02	\$ 3,649.02	0.00%	\$ 18,639.49	9	
	SF	65	\$ 1,320.83	\$ 1,320.83	0.00%	\$ 1,644.00	\$ 1,644.00	0.00%	\$ -	\$ -	N/A	\$ 2,964.83	\$ 2,964.83	0.00%	\$ 15,144.59	20	
	SF	52	\$ 1,056.66	\$ 1,056.66	0.00%	\$ 1,315.20	\$ 1,315.20	0.00%	\$ -	\$ -	N/A	\$ 2,371.86	\$ 2,371.86	0.00%	\$ 12,115.67	6	
D-2	SF	n/a	\$ 965.64	\$ 965.64	0.00%	\$ 1,201.91	\$ 1,201.91	0.00%	\$ -	\$ -	N/A	\$ 2,167.55	\$ 2,167.55	0.00%	\$ 11,072.04	11	
E	SF	n/a	\$ 2,576.51	\$ 2,576.51	0.00%	\$ 3,206.92	\$ 3,206.92	0.00%	\$ -	\$ -	N/A	\$ 5,783.43	\$ 5,783.43	0.00%	\$ 29,542.28	51	
G	SF	52	\$ 1,163.12	\$ 1,163.12	0.00%	\$ 1,447.71	\$ 1,447.71	0.00%	\$ -	\$ -	N/A	\$ 2,610.83	\$ 2,610.83	0.00%	\$ 13,336.32	62	
	SF	42	\$ 939.44	\$ 939.44	0.00%	\$ 1,169.30	\$ 1,169.30	0.00%	\$ -	\$ -	N/A	\$ 2,108.74	\$ 2,108.74	0.00%	\$ 10,771.64	85	
	SF	35	\$ 782.87	\$ 782.87	0.00%	\$ 974.41	\$ 974.41	0.00%	\$ -	\$ -	N/A	\$ 1,757.28	\$ 1,757.28	0.00%	\$ 8,976.37	39	
H-1	SF	35	\$ 875.01	\$ 875.01	0.00%	\$ 1,073.54	\$ 1,073.54	0.00%	\$ -	\$ -	N/A	\$ 1,948.55	\$ 1,948.55	0.00%	\$ 9,889.65	39	
	SF	40	\$ 1,000.01	\$ 1,000.01	0.00%	\$ 1,288.25	\$ 1,288.25	0.00%	\$ -	\$ -	N/A	\$ 2,288.26	\$ 2,288.26	0.00%	\$ 11,867.58	14	
	SF	50	\$ 1,250.01	\$ 1,250.02	0.00%	\$ 1,594.98	\$ 1,594.98	0.00%	\$ -	\$ -	N/A	\$ 2,844.99	\$ 2,844.99	0.00%	\$ 14,693.20	13	
	TH	25	\$ 625.01	\$ 625.01	0.00%	\$ 766.82	\$ 766.82	0.00%	\$ -	\$ -	N/A	\$ 1,391.82	\$ 1,391.82	0.00%	\$ 7,064.04	46	
H-2/F	50	\$ 1,271.92	\$ 1,271.92	0.00%	\$ 1,592.89	\$ 1,592.89	0.00%	\$ -	\$ -	N/A	\$ 2,864.81	\$ 2,864.81	0.00%	\$ 14,584.07	106		
I/O	40	\$ 1,276.32	\$ 1,276.33	0.00%	\$ -	\$ -	N/A	\$ 1,534.73	\$ 1,534.73	0.00%	\$ 2,811.06	\$ 2,811.06	0.00%	\$ 16,684.88	84		
	50	\$ 1,595.41	\$ 1,595.41	0.00%	\$ -	\$ -	N/A	\$ 1,918.41	\$ 1,918.41	0.00%	\$ 3,513.82	\$ 3,513.82	0.00%	\$ 20,856.11	133		
	60	\$ 1,914.49	\$ 1,914.49	0.00%	\$ -	\$ -	N/A	\$ 2,302.10	\$ 2,302.10	0.00%	\$ 4,216.58	\$ 4,216.59	0.00%	\$ 25,027.33	22		
Office		\$ 1,281.97	\$ 1,281.97	0.00%	\$ -	\$ -	N/A	\$ 1,541.52	\$ 1,541.52	0.00%	\$ 2,823.49	\$ 2,823.50	0.00%	\$ 59,852.52			
GC		\$ -	\$ -	N/A	\$ -	\$ -	N/A	\$ 52,624.28	\$ 52,624.28	0.00%	\$ 52,624.28	\$ 52,624.28	0.00%	\$ 572,106.57			

HARMONY

Community Development District

Platted		O & M			Series 2014 Debt Service			Series 2015 Debt Service			Total			FY 2018 Par Per Unit/Acre**	Units	Acres
Neighborhood	Width	FY 2018 O & M	FY 2017 O & M	% Change (Decrease)/ Increase	FY 2018 Debt Service	FY 2017 Debt Service	% Change (Decrease)/ Increase	FY 2018 Debt Service	FY 2017 Debt Service	% Change (Decrease)/ Increase	FY 2018 Total	FY 2017 Total	% Change (Decrease)/ Increase			
Unplatted																
A-2/M		\$ 1,195.41	\$ 1,195.41	0.00%	\$ 1,497.32	\$ 1,497.32	0.00%	\$ -	\$ -	N/A	\$ 2,692.72	\$ 2,692.72	0.00%	\$ 14,584.07	58	
J/K/L	40	\$ 1,199.74	\$ 1,199.75	0.00%	\$ -	\$ -	N/A	\$ 1,442.65	\$ 1,442.65	0.00%	\$ 2,642.39	\$ 2,642.39	0.00%	\$ 16,684.88	102	
	50	\$ 1,499.68	\$ 1,499.68	0.00%	\$ -	\$ -	N/A	\$ 1,803.31	\$ 1,803.31	0.00%	\$ 3,302.99	\$ 3,302.99	0.00%	\$ 20,856.11	87	
	60	\$ 1,799.62	\$ 1,799.62	0.00%	\$ -	\$ -	N/A	\$ 2,163.97	\$ 2,163.97	0.00%	\$ 3,963.59	\$ 3,963.59	0.00%	\$ 25,027.33	49	
TC-M	50	\$ 1,240.71	\$ -	N/A	\$ -	\$ -	N/A	\$ 1,491.91	\$ -	N/A	\$ 2,732.62	\$ -	N/A	\$ 17,254.63	35	10.09
TC		\$ 4,303.76	\$ 4,303.77	0.00%	\$ -	\$ -	N/A	\$ 5,175.11	\$ 5,175.11	0.00%	\$ 9,478.87	\$ 9,478.88	0.00%	\$ 59,852.52		19.88
Comm		\$ 4,303.76	\$ 4,303.77	0.00%	\$ -	\$ -	N/A	\$ 5,175.11	\$ 5,175.11	0.00%	\$ 9,478.87	\$ 9,478.88	0.00%	\$ 59,852.52		7.58
Total														1,532.00	37.55	

** Par Balances take into account the payment of the 2017 tax bill. Please note this is not an official payoff, as payoffs must be obtained via estoppel from STS

8D.



LLS Tax Solutions
2172 W. Nine Mile Rd.
#352
Pensacola, FL 32534
Telephone: 850-754-0311
Email: liscott@llstax.com

July 5, 2017

Mr. Alan Baldwin
Harmony Community Development District
c/o Severn Trent Management Services
210 N. University Dr., Ste. 702
Coral Springs, FL 33071

Thank you for choosing LLS Tax Solutions Inc. (“LLS Tax”) to provide arbitrage services to Harmony Community Development District (“Client”) for the following bond issues. This Engagement Letter describes the scope of the LLS Tax services, the respective responsibilities of LLS Tax and Client relating to this engagement and the fees LLS Tax expects to charge.

- \$13,530,000 Harmony Community Development District (Osceola County, Florida) Capital Improvement Revenue Refunding Bonds, Series 2015

SCOPE OF SERVICES

The procedures that we will perform are as follows:

- Assist in calculation of the bond yield, unless previously computed and provided to us.
- Assist in determination of the amount, if any, of required rebate to the federal government.
- Issuance of a report presenting the cumulative results since the issue date of the issue of bonds.
- Preparation of necessary reports and Internal Revenue Service (“IRS”) forms to accompany any required payment to the federal government.

As a part of our engagement, we will read certain documents associated with each issue of bonds for which services are being rendered. We will determine gross proceeds of each issue of bonds based on the information provided in such bond documents. You will have sole responsibility for determining any other amounts not discussed in those documents that may constitute gross proceeds of each series of bonds for the purposes of the arbitrage requirements.

TAX POSITIONS AND REPORTABLE TRANSACTIONS

Because the tax law is not always clear, we will use our professional judgment in resolving questions affecting the arbitrage calculations. Unless you instruct us otherwise, we will take the reporting position most favorable to you whenever reasonable. Any of your bond issues may be selected for

review by the IRS, which may not agree with our positions. Any proposed adjustments are subject to certain rights of appeal. Because of the lack of clarity in the law, we cannot provide assurances that the positions asserted by the IRS may not ultimately be sustained, which could result in the assessment of potential penalties. You have the ultimate responsibility for your compliance with the arbitrage laws; therefore, you should review the calculations carefully.

The IRS and some states have promulgated “tax shelter” rules that require taxpayers to disclose their participation in “reportable transactions” by attaching a disclosure form to their federal and/or state income tax returns and, when necessary, by filing a copy with the Internal Revenue Service and/or the applicable state agency. These rules impose significant requirements to disclose transactions and such disclosures may encompass many transactions entered into in the normal course of business. Failure to make such disclosures will result in substantial penalties. In addition, an excise tax is imposed on exempt organizations (including state and local governments) that are a party to prohibited tax shelter transactions (which are defined using the reportable transaction rules). Client is responsible for ensuring that it has properly disclosed all “reportable transactions” and, where applicable, complied with the excise tax provision. The LLS Tax services that are the subject of this Engagement Letter do not include any undertaking by LLS Tax to identify any reportable transactions that have not been the subject of a prior consultation between LLS Tax and Client. Such services, if desired by Client, will be the subject of a separate engagement letter. LLS Tax may also be required to report to the IRS or certain state tax authorities certain tax services or transactions as well as Client’s participation therein. The determination of whether, when and to what extent LLS Tax complies with its federal or state “tax shelter” reporting requirements will be made exclusively by LLS Tax. LLS Tax will not be liable for any penalties resulting from Client’s failure to accurately and timely file any required disclosure or pay any related excise tax nor will LLS Tax be held responsible for any consequences of its own compliance with its reporting obligations. Please note that any disclosure required by or made pursuant to the tax shelter rules is separate and distinct from any other disclosure that Client might be required to or choose to make with its tax returns (e.g., disclosure on federal Form 8275 or similar state disclosure).

PROFESSIONAL FEES AND EXPENSES

Our professional fees for services listed above for the five bond years ended April 27, 2018, April 27, 2019, April 27, 2020, April 27, 2021 and April 27, 2022 is \$3,000, which is \$600 for each year. We will bill you upon completion of our services or on a monthly basis. Our invoices are payable upon receipt. Additionally, you may request additional consulting services from us upon occasion; we will bill you for these consulting services at a beforehand agreed upon rate.

Unanticipated factors that could increase our fees beyond the estimate given above include the following (without limitation). Should any of these factors arise we will alert you before additional fees are incurred.

- Investment data provided by you is not in good order or is unusually voluminous.
- Proceeds of bonds have been commingled with amounts not considered gross proceeds of the bonds (if that circumstance has not previously been communicated to us).
- A review or other inquiry by the IRS with respect to an issue of bonds.

ACCEPTANCE

You understand that the arbitrage services, report and IRS forms described above are solely to assist you in meeting your requirements for federal income tax compliance purposes. This Engagement Letter constitutes the entire agreement between Client and LLS Tax with respect to this engagement, supersedes all other oral and written representations, understandings or agreements relating to this engagement, and may not be amended except by the mutual written agreement of the Client and LLS Tax.

Please indicate your acceptance of this agreement by signing in the space provided below and returning a copy of this Engagement Letter to us. Thank you again for this opportunity to work with you.

Very truly yours,
LLS Tax Solutions Inc.

AGREED AND ACCEPTED:
Harmony Community Development District

By: *Linda L. Scott*

Linda L. Scott, CPA

By: _____

Print Name _____

Title _____

Date: _____

8E.



LLS Tax Solutions
2172 W. Nine Mile Rd.
#352
Pensacola, FL 32534
Telephone: 850-754-0311
Email: liscott@llstax.com

May 12, 2017

Mr. Alan Baldwin
Harmony Community Development District
c/o Severn Trent Management Services
210 N. University Dr., Ste. 702
Coral Springs, FL 33071

\$13,530,000
Harmony Community Development District
(Osceola County, Florida)
Capital Improvement Revenue Refunding Bonds, Series 2015

Dear Mr. Baldwin:

Attached you will find our arbitrage rebate report for the above-referenced bond issue for the annual period ended April 27, 2017. This report indicates that there is no cumulative rebatable arbitrage liability as of April 27, 2017.

The next annual rebatable arbitrage calculation computation date is April 27, 2018. If you have any questions or comments, please do not hesitate to contact me at (850) 754-0311 or by email at liscott@llstax.com.

Sincerely,

Linda L. Scott
Linda L. Scott, CPA

cc: Ms. Leanne Duffy, US Bank, Orlando, FL

Harmony Community Development District

*\$13,530,000 Harmony Community Development District
(Osceola County, Florida) Capital Improvement Revenue
Refunding Bonds, Series 2015*

For the period ended April 27, 2017



LLS Tax Solutions
2172 W. Nine Mile Rd.
#352
Pensacola, FL 32534
Telephone: 850-754-0311
Email: liscott@llstax.com

May 12, 2017

Mr. Alan Baldwin
Harmony Community Development District
c/o Severn Trent Management Services
210 N. University Dr., Ste. 702
Coral Springs, FL 33071

Re: \$13,530,000 Harmony Community Development District (Osceola County, Florida) Capital Improvement Revenue Refunding Bonds, Series 2015 ("Bonds")

Harmony Community Development District ("Client") has requested that we prepare certain computations related to the above-described Bonds for the period ended April 27, 2017 ("Computation Period"). The scope of our engagement consisted of the preparation of computations to determine the Rebtable Arbitrage for the Bonds for the Computation Period as described in Section 148(f) of the Internal Revenue Code of 1986, as amended ("Code"), and this report is not to be used for any other purpose. In order to prepare these computations, we were provided by the Client with and have relied upon certain closing documents for the Bonds and investment earnings information on the proceeds of the Bonds during the Computation Period. The attached schedule is based upon the aforementioned information provided to us. The assumptions and computational methods we used in the preparation of the schedule are described in the Summary of Notes, Assumptions, Definitions and Source Information. A brief description of the schedule is also attached.

The results of our computations indicate a negative Cumulative Rebtable Arbitrage of \$(44,793.03) at April 27, 2017. As such, no amount must be on deposit in the Rebate Fund nor remitted to the United States Government.

As specified in the Form 8038G, the calculations have been performed based upon a Bond Yield of 4.6105 %. Accordingly, we have not recomputed the Bond Yield.

The scope of our engagement was limited to the preparation of a mathematically accurate Rebtable Arbitrage for the Bonds for the Computation Period based on the information provided to us. The Rebtable Arbitrage has been determined as described in the Code, and regulations promulgated thereunder ("Regulations"). We have no obligation to update this report because of events occurring, or information coming to our attention, subsequent to the date of this report.

LLS Tax Solutions Inc.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Harmony Community Development District

May 12, 2017

\$13,530,000 Capital Improvement Revenue Refunding Bonds, Series 2015

For the period ended April 27, 2017

NOTES AND ASSUMPTIONS

1. The issue date of the Bonds is April 28, 2015.
2. The end of the first Bond Year for the Bonds is April 27, 2017.
3. Computations of yield are based upon a 27-day month, a 360-day year and semiannual compounding.
4. We have assumed that the only funds and accounts relating to the Bonds that are subject to rebate under Section 148(f) the Code are shown in the attached schedule
5. For investment cash flow purposes, all payments and receipts are assumed to be paid or received, respectively, as shown in the attached schedule. In determining the Rebatable Arbitrage for the Bonds, we have relied on information provided by you without independent verification, and we can therefore express no opinion as to the completeness or suitability of such information for such purposes. In addition, we have undertaken no responsibility to review the tax exempt status of interest on the Bonds.
6. We have assumed that the purchase and sale prices of all investments as represented to us are at fair market value, exclusive of brokerage commissions, administrative expenses, or similar expenses, and representative of arms' length transactions that did not artificially reduce the Rebatable Arbitrage for the Bonds, and that no "prohibited payments" occurred and no "imputed receipts" are required with respect to the Bonds.
7. Ninety percent (90%) of the Rebatable Arbitrage as of the next "computation date" ("Next Computation Date") is due to the United States Treasury not later than 60 days thereafter ("Next Payment Date"). (An issuer may select any date as a computation date, as long as the first computation date is not later than five years after the issue date, and each subsequent computation date is no more than five years after the previous computation date.) No other payment of rebate is required prior to the Next Payment Date. The Rebatable Arbitrage as of the Next Computation Date will not be the Rebatable Arbitrage reflected herein, but will be based on future computations that will include the period ending on the Next Computation Date. If all of the Bonds are retired prior to what would have been the Next Computation Date, one hundred percent (100%) of the unpaid Rebatable Arbitrage computed as of the date of retirement will be due to the United States Treasury not later than 60 days thereafter.
8. For purposes of determining what constitutes an "issue" under Section 148(f) of the Code, we have assumed that the Bonds constitute a single issue and are not required to be aggregated with any other bonds.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Harmony Community Development District
May 12, 2017

\$13,530,000 Capital Improvement Revenue Refunding Bonds, Series 2015
For the period ended April 27, 2017

NOTES AND ASSUMPTIONS (cont'd)

9. The accrual basis of accounting has been used to calculate earnings on investments. Earnings accrued but not received at the last day of the Computation Period are treated as though received on that day. For investments purchased at a premium or a discount (if any), amortization or accretion is included in the earnings accrued at the last day of the Computation Period. Such amortization or accretion is computed in such a manner as to result in a constant rate of return for such investment. This is equivalent to the "present value" method of valuation that is described in the Regulations.
10. No provision has been made in this report for any debt service fund. Under Section 148(f)(4)(A) of the Code, a "bona fide debt service fund" for public purpose bonds issued after November 10, 1988 is not subject to rebate if the average maturity of the issue of bonds is at least five years and the rates of interest on the bonds are fixed at the issue date. It appears and has been assumed that the debt service fund allocable to the Bonds qualifies as a bona fide debt service fund, and that this provision applies to the Bonds.
11. The Bonds are being issued for the purpose of providing funds, together with other legally available moneys of the District, to (i) defease all of the District's Outstanding Capital Improvement Revenue Bonds, Series 2004 (the "Refunded Bonds") which will be retired on May 1, 2015 and May 28, 2015; (ii) fund the 2015 Reserve Account in an amount which equals the 2015 Reserve Account Requirement; (iii) to pay certain costs of acquiring and constructing the 2015 Project; and (iv) to pay costs associated with the issuance of the Bonds.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Harmony Community Development District

May 12, 2017

\$13,530,000 Capital Improvement Revenue Refunding Bonds, Series 2015

For the period ended April 27, 2017

DEFINITIONS

1. *Bond Year*: Each one-year period that ends on the day selected by the Client. The first and last Bond Years may be shorter periods.
2. *Bond Yield*: The yield that, when used in computing the present value (at the issue date of the Bonds) of all scheduled payments of principal and interest to be paid over the life of the Bonds, produces an amount equal to the Issue Price.
3. *Allowable Earnings*: The amount that would have been earned if all nonpurpose investments were invested at a rate equal to the Bond Yield, which amount is determined under a future value method described in the Regulations.
4. *Computation Date Credit*: A credit allowed by the Regulations as a reduction to the Rebtable Arbitrage on certain prescribed dates.
5. *Rebtable Arbitrage*: The excess of actual earnings over Allowable Earnings and Computation Date Credits.
6. *Issue Price*: Generally, the initial offering price at which a substantial portion of the Bonds is sold to the public. For this purpose, 10% is a substantial portion.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Harmony Community Development District
May 12, 2017
\$13,530,000 Capital Improvement Revenue Refunding Bonds, Series 2015
For the period ended April 27, 2017

SOURCE INFORMATION

<u>Bonds</u>	<u>Source</u>
Closing Date	Form 8038G
Bond Yield	Form 8038G
<u>Investments</u>	<u>Source</u>
Principal and Interest Receipt Amounts and Dates	Trust Statements
Investment Dates and Purchase Prices	Trust Statements

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Harmony Community Development District

May 12, 2017

\$13,530,000 Capital Improvement Revenue Refunding Bonds, Series 2015

For the period ended April 27, 2017

DESCRIPTION OF SCHEDULE

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

Schedule 1 sets forth the amount of interest receipts and gains/losses on sales of investments and the calculation of the Rebatable Arbitrage.

\$13,530,000 HARMONY COMMUNITY DEVELOPMENT DISTRICT
(OSCEOLA COUNTY, FLORIDA) CAPITAL IMPROVEMENT REVENUE REFUNDING BONDS, SERIES 2015

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

4 / 28 / 2015 ISSUE DATE
4 / 28 / 2015 BEGINNING OF COMPUTATION PERIOD
4 / 27 / 2017 COMPUTATION DATE

DATE	FUND/ACCOUNT	INVESTMENT VALUE AT COMPUTATION DATE	EARNINGS ON INVESTMENTS	OTHER DEPOSITS (WITHDRAWALS)	FUTURE VALUE AT BOND YIELD 4.6105%	ALLOWABLE EARNINGS
4 / 28 / 2015	INITIAL BALANCE		0.00	200,000.00	219,061.82	19,061.82
5 / 4 / 2015	PROJECT FUND		0.83	0.00	0.00	0.00
6 / 2 / 2015	PROJECT FUND		8.61	0.00	0.00	0.00
7 / 2 / 2015	PROJECT FUND		8.33	0.00	0.00	0.00
8 / 4 / 2015	PROJECT FUND		8.61	0.00	0.00	0.00
9 / 2 / 2015	PROJECT FUND		8.61	0.00	0.00	0.00
9 / 24 / 2015	PROJECT FUND		0.00	(100,000.00)	(107,524.74)	(7,524.74)
10 / 2 / 2015	PROJECT FUND		7.36	0.00	0.00	0.00
11 / 3 / 2015	PROJECT FUND		4.31	0.00	0.00	0.00
12 / 1 / 2015	PROJECT FUND		4.17	0.00	0.00	0.00
1 / 5 / 2016	PROJECT FUND		4.31	0.00	0.00	0.00
2 / 2 / 2016	PROJECT FUND		8.20	0.00	0.00	0.00
3 / 2 / 2016	PROJECT FUND		8.06	0.00	0.00	0.00
3 / 11 / 2016	PROJECT FUND		0.00	(15,240.00)	(16,043.91)	(803.91)
4 / 4 / 2016	PROJECT FUND		7.85	0.00	0.00	0.00
5 / 3 / 2016	PROJECT FUND		7.07	0.00	0.00	0.00
6 / 2 / 2016	PROJECT FUND		7.31	0.00	0.00	0.00
6 / 9 / 2016	PROJECT FUND		0.00	(20,755.86)	(21,608.62)	(852.76)
7 / 5 / 2016	PROJECT FUND		5.81	0.00	0.00	0.00
8 / 1 / 2016	PROJECT FUND		5.52	0.00	0.00	0.00
9 / 2 / 2016	PROJECT FUND		5.52	0.00	0.00	0.00
10 / 4 / 2016	PROJECT FUND		5.34	0.00	0.00	0.00
10 / 6 / 2016	PROJECT FUND		0.00	(600.00)	(615.47)	(15.47)
11 / 2 / 2016	PROJECT FUND		5.48	0.00	0.00	0.00
12 / 2 / 2016	PROJECT FUND		5.29	0.00	0.00	0.00
12 / 6 / 2016	PROJECT FUND		0.00	(18,199.81)	(18,527.65)	(327.84)
1 / 4 / 2017	PROJECT FUND		4.15	0.00	0.00	0.00
2 / 2 / 2017	PROJECT FUND		5.73	0.00	0.00	0.00
2 / 6 / 2017	PROJECT FUND		0.00	(15,799.81)	(15,962.68)	(162.87)
3 / 1 / 2017	PROJECT FUND		3.77	0.00	0.00	0.00
4 / 4 / 2017	PROJECT FUND		3.82	0.00	0.00	0.00
		<u>29,548.58</u>	<u>144.06</u>	<u>29,404.52</u>	<u>38,778.75</u>	<u>9,374.23</u>
4 / 28 / 2015	INITIAL BALANCE		0.00	145,129.93	158,962.13	13,832.20
4 / 28 / 2015	COST OF ISSUANCE FUND		0.00	(35,000.00)	(38,335.82)	(3,335.82)

\$13,530,000 HARMONY COMMUNITY DEVELOPMENT DISTRICT
(OSCEOLA COUNTY, FLORIDA) CAPITAL IMPROVEMENT REVENUE REFUNDING BONDS, SERIES 2015

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

4 / 28 / 2015 ISSUE DATE
4 / 28 / 2015 BEGINNING OF COMPUTATION PERIOD
4 / 27 / 2017 COMPUTATION DATE

DATE	FUND/ACCOUNT	INVESTMENT VALUE AT COMPUTATION DATE	EARNINGS ON INVESTMENTS	OTHER DEPOSITS (WITHDRAWALS)	FUTURE VALUE AT BOND YIELD 4.6105%	ALLOWABLE EARNINGS
4 / 28 / 2015	COST OF ISSUANCE FUND		0.00	(5,250.00)	(5,750.37)	(500.37)
4 / 28 / 2015	COST OF ISSUANCE FUND		0.00	(1,800.00)	(1,971.56)	(171.56)
4 / 28 / 2015	COST OF ISSUANCE FUND		0.00	(35,000.00)	(38,335.82)	(3,335.82)
4 / 29 / 2015	COST OF ISSUANCE FUND		0.00	(500.00)	(547.59)	(47.59)
4 / 29 / 2015	COST OF ISSUANCE FUND		0.00	(7,114.66)	(7,791.77)	(677.11)
4 / 29 / 2015	COST OF ISSUANCE FUND		0.00	(2,500.00)	(2,737.93)	(237.93)
5 / 4 / 2015	COST OF ISSUANCE FUND		0.25	0.00	0.00	0.00
5 / 5 / 2015	COST OF ISSUANCE FUND		0.00	(0.25)	(0.27)	(0.02)
5 / 11 / 2015	COST OF ISSUANCE FUND		0.00	(1,250.00)	(1,366.88)	(116.88)
5 / 11 / 2015	COST OF ISSUANCE FUND		0.00	(12,500.00)	(13,668.85)	(1,168.85)
6 / 1 / 2015	COST OF ISSUANCE FUND		0.00	(1,314.10)	(1,433.34)	(119.24)
6 / 2 / 2015	COST OF ISSUANCE FUND		2.09	0.00	0.00	0.00
6 / 3 / 2015	COST OF ISSUANCE FUND		0.00	(2.09)	(2.28)	(0.19)
6 / 25 / 2015	COST OF ISSUANCE FUND		0.00	(41,000.00)	(44,584.74)	(3,584.74)
7 / 2 / 2015	COST OF ISSUANCE FUND		1.47	0.00	0.00	0.00
7 / 3 / 2015	COST OF ISSUANCE FUND		0.00	(1.47)	(1.60)	(0.13)
7 / 13 / 2015	COST OF ISSUANCE FUND		0.03	0.00	0.00	0.00
7 / 14 / 2015	COST OF ISSUANCE FUND		0.00	(1,901.17)	(2,062.43)	(161.26)
7 / 14 / 2015	COST OF ISSUANCE FUND		0.00	(0.03)	(0.03)	0.00
		<u>0.00</u>	<u>3.84</u>	<u>(3.84)</u>	<u>370.85</u>	<u>374.69</u>
4 / 28 / 2015	INITIAL BALANCE		0.00	340,000.00	372,405.09	32,405.09
5 / 4 / 2015	RESERVE FUND		1.42	0.00	0.00	0.00
5 / 5 / 2015	RESERVE FUND		0.00	(1.42)	(1.55)	(0.13)
6 / 2 / 2015	RESERVE FUND		14.64	0.00	0.00	0.00
6 / 3 / 2015	RESERVE FUND		0.00	(14.64)	(15.96)	(1.32)
7 / 2 / 2015	RESERVE FUND		14.16	0.00	0.00	0.00
7 / 3 / 2015	RESERVE FUND		0.00	(14.16)	(15.38)	(1.22)
8 / 4 / 2015	RESERVE FUND		14.64	0.00	0.00	0.00
8 / 5 / 2015	RESERVE FUND		0.00	(14.64)	(15.84)	(1.20)
9 / 2 / 2015	RESERVE FUND		14.64	0.00	0.00	0.00
9 / 3 / 2015	RESERVE FUND		0.00	(14.64)	(15.78)	(1.14)
10 / 2 / 2015	RESERVE FUND		14.16	0.00	0.00	0.00
10 / 5 / 2015	RESERVE FUND		0.00	(14.16)	(15.20)	(1.04)
11 / 3 / 2015	RESERVE FUND		14.64	0.00	0.00	0.00

\$13,530,000 HARMONY COMMUNITY DEVELOPMENT DISTRICT
(OSCEOLA COUNTY, FLORIDA) CAPITAL IMPROVEMENT REVENUE REFUNDING BONDS, SERIES 2015

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

4 / 28 / 2015 ISSUE DATE
4 / 28 / 2015 BEGINNING OF COMPUTATION PERIOD
4 / 27 / 2017 COMPUTATION DATE

DATE	FUND/ACCOUNT	INVESTMENT VALUE AT COMPUTATION DATE	EARNINGS ON INVESTMENTS	OTHER DEPOSITS (WITHDRAWALS)	FUTURE VALUE AT BOND YIELD 4.6105%	ALLOWABLE EARNINGS
11 / 4 / 2015	RESERVE FUND		0.00	(14.64)	(15.66)	(1.02)
12 / 1 / 2015	RESERVE FUND		14.16	0.00	0.00	0.00
12 / 2 / 2015	RESERVE FUND		0.00	(14.16)	(15.09)	(0.93)
1 / 5 / 2016	RESERVE FUND		14.64	0.00	0.00	0.00
1 / 6 / 2016	RESERVE FUND		0.00	(14.64)	(15.54)	(0.90)
2 / 2 / 2016	RESERVE FUND		27.87	0.00	0.00	0.00
2 / 3 / 2016	RESERVE FUND		0.00	(27.87)	(29.48)	(1.61)
3 / 2 / 2016	RESERVE FUND		27.39	0.00	0.00	0.00
3 / 3 / 2016	RESERVE FUND		0.00	(27.39)	(28.86)	(1.47)
4 / 4 / 2016	RESERVE FUND		29.28	0.00	0.00	0.00
4 / 5 / 2016	RESERVE FUND		0.00	(29.28)	(30.73)	(1.45)
5 / 3 / 2016	RESERVE FUND		28.34	0.00	0.00	0.00
5 / 4 / 2016	RESERVE FUND		0.00	(28.34)	(29.64)	(1.30)
6 / 2 / 2016	RESERVE FUND		29.27	0.00	0.00	0.00
6 / 3 / 2016	RESERVE FUND		0.00	(29.27)	(30.50)	(1.23)
7 / 5 / 2016	RESERVE FUND		28.33	0.00	0.00	0.00
7 / 6 / 2016	RESERVE FUND		0.00	(28.33)	(29.39)	(1.06)
8 / 1 / 2016	RESERVE FUND		29.28	0.00	0.00	0.00
8 / 2 / 2016	RESERVE FUND		0.00	(29.28)	(30.28)	(1.00)
9 / 2 / 2016	RESERVE FUND		29.27	0.00	0.00	0.00
9 / 6 / 2016	RESERVE FUND		0.00	(29.27)	(30.14)	(0.87)
9 / 7 / 2016	RESERVE FUND		5.66	0.00	0.00	0.00
9 / 8 / 2016	RESERVE FUND		0.00	(5.66)	(5.83)	(0.17)
10 / 3 / 2016	RESERVE FUND		22.67	0.00	0.00	0.00
10 / 4 / 2016	RESERVE FUND		0.00	(22.67)	(23.26)	(0.59)
11 / 1 / 2016	RESERVE FUND		29.28	0.00	0.00	0.00
11 / 2 / 2016	RESERVE FUND		0.00	(29.28)	(29.94)	(0.66)
12 / 1 / 2016	RESERVE FUND		28.33	0.00	0.00	0.00
12 / 2 / 2016	RESERVE FUND		0.00	(28.33)	(28.85)	(0.52)
1 / 3 / 2017	RESERVE FUND		29.28	0.00	0.00	0.00
1 / 4 / 2017	RESERVE FUND		0.00	(29.28)	(29.70)	(0.42)
2 / 1 / 2017	RESERVE FUND		42.97	0.00	0.00	0.00
2 / 2 / 2017	RESERVE FUND		0.00	(42.97)	(43.43)	(0.46)
3 / 1 / 2017	RESERVE FUND		39.67	0.00	0.00	0.00

\$13,530,000 HARMONY COMMUNITY DEVELOPMENT DISTRICT
(OSCEOLA COUNTY, FLORIDA) CAPITAL IMPROVEMENT REVENUE REFUNDING BONDS, SERIES 2015

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

4 / 28 / 2015 ISSUE DATE
4 / 28 / 2015 BEGINNING OF COMPUTATION PERIOD
4 / 27 / 2017 COMPUTATION DATE

DATE	FUND/ACCOUNT	INVESTMENT VALUE AT COMPUTATION DATE	EARNINGS ON INVESTMENTS	OTHER DEPOSITS (WITHDRAWALS)	FUTURE VALUE AT BOND YIELD 4.6105%	ALLOWABLE EARNINGS
3 / 2 / 2017	RESERVE FUND		0.00	(39.67)	(39.95)	(0.28)
4 / 3 / 2017	RESERVE FUND		43.92	0.00	0.00	0.00
4 / 4 / 2017	RESERVE FUND		0.00	(43.92)	(44.05)	(0.13)
		<u>340,000.00</u>	<u>587.91</u>	<u>339,412.09</u>	<u>371,795.06</u>	<u>32,382.97</u>
		<u>369,548.58</u>	<u>735.81</u>	<u>368,812.77</u>	<u>410,944.66</u>	<u>42,131.89</u>
	ACTUAL EARNINGS		735.81			
	ALLOWABLE EARNINGS		<u>42,131.89</u>			
	REBATABLE ARBITRAGE		(41,396.08)			
	FUTURE VALUE OF 4/27/2016 COMPUTATION DATE CREDIT		(1,726.95)			
	COMPUTATION DATE CREDIT		<u>(1,670.00)</u>			
	CUMULATIVE REBATABLE ARBITRAGE		<u>(44,793.03)</u>			

Ninth Order of Business

AGREEMENT BETWEEN Servello CONTRACTOR AND
HARMONY COMMUNITY DEVELOPMENT DISTRICT REGARDING
PROVISION OF LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

THIS AGREEMENT made and entered into this 10 day of July, 2017, by and between Servello, an independent contractor ("Contractor"), whose address is 261 Springview Commerce Dr, Debarry Fl 32713 and the Harmony Community Development District ("District"), care of the District Manager, whose address is 313 Campus Street, Celebration, Florida 34747 (hereinafter "Parties"), shall bind the Contractor to provide landscape maintenance services, as prescribed by Contractor's bid in accompaniment with the District's Land Maintenance Specifications, for a period beginning on the date of execution and ending September 30, 2019.

SECTION I

Purpose of Agreement

The purpose of this Agreement between Servello, an independent contractor, and the District, is for the Contractor to provide landscape maintenance services within and around the District as prescribed in the District's Scope of Services, which are incorporated as part of this agreement, are dispositive, and are attached hereto as Exhibit B.

SECTION II

Qualifications of Contractor

The Contractor submitted a proposal, incorporated herein by reference, and represents that it is qualified to serve as a landscape maintenance contractor and provide such services to the District.

SECTION III

Consideration

- I. That which induced the parties to enter into this agreement, in addition to the provisions of Sections I-III, which provisions are dispositive, is the fee for the Contractor and the services to be received by the District both constituting good, valuable, adequate and sufficient consideration.

2. In consideration of this Agreement and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree to all of the provisions of this contract.

SECTION IV

Duties

1. The duties, obligations, and responsibilities of the Contractor are described within the District's Landscape Maintenance Scope of Services, which is attached as Exhibit B and which is incorporated by reference and dispositive to this contract
2. The Contractor shall perform the duties set forth in this Agreement and in the attached Scope of Services in the areas set forth in the Service Area Map, which is attached as Exhibit C and which is incorporated by reference and dispositive to this contract.
3. All decisions concerning compliance with the terms of this contract and operations under this contract are specifically delegated and assigned to the District Manager or her or his designee.
4. Subject to the approval of the District Manager, the Contractor shall:
 - a. Be responsible solely for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District Manager.
 - b. Ensure that employees working on the Project shall wear uniforms or professional attire at all times. Clothing that expresses or implies obscene language or graphics, degrading or demeaning connotations, or in the opinion of the District Manager is unsightly for any reason, shall be strictly prohibited. Contractor personnel shall wear shirts at all times and shall wear footwear that conforms to safe work practices.
 - c. Enforce strict discipline and good order among its employees on the Project site. The Contractor shall ensure that its employees who communicate and interact with the Harmony community and any other customers/party associated with the Harmony project are knowledgeable of the Project and the Services that the Contractor is performing.
 - d. Develop, implement, and maintain a safety program or its operations on the Project. The safety program shall include, at a minimum, a safety policy, safety rules and procedures, safety training, procedures for reinforcing and monitoring safety programs, procedures for accident investigations, providing and maintain equipment safety features, and safety record keeping.

- e. Be available for a monthly inspection (walk-thru) with the District Manager or the District Manager's designated personnel during regular working hours. This inspection shall be scheduled with the District Manager and Contractor, or their lawful representatives with a resulting punch list of problems and corrective actions taken as soon as practicable and to be reviewed each month or as time allows.
 - f. Be responsible for immediately notifying the District through the District Manager of the District Manager's designated personnel of any/all issues, damage, and/or decline directly related to the Contractor's scope of work.
 - g. Report to the District Manager or the District Manager's designated personnel.
5. Additional duties may be specified by the District Manager or the District Manager's designated personnel.

SECTION V

Compensation

1. The District agrees to compensate the Contractor as set forth in the Contractor's Bid Proposal Schedule of Fees and Unit Pricing as set forth in Exhibit A and incorporated herein by reference.
2. Any additional compensation for additional duties shall be paid only upon the written authorization of the District Manager or the District Manager's Designated Personnel upon Harmony CDD Board approval.
3. As additional areas of maintenance are turned over to the District from the developer, Contractor shall provide a proposal and starting date for work elements required in the additional areas in accordance with the applicable scope of services in Exhibit B at the unit prices provided in Exhibit A.

SECTION VI

Contractual Relationship

1. Nothing herein shall be construed as creating the relationship of employer or employee between the District/District Manager and the Contractor or between the District/District Manager and the Contractor's employees.
2. Neither the District nor the District Manager shall be subject to any obligations or liabilities of the Contractor or its employees, incurred in the performance of the contract.

3. The Contractor is an independent contractor and nothing contained herein shall constitute or designate the Contractor or any of their employees as employees of the District or the District Manager.
4. Nothing herein shall be construed as to creating an agency relationship between the District and Contractor or the District Manager and Contractor.

SECTION VII

Term

This Agreement shall commence upon execution by both Parties hereto and shall continue until September 30, 2019, with the option for two, one-year renewals, unless terminated in accordance with this Agreement.

SECTION VIII

Insurance

The Contractor shall maintain throughout the term of this Agreement the following insurance:

1. Worker's Compensation Insurance in accordance with the laws of the State of Florida.
2. Commercial General Liability Insurance covering the Contractor's legal liability for bodily injuries, with limits of not less than \$1,000,000 (one million dollars) combined single limit bodily injury and property damage liability with the District named as an additional insured, and covering at least the following hazards:
 - a. Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation;
 - b. The District shall be named as additional insured.
3. Employer's Liability Coverage with limits of at least \$300,000 (three hundred thousand dollars) per accident or disease.
4. Professional Liability Insurance with limits of \$1,000,000 (one million dollars).
5. Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 (one million dollars) combined single-limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

SECTION IX

Indemnification

1. The Contractor agrees to indemnify and hold harmless the District and its Manager, officers, agents, and employees from any and all liability, claims, actions, suits, or demands by any person, corporation, or other entity for injuries, death, property damage, or of any nature, arising out of, or in connection with, the work to be performed by Contractor, including litigation or any appellate proceedings with respect thereto.
2. Contractor agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in Section 768.28, Florida Statutes, or other statute.

SECTION X

Authorization

The execution of this Agreement has been authorized duly by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

SECTION XI

Assignment of Contract

1. No right or interest in this Agreement, or further formal contract, shall be assigned or delegated by the Contractor without the written permission of the District.
2. Any attempted assignment or delegation by Contractor shall be, void wholly, and ineffective totally, for all purposes, unless made in the conformity with this section.

SECTION XII

Waiver

No claim or right arising out of a breach of this contract can be discharged in whole or in part by a waiver or renunciation of the claim or right unless the waiver or renunciation is supported by consideration and is in writing signed by the aggrieved.

SECTION XIII

Termination

1. The performance of services may be terminated in whole or in part by the District Manager in accordance with this provision and may be revised by the Board.
2. Termination of services hereunder shall be effected by the delivery to the Contractor a "Notice of Termination" specifying the extent to which performance of services under the order is terminated. Such Notice of Termination must be sent by the District to Contractor not fewer than sixty (60) days before the date upon which such termination becomes effective.

SECTION XIV

Modifications

This Agreement can be modified or rescinded only by a writing signed by both parties to the contract or their duly authorized agents.

SECTION XV

Payment for Services Procedure

1. The Contractor shall, on the first day of each calendar month, deliver to the District Manager an Application for Payment in such form and with such detail as the District Manager requires.
2. The District Manager on behalf of the District shall make monthly payments to the Contractor including the Fixed Fee plus additional fees in connection with additional unscheduled maintenance or projects.
3. The District Manager on behalf of the District shall make monthly payments on or before the last day of each calendar month after receipt, by the District Manager, of the Contractor's Application for Payment.
4. The District through its Manager reserves the right to require itemized documentation to verify the amount owed as prescribed in the Application for Payment. If documentation is required to verify the Contractor's Application for Payment, then payment by the District Manager on behalf of the District will take place on the last day of the calendar month in which both the Application for Payment and the itemized documentation are received by the District through its Manager.

5. The District Manager reserves to right to withhold monthly payment if the Application for Payment is not approved by the District.
6. Any change orders are discouraged and subject to the District Board approval and any District change order policy.

SECTION XVI

Adjustment of Services

1. The District reserves the right to reduce any portion of the Contractor's Scope of Services as agreed upon by this Agreement.

SECTION XVII

Advertising

1. The Contractor, by virtue of this Agreement, shall acquire no right to use, and shall not use, the name of the District or the name of "Harmony" (either alone or in conjunction with or as part of any other word, mark or name) in any advertising, publicity or promotion.
2. This advertising restriction shall include, but is not limited to, the express or implied endorsement by the District of the Contractor's services.
3. This advertising prohibition shall extend to any use of "Harmony," or the District, in any other manner whatsoever, whether specifically mentioned above or not.

SECTION XVIII

Waiver

Any failure by the District and the District Manager to require strict compliance with any provision of this Agreement, or incorporated Landscape Maintenance Specifications, shall not be construed as a waiver of such provision, and the District reserves the right and privilege to subsequently require strict compliance at any time, notwithstanding any prior failure to do so.

SECTION XIX

Final Payment

1. The Contractor's acceptance of the final payment under this Agreement, or the acceptance of the final payment upon early termination hereof, shall constitute a full

and complete release of the District and District Manager from any and all claims of the Contractor.

2. The claims upon which the District is released includes, but may not be limited by, any demands and causes of action whatsoever which the contractor may have against the District in any way related to the subject matter of this Agreement.
3. Upon receipt of final payment from the District Manager, the Contractor shall, as a condition precedent to receipt of final payment, submit to the District a fully and properly executed general Release, the form of which is attached hereto as Exhibit D.
4. Neither the District's or District Manager's review, approval, acceptance of payment, nor lack of payment for any of the Services required under this Agreement shall be construed as a waiver of any rights, under this Agreement or act as a waiver to any cause of action arising out of the performance of this Agreement.
5. The Contractor shall be and remain liable to the District in accordance with law for all damages to the District caused by the Contractor's performance, or lack of performance, of any of the services furnished, or agreed upon, pursuant to this Agreement.

SECTION XX

Enforcement of Agreement

In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

Governing Law and Venue

This Agreement shall be governed by the laws of the State of Florida. The parties agree that any and all legal action necessary to enforce the Agreement will be held in Osceola County, Florida.

SECTION XXI

1. This agreement constitutes the entire agreement between the parties with respect to the subject matter contained herein and may not be assigned, amended, modified or rescinded, unless otherwise provided in this Agreement, except in writing and signed by the parties hereto. Should any provision of this Agreement be declared to be invalid, the remaining provisions of this Agreement shall remain in full force and effect, unless

such provision is found to be invalid or alter substantially the benefits of the Agreement for either of the parties.

2. The rights and remedies of the District provided for under this Agreement are cumulative and are in addition to any other rights and remedies provided by law.
3. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida.
4. Written notices, required to be given under this Agreement, shall deemed given when received by the District through personal delivery, courier service, or certified mail delivered to all of the following addresses:

Harmony Community Development District
ATTN: Gary Moyer, District Manager
313 Campus Street
Celebration, Florida 34747

Young Qualls, P.A.
ATTN: Timothy R. Qualls
216 South Monroe Street
Tallahassee, Florida 32301

Written notice for the Contractor shall be delivered to:

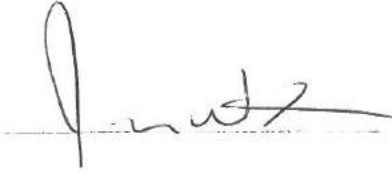
[Insert address and contact information of Contractor]

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals and such of them as are corporations have caused these presents to be signed by their duly authorized officers.

Authorized for execution by the Board of Supervisors of the Harmony Community Development District at its June 29 , 2017, regular meeting.

[Signatures follow on the next page.]

ATTEST:



Servello
CONTRACTOR

By: Greg Servello
Vice President



Date: 6/21/2017

ATTEST:




HARMONY COMMUNITY DEVELOPMENT
DISTRICT

By: 
For Chairman, Board of Supervisors

Date: 7/10/17

Harmony Community Development District

Landscape/Grounds Maintenance Services RFP 2017-101

PROPOSAL PRICING FORM Exhibit A

Proposal Form: Servello (Rev.5.27.17)

TASK	Initial Contract Period		Optional Year	
	August 1, 2017 - September 30, 2018	October 1, 2018 - September 30, 2019	October 1, 2019 - September 30, 2020	October 1, 2020 - September 30, 2021
	Year 1 (14 months)	Year 2 (12 months)	Year 3	Year 4
Turf Care - Bahia				
Mowing/Blowing	\$84,622.51	\$73,621.66	\$74,725.91	\$75,846.90
Edging	\$10,648.19	\$9,263.93	\$9,402.88	\$9,543.93
Fertilization	\$9,570.00	\$9,713.55	\$9,850.26	\$10,007.14
Disease and Insect Control	\$3,190.00	\$3,237.85	\$3,286.42	\$3,335.71
Pest Control	\$1,896.00	\$1,619.94	\$1,644.24	\$1,668.90
Subtotal	\$109,626.70	\$97,456.85	\$98,918.70	\$100,402.48
Turf Care - Bermuda				
Mowing/Blowing	\$712.95	\$620.27	\$629.57	\$639.01
Edging	\$509.11	\$442.93	\$448.51	\$456.31
Fertilization	\$198.46	\$160.75	\$163.15	\$165.64
Disease and Insect Control	\$92.80	\$93.59	\$94.41	\$95.21
Pest Control	\$26.40	\$26.80	\$27.20	\$27.61
Subtotal	\$1,459.68	\$1,304.36	\$1,323.91	\$1,343.78
Turf Care - St. Augustine				
Mowing/Blowing	\$94,047.30	\$82,604.11	\$83,843.77	\$85,100.81
Edging	\$37,773.12	\$32,862.61	\$33,365.65	\$33,855.88
Fertilization	\$20,340.00	\$20,646.10	\$20,954.78	\$21,269.10
Disease and Insect Control	\$13,560.00	\$13,763.40	\$13,969.85	\$14,179.40
Pest Control	\$10,804.00	\$11,026.06	\$11,102.90	\$11,300.25
Subtotal	\$177,484.42	\$160,002.23	\$163,316.76	\$166,765.60
Turf Care - Zoysia				
Mowing/Blowing	\$4,111.10	\$3,576.66	\$3,630.31	\$3,684.76
Edging	\$2,364.25	\$2,056.90	\$2,087.75	\$2,119.07
Fertilization	\$885.00	\$898.28	\$911.76	\$925.43
Disease and Insect Control	\$590.00	\$598.85	\$607.83	\$616.95
Pest Control	\$472.00	\$479.08	\$486.27	\$493.56
Subtotal	\$8,422.35	\$7,609.76	\$7,723.91	\$7,839.76
Sport Turf				
Mowing/Blowing	\$2,754.24	\$2,300.10	\$2,432.13	\$2,468.62
Insecticides	\$876.40	\$778.35	\$790.03	\$801.68
Herbicides	\$588.00	\$522.22	\$530.05	\$538.00
Fungicides	\$688.00	\$622.22	\$630.06	\$638.00
Fertilization	\$900.00	\$870.36	\$893.42	\$906.67
Subtotal	\$5,786.64	\$5,099.34	\$5,185.68	\$5,243.17
Ground Covers				
Pruning/Edging	\$8,158.50	\$7,097.90	\$7,204.36	\$7,312.43
Disease and Pest Control	\$932.40	\$946.39	\$960.58	\$974.99
Weed Control	\$11,784.50	\$10,252.52	\$10,406.30	\$10,562.40
Fertilization	\$1,087.80	\$1,104.12	\$1,120.68	\$1,137.49
Subtotal	\$21,063.20	\$19,400.91	\$19,691.93	\$19,987.31
Shrub Care				
Pruning	\$47,612.24	\$41,422.00	\$42,044.00	\$42,674.66
Mulching	\$57,934.00	\$68,893.01	\$59,085.06	\$60,680.33
Disease and Pest Control	\$3,627.00	\$3,681.41	\$3,736.63	\$3,792.68
Fertilization	\$6,348.00	\$6,443.62	\$6,540.18	\$6,638.28
Weed Control and Debris	\$29,801.88	\$25,927.05	\$26,310.56	\$26,711.31
Subtotal	\$145,323.12	\$136,278.24	\$138,322.42	\$140,397.25
Tree Care				
Pruning	\$25,920.00	\$26,308.80	\$26,703.43	\$27,103.98
Tree Basins	\$11,385.98	\$9,905.81	\$10,054.40	\$10,205.21
Fertilization	\$7,776.00	\$7,892.64	\$8,011.03	\$8,131.20
Subtotal	\$45,081.98	\$44,107.25	\$44,768.86	\$45,440.39
Annuals/Seasonal Flowers				
Subtotal	\$12,160.00	\$11,592.80	\$11,868.19	\$12,046.21
Grand Total	\$527,308.07	\$483,041.74	\$491,099.30	\$498,465.85
	\$1,011,148.81	Two-Year Total	\$2,000,716.03	Four-Year Total

1. The amounts listed above are fixed fees for the time periods noted. The fixed fee shall include the Contractor's profit, general overhead, and all costs and expenses of any nature whatsoever (including, without limitation, trench safety, labor, equipment, materials, and all taxes).

2. Refer to the scope of services for the specific description and frequency of the services to be provided.

3. Invoices will be submitted monthly, prorated based on the above fees.

Harmony Community Development District

Landscape/Grounds Maintenance Services RFP 2017-101

EXHIBIT A -- Worksheet for Frequency and Unit Prices

Proposal Form: Servello (Rev.6.27.17)

TASK	Quantity	Frequency of Service	Unit cost	Total
Turf Care - Bahia				
Mowing/Blowing	2901350	42	\$1,726.99	\$72,533.58
Edging	25388	42	\$217.31	\$9,127.02
Fertilization	1450675	3	\$3,190.00	\$9,570.00
Disease and Insect Control	1450675	2	\$1,595.00	\$3,190.00
Pest Control	1450675	2	\$798.00	\$1,596.00
Subtotal				\$96,016.60
Turf Care - Bermuda				
Mowing/Blowing	24450	42	\$14.55	\$611.10
Edging	1216	42	\$10.39	\$436.38
Fertilization	24450	3	\$52.80	\$158.40
Disease and Insect Control	24450	2	\$26.40	\$52.80
Pest Control	24450	2	\$13.20	\$26.40
Subtotal				\$1,285.08
Turf Care - St. Augustine				
Mowing/Blowing	1356390	42	\$1,937.70	\$81,383.40
Edging	29704	42	\$770.88	\$32,376.96
Fertilization	1356390	3	\$6,780.00	\$20,340.00
Disease and Insect Control	1356390	4	\$3,390.00	\$13,560.00
Pest Control	1356390	4	\$2,716.00	\$10,864.00
Subtotal				\$158,524.36
Turf Care - Zoysia				
Mowing/Blowing	58725	42	\$83.90	\$3,523.80
Edging	1930	42	\$48.25	\$2,026.50
Fertilization	58725	3	\$295.00	\$885.00
Disease and Insect Control	58725	4	\$147.50	\$590.00
Pest Control	58725	4	\$118.00	\$472.00
Subtotal				\$7,497.30
Sport Turf				
Mowing/Blowing	24450	82	\$28.79	\$2,360.78
Insecticides	24450	7	\$109.55	\$766.85
Herbicides	24450	7	\$73.50	\$514.50
Fungicides	24450	7	\$73.50	\$514.50
Fertilization	24450	7	\$122.50	\$867.50
Subtotal				\$5,014.13
Ground Covers				
Pruning/Edging	51800	18	\$388.50	\$6,993.00
Disease and Pest Control	51800	6	\$155.40	\$932.40
Weed Control	51800	26	\$388.50	\$10,101.00
Fertilization	51800	3	\$362.60	\$1,087.80
Subtotal				\$19,114.20

Harmony Community Development District

Landscape/Grounds Maintenance Services RFP 2017-101

EXHIBIT A -- Worksheet for Frequency and Unit Prices

Proposal Form: Servello (Rev.6.27.17)

TASK	Quantity	Frequency of Service	Unit cost	Total
Shrub Care				
Pruning	302334	18	\$2,267.25	\$40,810.50
Mulching	1396	1	\$41.50	\$57,934.00
Disease and Pest Control	201556	6	\$604.50	\$3,627.00
Fertilization	302334	3	\$2,116.10	\$6,348.30
Weed Control and Debris	302334	26	\$982.48	\$25,544.48
Subtotal				\$134,264.28
Tree Care				
Pruning	1728	1	\$15.00	\$25,920.00
Tree Basins	1643	18	\$542.19	\$9,759.42
Fertilizing	1728	2	\$3,888.00	\$7,776.00
Subtotal				\$43,455.42
Annuals/Seasonal Flowers				
Spring	1600	1	\$1.20	\$1,920.00
Summer	1600	1	\$1.20	\$1,920.00
Fall	1600	1	\$1.20	\$1,920.00
Winter	1600	1	\$1.20	\$1,920.00
Subtotal	6400			\$7,680.00
Annuals Maintenance				
Dead Heading	1600	12	\$0.05	\$960.00
Pruning	1600	12	\$0.05	\$960.00
Pest / Disease	1600	12	\$0.05	\$960.00
Fertilization	1600	12	\$0.05	\$960.00
Subtotal	6400			\$3,840.00

1. The amounts listed above are fixed fees for the time period noted. The fixed fee shall include the Contractor's profit and general overhead and all costs and expenses of any nature whatsoever (including, without limitation, trench safety, labor, equipment, materials, and all taxes).

2. Refer to the scope of services for the specific description and frequency of the services to be provided.

EXHIBIT B

Scope of Services

1. Scope
 - 1.1 General Overview
 - 1.2 Community Development District
 - 1.3 Service Area Map

2. General Contractor Requirements and Procedures
 - 2.1 Operation Procedures
 - 2.2 Key Personnel
 - 2.3 Personnel Dress Code
 - 2.4 Personnel Conduct
 - 2.5 Safety Program
 - 2.6 Facility Location
 - 2.7 Subcontractors
 - 2.8 Consultants
 - 2.9 Data Maintenance
 - 2.10 Quality Control
 - 2.11 Materials
 - 2.12 Licensing and Permits
 - 2.13 Liability and Adherence to Scope of Services

3. Coordination

4. Scheduled Operations and Maintenance
 - 4.1 Turf Care
 - 4.2 Sport Turf
 - 4.3 Shrubs/Groundcover Care
 - 4.4 Tree Care
 - 4.5 Irrigation System
 - 4.6 Litter Removal
 - 4.7 District/District Manager Awareness

5. Unscheduled Maintenance and Repairs
 - 5.1 General
 - 5.2 Damaged Facilities
 - 5.3 Emergency Repairs
 - 5.4 Unscheduled Maintenance

6. Monthly Highlight Report

7. Response Time
 - 7.1 General
 - 7.2 Emergency Response Program

1. SCOPE

The Contractor shall provide landscape and general grounds maintenance for the Harmony Community Development District (hereinafter "CDD" or "District") within the designated Service Area. Note that the CDD boundary, adjacent to the golf course, is marked with vertical white PVC pipe approximately every 300 feet.

1.1 General Overview

Harmony, located in the Osceola County off U.S. Hwy. 192, is a planned residential community.

1.2 Community Development District (CDD)

The Harmony Community Development District ("District" or "CDD") is a local unit of special-purpose government that was created pursuant to Chapter 190, Florida Statutes and established on the property via an ordinance enacted, ordered, and approved by Osceola County.

The CDD areas to be included in this landscape and ground maintenance Scope of Services are generally defined as all the District systems, works, or facilities within Harmony ("Service Area"). These areas and elements include public parks, roadway shoulder areas (landscape and sidewalks), stormwater management ponds, roadway bridges, culverts, and headwalls. These areas are highlighted on the attached map.

The District shall furnish access to all areas of the jobsite where the Contractor is required to perform this Scope of Services.

1.3 Service Area Map

A Service Area Map is attached and incorporated to the underlying Landscape Maintenance Service Provision Agreement ("Agreement") as Exhibit C. The Service Area Map is a general map of the community that highlights the Service Area covered under this Scope of Services.

2. GENERAL CONTRACTOR REQUIREMENTS AND PROCEDURES

The Contractor shall meet the requirements and follow the procedures associated with all items in this Agreement and its Scope of Services. These general requirements and procedures are as follows:

2.1 Operation Procedures

The Contractor shall perform the basic services outlined within the Scope of Services between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday unless specified otherwise or directed by the District through its District Manager or the District Manager's Designated Personnel. The Contractor may submit a request for additional operation time, in response to poor weather conditions, to be reviewed for approval by the District Manager or the District Manager's Designated Personnel. The District Manager will establish where Contractor's crew will take breaks, lunches, and use restroom facilities. Contractor personnel vehicles will be parked only in areas designated by the District.

2.2 Key Personnel

- 2.2.1 All Work shall be managed and/or directed by key personnel identified in the proposal. Any changes in the assigned key personnel shall be subject to approval by the District Manager. Where applicable, the Contractor shall require certifications, training, etc. be secured and updated for all employees for the maintenance and technical services performed under this contract.
- 2.2.2 Contractor shall provide one (1) Project Manager who is knowledgeable of the Contractor's daily activities when performed at the site and is experienced in landscape maintenance. The Project Manager will be responsible for overall supervision of the Contractor's work force for the District Service Area and shall serve as the single point of contact between the District and Contractor. The Project Manager shall maintain at all times a means of being contacted by the District Manager and/or the District Manager's Designated Personnel and shall respond to such a call within a reasonable amount of time. The Project Manager shall be responsible for coordinating all scheduled services and activities and shall notify the District Manager and or the District Manager's Designated Personnel of the daily schedule, for quality control of the Contractor's services, and for arranging and supervising unscheduled maintenance services requested by the District or the District Manager.
- 2.2.3 Contractor shall provide at least one (1) full-time onsite Field Supervisor to observe and monitor the daily activities including landscape and general grounds maintenance operations. The Field Supervisor shall be Green Industries Best Management Practices Certified and must have experience in central Florida ornamental horticulture and Florida-friendly landscape practices.
- 2.2.4 Contractor shall provide adequate staffing levels in order to complete the duties outlined in the Agreement and its Scope of Services so that the duties of the Contractor are performed in a timely, skillful and competent manner.

2.3 Personnel Dress Code

The Contractor shall ensure that employees working pursuant to the Agreement shall wear uniforms or professional attire at all times. Clothing that expresses or implies obscene language or graphics, degrading or demeaning connotations, or in the opinion of the District Manager and/or the District Manager's Designated Personnel is unsightly for any reason, shall be strictly prohibited. Contractor personnel shall wear shirts at all times and shall wear footwear that conforms to safe work practices.

2.4 Personnel Conduct

The Contractor shall enforce strict discipline and good order among its employees. The Contractor shall ensure that its employees that communicate and interact with the Harmony community are knowledgeable of the Scope of Services and other duties of the Contractor.

2.5 Safety Program

The Contractor shall develop, implement, and maintain a safety program for its operations performed under this Scope of Services. That safety program shall include, at a minimum, a safety policy, safety rules and procedures, safety training, procedures for reinforcing and monitoring safety programs, procedures for accident investigations, providing and maintaining equipment safety features, and safety record keeping.

The Contractor shall comply with all State of Florida and federal and local regulations, rules and orders, as they pertain to occupational safety and health, the safe operation and security of the facilities.

The Contractor shall provide, at the Contractor's expense, all safety equipment and materials necessary for and related to the work performed by its employees. Such equipment will include, but is not limited to items necessary to protect its employees and the general public, if applicable.

2.6 Facility Location

The District shall not provide a storage building within the boundaries of the District for the Contractor as part of this Scope of Services. The Contractor shall, upon receipt of written approval from the District Manager, be allowed to temporarily store, if necessary, its materials and equipment onsite at a District-selected location. The Contractor shall be responsible for security of its stored materials and equipment, as well as any connections for utilities to the storage site. The Contractor may be allowed to temporarily have placed a debris dumpster specifically intended for the disposal of debris generated as part of the Contractor's daily activities as outlined throughout this agreement so long as the location of the debris dumpster is approved by the District Manager. Contractor shall be solely responsible for the costs associated with said debris dumpster.

2.7 Subcontractors

If the Contractor, as a part of the performance of its Services, elects to employ Subcontractors, the following shall apply:

1. The Contractor shall reserve the right to hire qualified Subcontractors to perform specialized functions or work including specialized equipment as may be required, at Contractor's expense.
2. The Contractor shall be responsible for, and coordinate with, the services of any of its Subcontractors.
3. The Contractor shall require all its Subcontractors, as a condition of employment, to agree to the applicable terms and conditions identified in the Contract Documents.

2.8 Consultants

If the Contractor, as a part of the performance of its Services, elects to employ Consultants, the following shall apply:

1. The Contractor shall reserve the right to hire qualified consultants to perform specialized functions or work including specialized equipment as may be required, at Contractor's expense
2. The Contractor shall be responsible for, and coordinate with, the services of any of its Consultants.
3. The Contractor shall require all Consultants, as a condition of employment, to agree to the applicable terms and conditions identified in the Contract Documents.

2.9 Data Maintenance

It is to be understood that all data transmitted, and material/equipment purchased under this contract by the Contractor or provided to the Contractor, either by the District or third parties, are the sole properties of the District. The Contractor shall have temporary charge of the data while performing contracted services for the Service Area. All data shall be returned to the District through the District Manager at the conclusion of the term of the Agreement, after which no copies of the data may be kept by the Contractor without the express written permission of the District.

The District shall retain the right to require that the Contractor transfer all landscape maintenance service data to the District immediately upon fourteen days' written notice, for any reason. The same procedures shall apply should it become necessary for the Contractor to voluntarily return all of said data to the District.

2.10 Quality Control

The District will have the right, at any stage of the operation, to reject any or all of the Contractor's Services and materials, which in the District Manager's or the District Manager's Designated Personnel's opinion does not meet the requirements of these specifications. Throughout the entire Service Area, the Contractor shall maintain the installed number of shrubs, ground cover, and trees in addition to the installed amount of turf grasses. The Contractor shall replace or reimburse the District for the cost of replacement or repairs, at the Contractor's own expense, those turf areas, shrubs, ground cover, and trees that are damaged or lost due to insects, disease, and/or fungus as directed by the District Manager. All replacements shall meet the original design, specification, and quality of surrounding related material. Any other CDD systems or facilities damaged due to Contractor's negligence shall be repaired or replaced as directed by the District Manager and/or the District Manager's Designated Personnel at the Contractor's own expense. All repairs and replacements shall also occur within two (2) weeks of notice from the District Manager.

If requested by the District Manager and/or the District Manager's Designated Personnel, the Contractor will make weekly walk-through reviews of the entire site related to visual observations and the Contractor's performance. The Contractor will make repairs and adjustments, as directed by the District Manager and or the District Manager's personnel, during these site visits. A monthly Maintenance Report shall be generated by the Contractor and submitted to the District Manager and/or the District Manager's Designated Personnel outlining potential problem areas and the Contractor's proposed corrective action, upcoming work approval request, coordination, scheduling, etc. The Contractor shall provide the District Manager with a weekly updated maintenance log addressing all activities occurring in that week.

2.11 Materials

All materials shall conform to bid specifications. Contractor will meet all licensing and reporting requirements.

2.12 Licensing and Permits

Contractor shall maintain any applicable license and permit requirements of Osceola County, the State of Florida, the Federal Government as well as all other requirements of the law.

2.13 Liability and Adherence to Scope of Services

Contractor shall be liable for any damage of any kind whatsoever that is caused by the negligence of the Contractor, its agents or employees.

Throughout the entire Service Area, Contractor shall maintain the installed number of shrubs, groundcover, trees, and turf. At the direction of the District Manager, Contractor shall replace or repair (or reimburse District for the cost of any replacement or repairs made by the District), at Contractor's own expense, those turf areas, shrubs, groundcovers, trees, or other District systems or facilities, that are damaged or lost due to the negligence of the Contractor and/or the failure of the Contractor to adequately control insect, disease, and/or fungus. All replacements shall meet the current size, specification, and quality of surrounding related material. All repairs and replacements shall occur within two (2) weeks of noticed date of discovery. However, Contractor shall not be responsible for any damage resulting from a natural disaster (e.g., freezing temperatures, hurricanes, tornadoes, storms, or floods).

3. COORDINATION

The Contractor shall provide coordination with the District Manager and/or the District Manager's Designated Personnel for all items associated with the requirements of this Agreement.

The Contractor shall meet with the District Manager and/or the District Manager's Designated Personnel, as appropriate, on at least a monthly basis. Those meetings shall serve as a forum for the exchange of information, identification of pertinent and critical issues, determination of an action plan and schedule for resolving those issues, review of schedule and budget status, and discussion of other landscape, irrigation and maintenance related issues deemed appropriate by the District Manager, and/or the District Manager's Designated Personnel, or the Contractor. The Contractor shall record and distribute notes of each meeting to all attendees within five (5) business days, as well as other parties with a need-to-know. The District Manager and/or the District Manager's Designated Personnel shall set the meeting time and location.

In addition, Contractor shall provide a representative to attend the monthly meeting of the Harmony Community Development District Board of Supervisors if requested to do so by the District Manager. This representative shall be knowledgeable of this Scope of Services and shall be able to respond to any questions the District Board of Supervisors may have as to the day-to-day activities of the Contractor pursuant to this Agreement.

Coordination with appropriate entities in carrying out the performance of the Agreement is considered one of the many critical activities of the Contractor. Those entities that Contractor shall coordinate with include, but are not limited to, the following:

1. CDD Manager
2. District Manager's Designated Personnel
3. CDD Engineer
4. CDD Field Manager/Dockmaster
5. Harmony Development Company
6. Orlando Utility Commission (OUC)
7. Toho Water Authority
8. Osceola County and its various departments
9. Florida Department of Transportation
10. Adjacent property Owners, as directed by the District Manager and/or the District Manager's Designated Personnel

4. SCHEDULED OPERATIONS AND MAINTENANCE

Harmony is a Florida Green Building Coalition "Certified Green Development" which requires the practice of Florida-friendly and environmentally sound landscaping practices. "Green" alternatives shall be considered and utilized whenever feasible.

The Contractor shall meet all requirements associated with turf care, shrubs/ground cover care, tree care, and litter removal, as required in this Agreement. The Contractor shall thoroughly make routine site inspections of the District Service Area as set forth in attached Exhibit C to the underlying Agreement. All landscaping, hardscape, and structures (fences, entry features, benches, etc.) within the Service Area shall be maintained by this Contractor in accordance with the following requirements:

4.1 Turf Care

4.1.1 Mowing

- a. All St. Augustine, Zoysia, Bermuda, and Bahia turf areas located within the service area shall be mowed once per week from April through September, three (3) times per month in March and October, and once every other week from November through February. Mowing shall be performed at a frequency of 42 times a year.
- b. Meadow grasslands shall be mowed monthly.
- c. Turf areas along U.S. Hwy 192 are to be maintained as specified above in section 4.1.1 a. The Contractor will pay particular attention to this area since it is the first impression for residents, visitors, and guests.
- d. Turf areas around ponds shall be maintained up to four (4) feet from the water's edge unless otherwise noted with onsite "No Mow" signage. The four-foot buffer zone shall be mowed twice annually at a height of 8 to 10 inches at the direction of the District Manager or his designee.
- e. Mowing retention areas and other areas too wet for proper mowing will be mowed when the ground is firm enough to allow for normal mowing procedures.
- f. Mowing height is to be based on reasonability and what is horticulturally correct for the turf variety and conditions. However, in no instance will the mowing height be less than three (3) inches, to foster photosynthesis and healthy root development, nor shall more than one-third of the blade be removed at any cutting. This excludes sport turf and Zoysia turf, which are to be maintained horticulturally correctly for each specific turf variety.
- g. Mower blades shall be kept sharp at all times to prevent tearing of grass blades.
- h. Mulching type-mowing equipment is preferred.
- i. Visible clippings after mowing shall be removed to prevent thatch build up.
- j. Various mowing patterns shall be employed to prevent ruts in the turf caused by mowers.

- k. All clippings shall be kept out of landscape beds and off all sidewalks, roadways, waterways, water features, and swimming pools.
- l. Appropriately sized mowing equipment shall be used around all trees in an effort to prevent tree trunk damage.

4.1.2 Edging

- a. Hard surface edging is to be defined as outlining and/or removing turf from along all sidewalks and curbs, and soft surface edging is to be defined as outlining and/or removing turf from all trees rings and planting beds. etc. by the use of a mechanical edger
- b. All hard surface edging shall be performed to maintain straight and sharp edges between curbs/sidewalks and turf areas. Edging shall be completed the same day and at the same frequency that an area is mowed.
- c. All soft surface edging shall be performed neatly to maintain the shape and configuration of all planting areas in a clean manner, free of imperfections, at the same frequency as detailing of plant beds (once every three weeks). All plant bed edges shall be maintained to the curves, as originally designed.
- d. The edging equipment shall be equipped with manufactures guard to deflect hazardous debris. String or lined trimmers shall not be used.
- e. All sidewalks, streets, and roadways shall be immediately swept, blown, or vacuumed to maintain a clean, well-groomed appearance. Clippings and other debris shall not be disposed of into storm drains.
- f. The proper safety precautions shall be taken when edging (i.e., safety vest, signage, warning light, etc.), along roadways as required by Federal, State or local law, as deemed necessary by the Contractor and/or as directed by the District Manager.
- g. Frequency of edging: the edging of all sidewalks, curbs, driveways, valve boxes, landscape beds and paved areas will be performed weekly from April through October and no less than two (2) times monthly from November through March.

4.1.3 Trimming

All areas inaccessible to mowers, and/or otherwise unmowable due to trees, light poles, chain-link fences, signs, rocks, culverts, miscellaneous hardscape items etc., shall be trimmed at the same height, same day, in the same frequency as mowing. This includes grass runners around all ponds. Trimming shall be performed with the use of a string trimmer or other mechanical means. Chemical use shall be encouraged when working within six (6) inches of any vinyl fence posts. All other chemical use will not be permitted unless approved by District Manager and/or the District Manager's Designated Personnel.

4.1.4 Disease Control

The spraying of turf for control of disease shall be provided as needed, including the following procedure:

- a. A preventive program shall provide at least two (2) disease sprays and at least two (2) herbicide treatments for weed control per year.
- b. Re-treatments required between scheduled applications shall be performed at the Contractor's expense.
- c. The Contractor reserves the right to substitute a granular product for a liquid based on prevailing weather conditions.
- d. Turf areas shall be continuously monitored for infestations of disease and/or fungus, and weeds will be treated immediately for proper control. Contractor shall provide a monthly monitoring report of these activities to the District Manager and/or the District Manager's Designated Personnel.
- e. All Florida and federal regulations governing the use and application of chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to these regulations.
- f. Contractor shall provide MSDS sheets for all chemicals to the District Manager and/or the District Manager's Designated Personnel prior to start of the contract. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager, prior to application, throughout the entire contract period.

4.1.5 Fertilization

- a. Contractor shall obtain all permits and licenses needed in order to lawfully spread fertilizer pursuant to Florida law.
- b. Fertilizer shall be applied at least three (3) times per year (March, July and November). A standard, non-burning commercial turf fertilizer shall be used at a rate of one (1) pound of actual nitrogen per 1,000 square feet.
- c. Fertilizer shall be watered as soon as possible following application. The Contractor shall therefore coordinate with the District Manager and/or the District Manager's Designated Personnel concerning application schedules in order to make sure that they align with the watering schedule.
- d. All fertilizers shall be applied (full coverage) according to manufacturer's instructions.
- e. Fertilizers shall be applied when the turf is dry and not over an early morning dew.
- f. Application may be different depending on the season of application, and should always meet the specific site condition and the type of turf. Any reapplications required, in the District Manager's opinion, shall be provided at the Contractor's own expense.
- g. The District Manager reserves the right to make reasonable adjustments to the specifications, timing, rate of application and elementary composition according to actual horticultural conditions at the time.

- h. A State inspection of analysis along with an actual certified fertilizer label, legible and otherwise suitable condition for filing, must be submitted for approval.
- i. To maintain uniform turf color, fertilization of the Service Area shall be completed within ten (10) consecutive working days.
- j. All fertilizers shall be kept out of canals and stormwater retention ponds and must be removed immediately from all sidewalks and roadways.
- k. A report containing bag usage and tonnage per area shall be submitted immediately following fertilization.
- l. All Florida and Federal laws and regulations governing the use/application of chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to or failing to adhere to these regulations.
- m. Contractor shall provide MSDS sheets for all chemicals to the District Manager and/or the District Manager's Designated Personnel prior to start of contract. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager and/or the District Manager's Designated Personnel, prior to application, throughout the entire contract period.

4.1.6 Pest Control

- a. The Contractor shall provide at least four (4) applications (full coverage) of insect control per year in the months of March, May, July and September for St. Augustine and two (2) applications of insect control per year in May and July for Bahia. Any reapplications required, in the District Manager's or the District Manager's designee's opinion, shall be provided at the Contractor's own expense.
- b. St. Augustine turf areas shall be sprayed to effectively control infestations of insects including chinch bugs, sod webworms, army worms, and mole crickets. The selected spray should also help control fire ants and fleas. These areas shall be continuously monitored for infestations and shall be treated immediately for proper control. Contractor shall provide a monthly monitoring report of these activities to the District Manager. *(It is agreed as a part of these specifications that control of mole crickets cannot be guaranteed under this contract.)*
- c. Bahia and Bermuda turf areas shall be sprayed to effectively control infestations of insects including leafhoppers, sod webworms, army worms, and mole crickets. The selected spray should also help control fire ants and fleas. These areas shall be continuously monitored for infestations and shall be treated immediately for proper control. Contractor shall provide a monthly monitoring report of these activities to the District Manager. *(It is agreed as a part of these specifications that control of mole crickets cannot be guaranteed under this contract.)*
- d. Contractor shall routinely control fire ant colonies within the dog parks, sports turf, playgrounds, Harmony Square, and other high use areas, as guided by section 4.2.2

- e. Contractor shall routinely control the establishment of cogongrass, torpedo grass, and other invasive exotic plants.
- f. Additional treatments shall be provided with fungus and disease spray in order to control brown patch and dollar spot.
- g. Contractor shall be responsible for the replacement of all damaged turf as a result of ineffective insect control methods.
- h. All Florida and Federal laws and regulations governing the use/application chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to or failing to adhere to these regulations.
- i. Contractor shall provide MSDS sheets for all chemicals to the District Manager and/or the District Manager's Designated Personnel prior to start of Agreement. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager and/or to the District Manager's Designated Personnel, prior to application, throughout the entire term of the Agreement.

4.1.7 pH Adjustment

It is anticipated that the soil pH level may require adjustment in various areas throughout the Service Area. The Contractor shall perform, as directed by the District Manager, soil tests for any and all areas where the landscape is not responding adequately to the landscape care program. Based on the pH test results, the Contractor shall provide a pH adjustment program, if required, as approved by the District Manager and/or the District Manager's Designated Personnel. These areas will be monitored and, as directed by the District Manager and/or the District Manager's Designated Personnel, follow-up tests will be required. The soil tests and the pH adjustments shall be considered part of the base Scope of Services.

4.2 Sport Turf

4.2.1 Mowing

- a. Height of cut shall range from .5 inch to 1 inch.
- b. Frequency of mowing: April through October, every three (3) to five (5) days, and November through March, every 10 to 14 days or as needed depending on temperatures and rainfall.
- c. Reel mowing height shall be .5 inch and rotary mowing height shall be 1 inch.
- d. Visible clippings after mowing shall be removed to prevent thatch build up.
- e. Various mowing patterns shall be employed to prevent ruts in the turf caused by mowers.
- f. All clippings shall be kept out of landscape beds and off all sidewalks, roadways, waterways, water features, and swimming pools.

4.2.2 Insecticides

The spraying of sport turf for control of insects and disease shall be provided as needed, including the following procedure:

- a. Frequency of insecticides for mole crickets: annual application using Top Choice in either April or May using 88 pounds per acre.
- b. Contractor shall utilize visual inspections and Integrated Pest Management to monitor sod webworm and armyworm thresholds.
- c. Contractor shall apply insecticides to control worms following the label instructions as needed.
- d. Contractor shall monitor fire ant populations and shall apply Top Choice as the preferred insecticide. Advion is an acceptable alternative.
- e. Contractor shall closely monitor for fire ants for the safety and comfort of the public, especially children.
- f. Re-treatments required between scheduled applications shall be performed at the Contractor's expense.
- g. Sport turf areas shall be continuously monitored for infestations of disease and/or weeds and will be treated immediately for proper control. Contractor shall provide a monthly monitoring report of these activities to the District Manager.
- h. All Florida and Federal laws and regulations governing the use and application of chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to these regulations.
- i. Contractor shall provide MSDS sheets for all chemicals to the District Manager prior to start of the contract. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager, prior to application, throughout the entire contract period.
- j. Contractor shall be responsible for the replacement of all damaged turf as a result of ineffective insect control methods.

4.2.3 Herbicides

- a. The calibration of the sprayer is important for any herbicide application.
- b. Harmony turf exhibits similar resistance to herbicides as 419 Bermuda grass.
- c. All State and Federal regulations governing the use and application of chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to these regulations.
- d. Contractor shall apply herbicides on an as-needed basis, but not less than twice a year in February and May.
- e. District Manager recommends using Ronstar pre-emergent herbicide.

- f. Re-treatments required between scheduled applications shall be performed at the Contractor's expense.
- g. Sport turf areas shall be continuously monitored for infestations of disease and/or weeds and will be treated immediately for proper control. Contractor shall provide a monthly monitoring report of these activities to the District Manager.
- h. Contractor shall provide MSDS sheets for all chemicals to the District Manager prior to start of the contract. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager, prior to application, throughout the entire contract period.
- i. Contractor shall be responsible for the replacement of all damaged sport turf as a result of ineffective herbicide methods.

4.2.4 Fungicide

- a. Contractor shall apply herbicides on an as-needed basis.
- b. Sport turf areas shall be continuously monitored for infestations of disease and/or fungus and will be treated immediately for proper control. Contractor shall provide a monthly monitoring report of these activities to the District Manager.
- c. All Florida and Federal laws and regulations governing the use and application of chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to these regulations.
- d. Contractor shall provide MSDS sheets for all chemicals to the District Manager prior to start of the contract. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager, prior to application, throughout the entire contract period.
- e. Contractor shall be responsible for the replacement of all damaged sport turf as a result of ineffective fungicide methods.

4.2.5 Fertilization

- a. Contractor shall use slow-release nitrogen in the form of polygon or Nutralene at a rate of six (6) to eight (8) pounds per 100 square feet annually.
- b. Fertilizer shall be watered following application at the next regular watering period. The fertilization schedule shall be coordinated with the District watering schedule through the District Manager's designated irrigation personnel so that the fertilization takes place right before the watering.
- c. All fertilizers shall be applied (full coverage) according to manufacturer's instructions.
- d. Fertilizers shall be applied when the turf is dry and not over an early morning dew.

- e. Analysis may be different depending on the season of application, and should always meet the specific site condition and the type of turf. Any reapplications required, in the District Manager and/or District Manager's Designated Personnel's opinion, shall be provided at the Contractor's own expense.
- f. The District Manager reserves the right to make reasonable adjustments to the specifications, timing, rate of application, and elementary composition according to actual horticultural conditions at the time.
- g. A State inspection of analysis along with an actual certified fertilizer label, legible, and otherwise suitable condition for filing, must be submitted for approval.
- h. To maintain uniform turf color, fertilization shall be completed within ten (10) consecutive working days for the community.
- i. All fertilizers shall be kept out of canals and stormwater retention ponds and must be removed immediately from all sidewalks and roadways.
- j. A report containing bag usage and tonnage per area shall be submitted immediately following fertilization.
- k. All Florida and Federal laws and regulations governing the use/application chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to or failing to adhere to these regulations.
- l. Contractor shall provide MSDS sheets for all chemicals to the District Manager prior to start of contract. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager, prior to application, throughout the entire contract period.

4.2.6 pH Adjustment

- a. Contractor shall take annual soil samples. There are higher nitrogen rates in the spring and lower rates in the summer and fall.
- b. Based on the pH test results, the Contractor shall provide a pH adjustment program, if required, as approved by the District Manager. These areas will be monitored and, as directed by the District Manager, follow-up tests will be required. The soil tests and the pH adjustments shall be considered part of the base Scope of Services.

4.3 Shrubs/Groundcover Care

4.3.1 Annuals

- a. Contractor shall be responsible for installation of 1,600 annuals per quarter (6,400 annuals per year) for each of the four (4) quarterly rotations in spring, summer, fall, and winter at various plant beds located throughout the Service Area as outlined on the attached Service Area Map. District Manager shall be consulted prior to the removal and subsequent replacement.
- b. All annuals shall be four-inch container-grown Grade A plants with multiple blooms at the time of installation. All prices should include soil amendments,

mulch, labor, taxes, etc. associated with installations. All plants should be in bloom at time of planting. Specific colors and varieties shall be mutually agreed upon prior to installation. Contractor is responsible for the spacing of seasonal plants as shown below:

1. Distance away from curbs, turf lines, etc. = 10 inches
2. On Center (o.c.) spacings = 10 inches

- c. Annual maintenance shall include dead headings once per month, pruning once per month, insect and disease control once per month and fertilization once per month.

4.3.2 Pruning

- a. Detailing of planted areas shall be performed in a sectional method as needed to keep them from spreading over walks, curbs, or up walls. Pruning to maintain a natural shape shall be a continuous operation.
- b. Detailing includes trimming, pruning and shaping of all shrubbery, ornamentals and ground cover, removal of under story tree suckers, removal of unwanted vegetation, and the fluffing of bark or chips.
- c. New shrubs shall be hand clipped to remove only the top excess growth. Hedge sheering shall not be performed until shrub rows are completely full and have obtained at least three (3) feet full height. Pruning sides of shrubs shall be avoided to allow the mass to naturally fill.
- d. No pruning shall be performed on live wood that alters the shape and fullness with respect to the intended character of the plantings. Any shrub damage from equipment, other negligent activities, or improper pruning shall be replaced by the Contractor at no cost to the District.
- e. Shrubs shall be pruned according to District Manager's specific instructions.
- f. Summer flowering shrubs shall be pruned yearly during late winter/early spring (late February through April).
- g. Spring flowering shrubs shall be pruned yearly after blooming.
- h. Broad leaf evergreen shrubs shall be hand-pruned monthly to maintain their natural appearance after the new growth has hardened off.
- i. Conifers shall be pruned monthly after the foliage of the new growth has changed color.
- j. All Florida native ornamental grasses shall be pruned during the winter months or as dictated by each plant type as typically accepted as a horticultural standard.
- k. Ground covers shall be edged and pruned to contain them within the planting beds.

- l. The main stem of shrubs or vine-like plants planted near fences shall be secured to the fence with plastic tie material to allow new growth to be guided as directed by the District Manager.
- m. All clippings shall be removed from all sidewalks, roadways, and waterways, and disposed off-site.
- n. A schedule for pruning shall be submitted within 30 calendar days of the notice-to-proceed with the Services for District Manager's approval.
- o. Selective pruning, balling and shaping shall be performed as needed to expose landscape lights and remove all dead wood.

4.3.3 Weeding

- a. The Contractor shall be required to maintain all mulched areas (including shrubs and landscape beds) reasonably free of weeds, to a level that is acceptable to the District Manager and/or the District Manager's Designated Personnel, by hand pulling or chemical means, as environmental, horticultural, and weather conditions permit. An appropriate combination of pre- and post-emergent is strongly recommended.
- b. All weeds collected, including flowers, leaves, clippings and other landscape debris, shall be removed and disposed off-site every other week unless heavier accumulation requires weekly removal and disposal off-site.
- c. Weeds around impervious surfaces shall be sprayed as soon as observed.
- d. All Florida and Federal laws and regulations governing the use/application chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to or failing to adhere to these regulations.
- e. Contractor shall provide MSDS sheets for all chemicals to the District Manager and/or the District Manager's Designated Personnel prior to start of the services under the Agreement. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager and/or District Manager's Designated Personnel, prior to application, throughout the entire Agreement period.

4.3.4 Fertilization

- a. A custom blend fertilizer shall be applied to shrubs and other landscape plants as needed with a minimum of at least three (3) times per year (February, May, and October).
- b. Analysis shall include a trace element of iron, magnesium, zinc, and calcium. Analysis and program should be structured to meet the specific site conditions. Reapplications, if required in the District Manager's and/or District Manager's Designated Personnel's opinion, shall be provided at the Contractor's own expense.
- c. Fertilizers shall be applied at a rate of 1 (one) pound of nitrogen per 1,000 square feet of bed area.

- d. Fertilizers shall have the following:
 1. Forty-percent nitrogen derived from ammonium sulfate, 60% from controlled release.
 2. A ratio of nitrogen to potassium at 1 to 1.
 3. Two percent iron - minimum.
 4. Two percent magnesium - minimum.
 5. One percent magnesia - minimum.
 6. Three percent phosphorous - minimum.
 7. Include elements of calcium, boron, copper, zinc, and phosphor.
- e. Alternative fertilizer analysis may be approved by the District Manager, if the Contractor substantiates reasons for healthier plant growth.
- f. Granular fertilizer shall be applied by hand or hand operated broadcast spreader insuring uniform coverage. Fertilization shall be completed within ten (10) consecutive working days.
- g. A State inspection of analysis along with an actual label in legible and otherwise suitable condition for filing shall be submitted for approval.
- h. All fertilizer shall be kept out of canals and lakes and be removed immediately from all sidewalks, pedestrian areas, and roadways.
- i. A report containing name of product applied, mix ratio, rate of application, amount of product applied, and location of application shall be submitted to the District Manager immediately following fertilization.
- j. All Florida and Federal laws and regulations governing the use/application chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to or failing to adhere to these regulations.
- k. Contractor shall provide MSDS sheets for all chemicals to the District Manager prior to start of the provision of services under the Agreement. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager and/or to the District Manager's Designated Personnel, prior to application, throughout the entire Agreement period.

4.3.5 Pest and Disease Control

- a. The District Manager and/or District Manager's Designated Personnel shall be notified one week prior to any chemical application. All overspray shall be prevented and contact with any pedestrians, their property or pets shall be strictly avoided.
- b. All landscape areas shall be continuously monitored for infestations of insects and disease/fungus, and treated immediately for proper control. Contractor shall provide a monthly monitoring report of these activities to the District Manager and/or District Manager's Designated Personnel.
- c. Six (6) applications (full coverage) of insect and disease control shall be required per year in the months of February, April, June, August, October, and December. It shall be monitored and treated on an as-needed basis. Any reapplications required, in the District Manager's and/or the District

Manager's Designated Personnel's opinion, shall be provided at the Contractor's own expense.

- d. Use manufacturers' instructions for proper applications. Operating personnel shall be knowledgeable for monitoring and identification and licensed for application. All chemicals shall be used in strict accordance with Federal, State, and County directives on environmental control and carry an EPA approval number.
- e. All State and Federal regulations governing the use/application chemicals shall be strictly adhered to. Contractor assumes all related liability for adhering to or failing to adhere to these regulations.
- f. Contractor shall provide MSDS sheets for all chemicals to the District Manager prior to start of the Agreement. Contractor shall also provide MSDS sheets for any changes in chemical use to the District Manager, prior to application, throughout the entire term of the Agreement.

4.3.6 Mulching

- a. Pine nugget bark mulch shall be installed one time a year between November 1 and January 31 at a minimum depth of three (3) inches in all plant beds and tree rings. Landscape beds beneath natural pine stands shall be mulched with pine straw at a minimum depth of three (3) inches.
- b. At no time shall mulch material be allowed to build up against the tree or plant material base. Mulch shall be maintained at a minimum distance of three (3) inches from the plant base.
- c. Mulch in excess of three (3) inches shall be removed from the planting areas.
- d. All privacy berms shall be mulched (1) time per year in March with premium pine nugget bark mulch.
- e. Playground areas shall be mulched annually during the month of January. Six (6) inches of mulch is required to be added to the existing mulch using an EWF mulch that meets the specifications in ASTM F2075: *Standard Specification for Engineered Wood Fiber* and tested to and comply with ASTM F1292.

4.3.7 pH Adjustment

A soil analysis and pH adjustment shall be provided for shrubs/ground covers as per section 4.1.7.

4.4 **Tree Care**

4.4.1 Pruning

- a. In the event the District or District Manager has contracted with a certified arborist, the Contractor shall consult with said certified arborist before undertaking any and all pruning activities.

- b. Unless otherwise directed by the District Manager or the District Manager's Designated Personnel, the Contractor shall be responsible for pruning trees within the service area from the ground level up to 10 feet high on the trees.
- c. Trees shall be maintained in their natural shape. Trees shall be pruned in a manner to select and develop permanent scaffold branches that are smaller in diameter than the trunk to which they are attached, to provide radial orientation so as not to overlay on one another, to eliminate narrow V-shaped branch forks that lack strength, to reduce topping and wind damage by thinning out crowns, to maintain growth within space limitations, and to balance the crown with the root structure.
- d. Canopy tree pruning shall be limited to the pruning of trees 10 feet or less in height and shall occur as required to maintain safe pedestrian height clearance.
- e. Palm tree trimming shall occur a minimum of once annually during winter months and as needed the remaining months of the year.
- f. No pruning should be performed on live wood that would affect the fullness with respect to the intended character of the plantings. Any tree damaged from equipment, other negligent activities, or improper pruning shall be replaced by the Contractor at no additional cost to the District.
- g. Contractor shall remove all sucker growth from the base of trees on a regular basis. Contractor shall remove any limbs, which in the District Manager's and/or the District Manager's Designated Personnel's opinion, pose a threat to public safety. Contractor shall provide specific pruning practices, unless otherwise directed by the District Manager and/or the District Manager's Designated Personnel, for the following items:
 - 1. Canopy Trees 10 feet or lower in height – Generally prune trees to maintain the desired uniform appearance by thinning or tipping. No topping shall be performed. Branches are encouraged to hang over walks with adequate pedestrian and bicycle clearance.
 - 2. Crepe Myrtle – Crepe Myrtles shall be hand pruned in mid to late February to remove suckers, seed pods, and crossed or damaged limbs. Severe topping and mechanical shearing will not be accepted and is considered out of character.
 - 3. Ligustrum – shall be sheared into globes and sucker growth shall be removed to achieve a clear trunk.
 - 4. Magnolias – Prune only sucker growth to maintain an attractive, clear trunk appearance.
 - 5. All Palms – Condition and appearance of booted trunks shall be monitored monthly and cleanup/boot removal shall be provided as directed by the District Manager and/or District Manager's Designated Personnel. Once the fronds have drooped to an 8:00 to 4:00 angle, the Contractor shall remove the fronds to a maximum 9:00 to 3:00 angle.
- h. Other ornamental trees shall be pruned yearly during late winter/early spring (late February - April).

- i. All other trees shall be pruned yearly to enhance their natural character as directed by the District Manager and/or the District Manager's Designated Personnel and at the recommendation of a certified arborist.
- j. Trees shall be canopied in a manner that will prevent interference with pedestrian walkways, as well as assist in the general appearance of the Service Area. This service will be performed as necessary during a three-week period of time to maintain uniformity and property clearances.

4.4.2 Tree Basins

- a. A cleared circle shall be maintained at the base of all trees to reduce the competition for nutrients by lawns, shrubs, and groundcovers and to prevent damage from mowing equipment. Mulch shall not be allowed to encroach upon the tree trunk and must maintain a minimum clearance of three (3) inches.
- b. Guide wires shall be completely removed once new trees have become established so as to prevent trunk girdling.

4.4.3 Fertilizer

- a. Trees other than palms within lawn or groundcover areas do not require supplemental fertilization unless recommended for specific deficiencies. All other trees shall receive fertilization on an as-needed basis to maintain color and health, with a minimum of two (2) applications per year.
- b. Trees shall be fertilized as per the requirements of 4.3.4. Any alternative fertilizer analysis recommended specifically for individual trees may be approved if the Contractor substantiates reasons for healthier plant growth.

4.4.4 Pest Control

Preventative insect/disease control treatments shall be provided for individual trees, as per the requirements of 4.3.5.

4.4.5 Mulch

All individual isolated trees shall have their tree ring re-mulched as per requirements of 4.3.6.

4.4.6 pH Adjustment

Soil testing and pH adjustment shall be provided as per the requirements of 4.1.7.

4.5 Irrigation System

4.5.1 General Requirements

- a. The District Manager and/or the District Manager's Designated Irrigation Personnel shall be responsible for maintaining the District's irrigation system.
- b. The Maxicom irrigation control system is maintained by the District, and the system is adjusted as needed. The Contractor is expected to communicate any problems, questions, concerns, etc., with the District Manager, and/or the

District Manager's Designated Personnel, and with District personnel, including informing the District Manager and/or the District Manager's Designated Personnel of dry areas.

4.5.2 Monitoring

- a. The District Manager and/or the District Manager's Designated Personnel shall activate each irrigation zone and inspect the entire operation of the system for broken or clogged heads, malfunctioning or leaking valves, or any other condition that hampers the correct operation of the system no less than once every month.
- b. If Contractor notices any problems with the valves, Contractor shall report the problem to the District Manager and/or the District Manager's Designated Personnel.

4.5.3 Valve/Valve Boxes

- a. District Manager and/or District Manager's Designated Personnel shall provide any miscellaneous cleaning of valves for proper functioning on an as needed basis.
- b. If Contractor notices any problems with the valves, Contractor shall report the problem to the District Manager and/or the District Manager's Designated Personnel.

4.6 Litter Removal

4.6.1 Landscaped Areas

Paper, grass, cans, trash, branches and other debris shall be removed from the turf, landscape beds, stormwater retention ponds, lake banks, recreational facilities, and boat dock facilities prior to each mowing cycle and shall be disposed of properly. Contractor shall monitor the aforementioned between mowing cycles and all rights-of-way, stormwater ponds, and parks.

4.6.2 Sidewalks

All walkways shall be kept clear of debris, including fertilizer.

4.6.3 Trash Receptacles

Contractor shall provide pest control and disinfectant around the trash receptacles twice per month or as directed by the District Manager.

4.7 District/ District Manager Awareness

Contractor shall be responsible for notifying the District Manager of any plant materials that have died or those in a state of decline and coordinating and communicating with the District Manager as to all of the contractual obligations within the service area on a regular basis.

5. UNSCHEDULED MAINTENANCE AND REPAIRS

The Contractor shall be equipped and organized to provide any unscheduled maintenance and repairs required in the Agreement. The following addresses the general procedures for unscheduled maintenance and repairs, response to damaged facilities and emergencies, and unscheduled maintenance activities.

5.1 General

The Contractor shall be responsible for all repairs unless directed otherwise by the District Manager and/or District Manager's Designated Personnel. Repairs that result from the Contractor's failure to properly perform the services under this Scope of Services shall not be considered an additional service and therefore shall not warrant additional compensation to the Contractor. Repairs that, in the Contractor and District Manager's opinion, are not as a result of Contractor negligence shall be deemed an additional service and shall, at the District Manager and/or District Manager's Designated Personnel's election, be made by the Contractor upon receipt of written direction from the District Manager and/or District Manager's Designated Personnel. When the Contractor determines that a repair is necessary, the Contractor shall submit to the District Manager and/or to the District Manager's Designated Personnel the Contractor's estimate of the cost to perform the repair. Whenever possible, this cost estimate should be sent to the District Manager seven (7) calendar days in advance of the Contractor performing the services. The District Manager and/or District Manager's Designated Personnel shall return one executed copy of the proposal and shall indicate the method of compensation. In the event the services are to be provided on a unit price or time and material basis, within seven (7) calendar days upon completion of the services, the Contractor shall submit to the District Manager and/or the District Manager's Designated Personnel, an itemized listing of the Contractor's costs to perform the services including all unit quantity items or labor, equipment, materials, and subcontractors accordingly. The itemized listing shall be presented in a format acceptable to the District Manager and if requested by the District Manager and/or the District Manager's Designated Personnel shall include copies of invoices from others providing work or materials on the repair.

5.2 Damaged Facilities

5.2.1 Should the Contractor become aware of damage to the facilities within the area maintained by the Contractor, the Contractor shall notify the District Manager and/or the District Manager's Designated Personnel as soon as possible. If the District Manager or the District Manager's Designated Personnel elects to have the Contractor perform the repair, the District Manager shall request a proposal for the repair and shall authorize in writing for the Contractor to proceed with the repair.

5.2.2 Damaged Irrigation System Repairs

- a. All breaks caused by the Contractor shall be reported immediately to the District Manager and/or District Manager's Designated Personnel. If directed by the District Manager and/or the District Manager's Designated Personnel, the Contractor shall repair the damage in a timely fashion at no cost to the District. Lines shall be flushed thoroughly before installing new heads.
- b. All breaks discovered, but not caused by the Contractor, shall be reported immediately to the District Manager and/or the appropriate District Manager Personnel.

- c. Above-ground irrigation components damaged by the Contractor while performing landscape maintenance activities shall be reported immediately to the District Manager and/or District Manager personnel. If requested by the District Manager or the District Manager's Designated Personnel, the Contractor shall repair and replace the damaged component at no cost to the District as soon as possible in order to prevent wash-outs, poor coverage, etc.
- d. If any repair is required due to Contractor's negligence and the District Manager's Personnel makes an emergency repair, the District shall charge the Contractor for the cost of the repair.
- e. Irrigation components damaged by accident caused by someone other than the Contractor, by wear and tear, or by vandalism, shall be reported to the District Manager immediately. Execution and payment for these repairs is explained in Section 5.1.

5.3 Emergency Repairs

- 5.3.1 If the repair to a damaged facility is deemed an emergency and an immediate repair is judged necessary by the Contractor and the District Manager or District Manager's Designated Personnel, then the Contractor shall proceed with providing all material, labor, and equipment on a time-and-material basis necessary to make the repair and restore the facilities.
- 5.3.2 When the Contractor is responsible for damaging any irrigation system components, the Contractor shall notify the District Manager and/or the District Manager's Designated Personnel immediately. If directed by the District Manager and/or the District Manager's Designated Personnel, the Contractor shall provide any emergency repairs to the irrigation system within three hours of notification from the District Manager and/or the District Manager's Designated Personnel. If the emergency repairs are due to Contractor negligence, the Contractor shall provide these repairs at its own expense. If the repair is required due to Contractor's negligence and the District Manager's Designated Personnel must make an emergency repair, the District shall charge the Contractor for the cost of the repair.
- 5.3.3 Emergency repairs, as agreed by the District Manager, are the only repairs that will not require a proposal and written direction from the District Manager.

5.4 Unscheduled Maintenance

- a. The Contractor shall provide occasional unscheduled maintenance that is in addition to the base Scope of Services. The Contractor shall provide a proposal for the work, shall receive written direction from the District Manager and/or from the District Manager's Designated Personnel, and shall respond and complete the request within two weeks or a mutually agreeable time with the District Manager and/or the District Manager's Designated Personnel. The Contractor's cost estimate to provide the work shall be approved by the District Manager and/or the District Manager's Designated Personnel prior to commencement.
- b. The following items, if recommended to be performed by Contractor, and if the District Manager and/or the District Manager's Designated Personnel agrees, will be at the District's additional cost as an extra service provided under the contract

or services can be performed under a separate contract with the District's prior authorization:

1. Sweeping of parking areas and driveways except for the cleanup of debris generated from landscape maintenance work.
2. Furnishing or planting of additional trees, shrubs, groundcover, or vines.
3. Deep feeding of trees requiring supplemental fertilization for growth and development
4. Pruning of tree limbs over 10 feet tall.
5. Spraying for tree disease and insect control above 10 feet
6. Additional services as may be agreed upon in writing by both parties.

6. MONTHLY HIGHLIGHT REPORT

The Contractor shall provide to the District Manager and/or to the District Manager's Designated Personnel a brief highlight report identifying monthly maintenance and unscheduled maintenance activities for the previous month. The highlight report shall be provided by the 15th of each month and shall contain information helpful to the District and its staff as it relates to all landscape maintenance issues.

7. RESPONSE TIME

The Contractor shall provide services and repairs within the amount of time indicated in this Scope of Services. The following is general response time information and requirements for the Emergency Response Program to be developed, implemented, and maintained by the Contractor.

7.1 General

The Contractor shall, on a timely and efficient basis, respond to any and all requests, and perform all repairs, inspections, and observations, etc., as set forth in this Scope of Services. The Contractor shall provide supervisory, operating and maintenance personnel as required who shall be available on call 24 hours per day, seven (7) days per week to respond to and correct any problems with any of the elements covered by this Agreement.

Response time, unless otherwise directed by the District Manager of the District Manager's personnel, required by the Contractor for various maintenance activities is as follows:

1. Standard maintenance activity adjustments – varies, as directed by District Manager or his designee.
2. Standard repairs - one week
3. Emergency repairs - three hours
4. Unscheduled maintenance request - as needed, as soon as four hours
5. Plant material replacement - two weeks

Should the Contractor fail to respond to a request for any services addressed in this Scope of Services within the required allotted time, the District Manager shall, at the Contractor's sole expense, provide the requested services.

7.2 Emergency Response Program

The Contractor shall develop, implement, and maintain an Emergency Response Program ("ERP") for emergency work that must proceed immediately to avoid property damage or result in a public health or safety hazard. The ERP shall address emergency situations including, but not limited to, the following items:

1. Equipment failures
2. Chemical spills
3. Additionally, the ERP shall address the following:
 - a. Responsible parties to be notified
 - b. Personnel, equipment, and emergency repair contractors on call and who will respond to each type of emergency
 - c. Procedures for notifying the District Manager, Property Manager, the Harmony community, and other utility companies affected by the listed emergency
 - d. Hurricane damage
4. The Contractor shall prepare, maintain, and distribute an ERP manual detailing the procedures and responsibilities for the situations listed above and any other situation deemed appropriate by the District or its Manager.

END OF SCOPE OF SERVICES

HARMONY COMMUNITY DEVELOPMENT DISTRICT

BASIC ORGANIZATION INFORMATION

DATE SUBMITTED June 21, 2017

1. Proposer Servello An Individual
[Company or Individual's Name] A Limited Liability Company
 A Partnership
 A Corporation
 A Subsidiary Corporation

2. Proposer Company Address:

Street Address 261 Springview Commerce Dr

P.O. Box (if any) _____

City Debary State Fl Zip Code 32713

Telephone 386-753-1100 / 407-706-3272 Fax no. 386-753-1106

1st Contact Name Greg Servello Title Vice President

2nd Contact Name James Whitaker Title CEO

3. Parent Company Name (if applicable) Servello & Son Inc

4. Parent Company Address (if different):

Street Address N/A

P.O. Box (if any) N/A

City N/A State _____ Zip Code _____

Telephone N/A Fax no. _____

1st Contact Name N/A Title _____

2nd Contact Name N/A Title _____

5. List the location of the Proposer's office that will perform Harmony CDD work.

Street Address Dispatch Center - Semoran Blvd

P.O. Box (if any) _____

City Orlando State Fl Zip Code 32822

Telephone 386-753-1100 / 407-706-3272 Fax no. 386-753-1106

1st Contact Name Jeff Cornett Title Senior Account Manager

6. If the Proposer is a corporation, is it incorporated in the State of Florida?

yes () (Proceed to Question 6.1)

no () (Proceed to Question 6.2)

6.1 If yes, provide the following:

Is the Corporation in good standing with the Florida Secretary of State Division of Corporations? yes () no ()

If no, please explain _____

N/A

Date incorporated 04/01/1995 Charter No. P95000027865

6.2 If no, provide the following:

The State in which Proposer is incorporated? N/A

Is the Corporation in good standing with that State? yes () no ()

If no, please explain N/A

Date incorporated N/A Charter No. _____

Is the applicant registered with the State of Florida? yes () no ()

7. If the Proposer is a partnership (including a limited partnership or limited liability partnership) or limited liability company, is it organized in the State of Florida?

Yes () (Proceed to Question 7.1) No () (Proceed to Question 7.2)

7.1 If yes, is the Proposer registered with the Florida Department of State, Division of Corporations? yes () no ()

If no, please explain N/A

Is the Proposer in good standing with the State of Florida? yes () no ()

If no, please explain N/A

Date Proposer was organized: _____

7.2 If no, provide the following:

The State in which Proposer is organized: N/A

Is the Proposer in good standing with that State? yes () no ()

If no, please explain N/A

Date Proposer was organized: N/A

Is the Proposer registered as a foreign partnership or limited company with the State of Florida? yes () no ()

If no, please explain N/A

8. Does Proposer hold any registrations or licenses with the State of Florida applicable to the contract? yes (X) no ()

8.1 If yes, provide the following information and attach one (1) photocopy of each listed license (attach additional sheets if necessary):

Type of registration _____ *Please see Attachment Price List Included.

License No. _____ Expiration Date _____

Qualifying individual _____ Title _____

List company(s) currently qualified under this license _____

8.2 Does the Proposer hold any registrations or licenses with Osceola County applicable to the contract? yes (X) no ()

If yes, please list and provide a photocopy of each listed license or registration:

_____ *Please see Attachment Price List Included.

9. List the Proposer's gross revenues related to landscaping contracts for each of the last two (2) years starting with the latest year and ending with the most current year

(2015) \$6,299,415.00 , (2016) \$5,737,242.00

10. What are the Proposer's current insurance limits? (Provide a copy of applicant's Certificate of Insurance) A sample certificate is attached hereto as Exhibit A.

General Liability	<u>\$ 1,000,000 - Umbrella \$8,000,000</u>
Automobile Liability	<u>\$ 1,000,000</u>
Workers Compensation	<u>\$ 1,000,000</u>
Expiration Date	<u>GL - 12/11/17 // Auto - 12/11/17 // Workers Comp 1/1/18</u>

11. Has the Proposer been cited by OSHA for any job site or Proposer office/shop safety violations in the past two years? yes () no (X)

If yes, please describe each violation, fine, and resolution N/A

11.1 What is the Proposer's current worker compensation rating? 1.57%

11.2 Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past two years?
yes (X) no ()

If yes, please describe each incident

Incident - Fall resulted in elbow injury

11.3 Does the Proposer have, or will be able to obtain, an occupational license from Osceola County?
yes (X) no ()

The undersigned hereby authorize(s) and request(s) any person (including any firm or corporation) to furnish any pertinent information requested by the Harmony Community Development Districts or their authorized agents, deemed necessary to verify the statements made in this application or attachments hereto, or regarding the ability, standing and general reputation of the applicant.

[Signature]
Signature of Proposer

Greg Servello

[Printed Name of Person Signing]

This 21 day of June, 2017

Vice President

[Title of Person Signing]

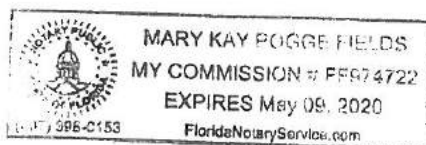
(Apply Corporate Seal if filing as a corporation)

State of Florida

County of Volusia

The foregoing instrument was acknowledged before me this 21 day of June, 2017, by Greg Servello, of the Servello who is personally known to me or who has produced _____ as identification and who did (did not) take an oath.

[Seal]



[Signature]
Signature of Notary taking acknowledgment



CERTIFICATE OF LIABILITY INSURANCE

SERVE-1

OP ID: 3L

DATE (MM/DD/YYYY)
06/16/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. Daytona Beach Office P.O. Box 2412 Daytona Beach, FL 32115-2412 Michael Pyle	CONTACT NAME: TRACY MILLER PHONE (A/C, No, Ext): 386-239-5747 E-MAIL ADDRESS: TMILLER@BBDAYTONA.COM	FAX (A/C, No): 386-323-9119
	INSURER(S) AFFORDING COVERAGE	
INSURED SERVELLO & SON, INC. D/B/A SERVELLO 261 SPRINGVIEW COMMERCE DR. DEBARY, FL 32713	INSURER A: Allied Property & Casualty	NAIC # 42579
	INSURER B: Depositors Insurance Company	NAIC # 42587
	INSURER C: Associated Industries Ins Co	NAIC # 23140
	INSURER D:	
	INSURER E:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC OTHER:		GLPO3016397771	12/11/2016	12/11/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		ACPBAPD3016397771	12/11/2016	12/11/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ PIP \$ 10,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0		ACPCAP3013697771	12/11/2016	12/11/2017	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	AWC1074092	01/01/2017	01/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	INLAND MARINE		ACPCIMP3016397771	12/11/2016	12/11/2017	LEAS/RENT 160,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

HARMC04

HARMONY CDD
 313 CAMPUS STREET
 CELEBRATION, FL 34747

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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8.1 Provide the following information:

Type of registration:
Florida Department of State Division of Corporations

License No. P95000027865 Expiration Date: n/a

Qualifying Individual: Greg Servello Title: Vice President

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS

Detail by Entity Name

Florida Profit Corporation
SERVELLO & SON, INC.

Filing Information

Document Number	P95000027865
FEVEIN Number	593308541
Date Filed	04/03/1995
State	FL
Status	ACTIVE
Effective Date	04/01/1995
Last Event	AMENDMENT
Event Date Filed	03/12/2013
Event Effective Date	NONE

Principal Address
261 SPRINGVIEW COMMERCE DRIVE
DEBARY, FL 32713

Changed: 04/22/2004

Mailing Address
261 SPRINGVIEW COMMERCE DRIVE
DEBARY, FL 32713

Changed: 04/22/2004

Registered Agent Name & Address
SERVELLO, GREGORY
261 SPRINGVIEW COMMERCE DR
DEBARY, FL 32713

Address Changed: 04/15/2005

Officer/Director Detail

Name & Address

Title: S I

SERVELLO, GREGORY
261 SPRINGVIEW COMMERCE DR
DEBARY, FL 32713





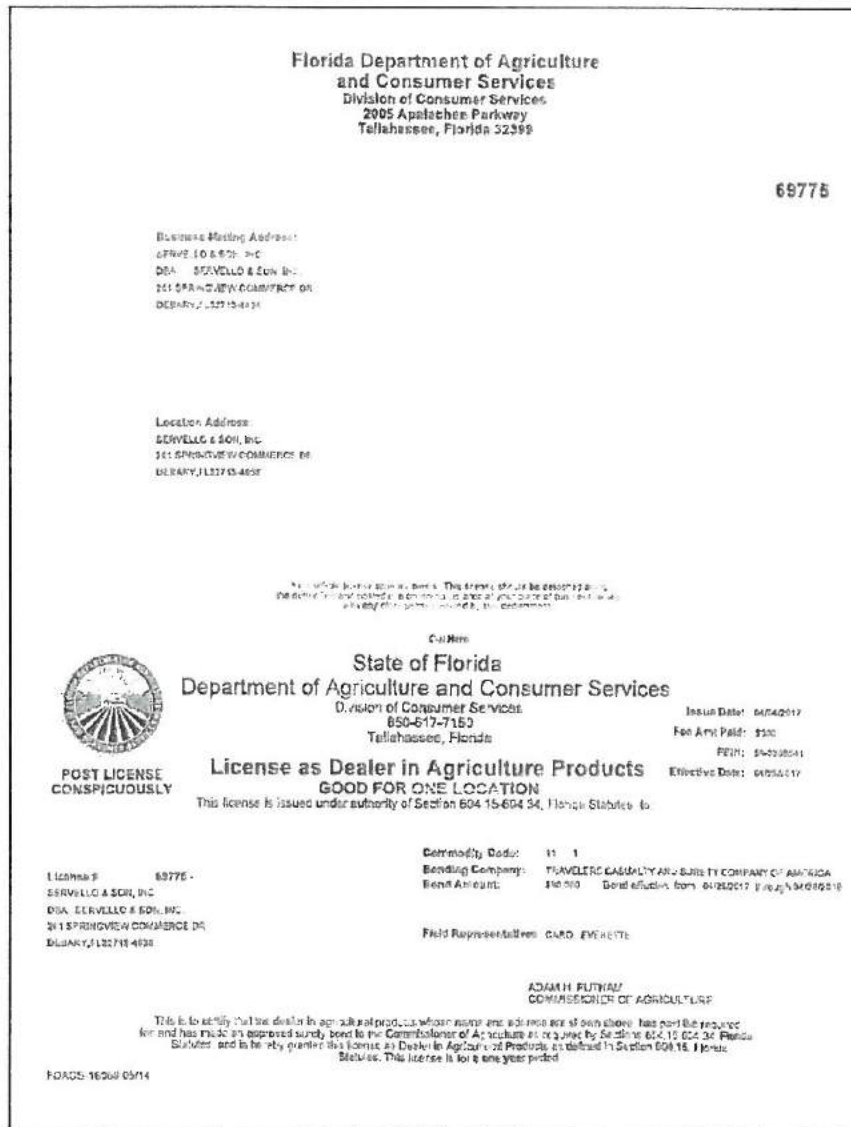
8.1 Provide the following information:

Type of registration:
License as Dealer in Agriculture Products

License No. 59-3308541 Expiration Date: 4/24/2018

Qualifying Individual: Servello & Son - DBA: Servello Title: n/a

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello






8.1 Provide the following Information:
 Type of registration:
 Business Tax Receipt - City of DeBary

License No. 8021104 Expiration Date: 9/30/2017

Qualifying Individual: Servello & Son - DBA: Servello Title: n/a

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello



2016/2017
City of DeBary Business Tax Receipt

Issued pursuant to F.S. 205 and City of DeBary Code of Ordinances Article I, Chapter 18 by City of DeBary * 16 Columbia Road * DeBary, FL 32713 * 386-663-2040 ext. 214

EXPIRES: 09/30/17

CITY APPROVAL # 08021104
 BUSINESS LOCATION 261 SPRINGVIEW COMMERCE DRIVE
 BUSINESS NAME: SERVELLO & SON INC
 OWNER NAME: SERVELLO & SON INC
 MAILING ADDRESS: GREG SERVELLO
 261 SPRINGVIEW COMMERCE DRIVE
 DEBARY, FL 32713

BUSINESS TYPE: Landscaping/Lawn Maintenance
 RENEWAL COMMERCIAL

FEES: Landscaping/Lawn Maintenance 27.00
 FIRE INSPECT LESS THAN 15000SF 90.00

TOTAL 117.00

This receipt indicates payment of a tax, which is levied for the privilege of doing the type(s) of business listed above within the City of DeBary. This receipt is non-regulatory in nature and is not meant to be a certification of a holder's ability to perform the service for which he is registered. This receipt also does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

The business must meet all City planning and zoning requirements or this Business Tax Receipt may be revoked and all taxes paid would be forfeited.

The information contained on this Business Tax Receipt must be kept up to date. Contact the City of DeBary Planning and Zoning Office for instructions on making changes to your account.

**THIS PORTION OF THE BUSINESS TAX RECEIPT MUST BE POSTED
 CONSPICUOUSLY IN YOUR PLACE OF BUSINESS**

PLEASE DETACH THIS PORTION OF THE BUSINESS TAX RECEIPT FOR YOUR RECORDS

City of DeBary Business Tax Receipt
City of DeBary * 16 Columbia Road * DeBary, FL 32713 * 386-663-2040 ext. 214

DATE ISSUED/PAID: 09/28/16	BUSINESS NAME: SERVELLO & SON INC
TOTAL FEES \$ 117.00	OWNER NAME: SERVELLO & SON INC
CITY APPROVAL # 08021104	MAILING ADDRESS: GREG SERVELLO 261 SPRINGVIEW COMMERCE DRIVE DEBARY, FL 32713

EXPIRES: 09/30/17 BUSINESS LOCATION: 261 SPRINGVIEW COMMERCE DRIVE





8.1 Provide the following Information:

Type of registration:
Business Tax Receipt - Orange County

License No. 3106-1047802 Expiration Date: 9/30/2017

Qualifying Individual: Servello & Son - DBA: Servello Title: n/a

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello

Scott Randolph, Tax Collector Local Business Tax Receipt Orange County, Florida
This local business tax receipt is in addition to and not in lieu of any other tax required by law or municipal ordinance. Businesses are subject to regulation of zoning, health, and other local authorities. This receipt is valid from October 1 through September 30 of receipt year. Delinquent penalty is added October 1.

2016 EXPIRES 9/30/2017 3106-1047802
 3106 LANDSCAPE \$340.00 112 EMPLOYEE ;

TOTAL TAX \$340.00 SERVELLO GREG
 REGULATED WASTE \$50.00
 PREVIOUSLY PAID \$390.00
 TOTAL DUE \$0.00
 SERVELLO & SON INC
 261 SPRINGVIEW COMMERCIAL DR
 DEERBARK FL 32713

MOBILE FROM VOLusia COUNTY (MOBILE)
 X - OUT OF COUNTY 00000

PAID \$330.00 0098-00763704 9/13/2016

Scott Randolph, Tax Collector Local Business Tax Receipt Orange County, Florida
This local business tax receipt is in addition to and not in lieu of any other tax required by law or municipal ordinance. Businesses are subject to regulation of zoning, health, and other local authorities. This receipt is valid from October 1 through September 30 of receipt year. Delinquent penalty is added October 1.

2016 EXPIRES 9/30/2017 3106-1047802
 3106 LANDSCAPE \$340.00 112 EMPLOYEE

TOTAL TAX \$340.00
 REGULATED WASTE \$50.00
 PREVIOUSLY PAID \$390.00
 TOTAL DUE \$0.00

MOBILE FROM VOLusia COUNTY (MOBILE)
 X - OUT OF COUNTY, 00000

PAID \$390.00 0098-00763704 9/13/2016

SCOTT RANDOLPH, TAX COLLECTOR
 ORANGE COUNTY, FLORIDA

SERVELLO GREG
 SERVELLO & SON INC
 261 SPRINGVIEW COMMERCIAL DR
 DEERBARK FL 32713

This receipt is invalid when validated by the Tax Collector.





8.1 Provide the following Information:

Type of registration:
State of Florida - Office of Supplier Diversity - Woman Business Certification

License No. n/a Expiration Date: 4/10/2019

Qualifying Individual: Servello & Son - DBA: Servello Title: n/a

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello





8.1 Provide the following Information:

Type of registration:
Install & Maintain Irrigation

License No. 93112301 Expiration Date: 9/30/2017

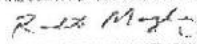
Qualifying Individual: Greg Servello Title: Vice President

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello



GREG SERVELLO
SERVELLO & SON, INC.
 261 SPRINGVIEW COMMERCE DR.
 DEBARY, FL 32713
 VOL# 98112301
 has demonstrated competency to
 install & maintain irrigation systems in
 compliance with Ordinance # 2002-23

EXPIRES
09/30/2017

IN THE COUNTY OF VOLUSIA, FLORIDA BY

 ENVIRONMENTAL ADMINISTRATOR

8.1 Provide the following Information:

Type of registration:
Florida Department of Agriculture and Consumer Services - Certified Pest Control Operator

License No. JF114261 Expiration Date: 6/1/2018

Qualifying Individual: Greg Servello Title: Vice President

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello





8.1 Provide the following Information:

Type of registration:
Florida Department of Agriculture and Consumer Services - Certified Pest Control Firm

License No. P95000027865 Expiration Date: 3/31/2018

Qualifying Individual: Servello & Son - DBA: Servello Title: n/a

List Company(s) currently qualified under this license
Servello & Son - DBA: Servello





8.2 Provide the following information:

Type of registration:

Business Tax Receipt - Osceola County

License No. 95994 Expiration Date: 9/30/2017

Qualifying Individual: Servello & Son - DBA: Servello Title: n/a

List Company(s) currently qualified under this license

Servello & Son - DBA: Servello

2017
EXPIRES SEPTEMBER 30, 2017

PATSY HEFFNER, TAX COLLECTOR
OSCEOLA COUNTY, STATE OF FLORIDA
LOCAL BUSINESS TAX RECEIPT

ACCOUNT NO
95994

BUSINESS TYPE 4182 LANDSCAPE/PLANDSCOPE	PATSY HEFFNER Tax Collector 4190-95994 9599279 09/30/2018 Oper JAB TR 1/3 Part 30.00	RATE/WAL NEW LICENSE* 0.00 TRANSFER 30.00 ORIGINAL TAX AMOUNT 0.00 PENALTY 0.00 COLLECTION FEE 0.00 TOTAL 30.00
--	---	---

BUSINESS*
 Servello & Son, Inc.
 261 Springview Commerce Dr
 Deltona, FL 32713

DIV OF COUNTY
 MAILING ADDRESS
 Servello & Son, Inc.
 261 Springview Commerce Dr
 Deltona, FL 32713

Signature: *Patsy Heffner*
 PATSY HEFFNER, TAX COLLECTOR
 P.O. BOX 422105, KISSIMEE, FL 34742-2105
 407-742-4000

THIS RECEIPT IS VALID ONLY WHEN USED IN CONJUNCTION WITH THE ORIGINAL LICENSE AND MUST BE DISPLAYED CONSPICUOUSLY AT THE PLACE OF BUSINESS IN SUCH MANNER THAT IT CAN BE OPEN TO THE VIEW OF THE PUBLIC AND SUBJECT TO INSPECTION BY ALL DULY AUTHORIZED OFFICERS OF THE COUNTY.

THIS LOCAL BUSINESS TAX RECEIPT IS FURNISHED PURSUANT TO CHAPTER 205 LAWS OF FLORIDA AND OSCEOLA COUNTY ORDINANCE 95-10, AS AMENDED

The law requires this Local Business Tax Receipt to be displayed conspicuously at the place of business in such manner that it can be open to the view of the public and subject to inspection by all duly authorized officers of the County.

Pursuant to State Law, all Local Business Tax Receipts shall expire on September 30th of the succeeding year. Those Local Business Tax Receipts renewed beginning October 1st shall be delinquent and subject to a delinquency penalty of 30% for the month of October, plus an additional 5% penalty for each month of delinquency thereafter until paid; provided that the total delinquency penalty shall not exceed 25% of the Local Business Tax Receipt for the delinquent establishment. A 25% penalty shall be levied on any person engaged in any new business, occupation or profession without first obtaining an Osceola County Local Business Tax Receipt. PLUS: If delinquent more than 30 days, subject to the actions and penalties, and a penalty of up to \$250.

This receipt is Local Business Tax only. It does not permit the Local Business Employer to violate any existing regulatory zoning laws of the state, county, or City, nor does it exempt the licensee from any other license or permits that may be required by law.

This form becomes a receipt when validated by the Tax Collector. Note: Display in accordance with the county ordinance. Local Business Tax Receipts are subject to change according to law.

Servello & Son, Inc.
 261 Springview Commerce Dr.
 Deltona, FL 32713



HARMONY COMMUNITY DEVELOPMENT DISTRICT

ACKNOWLEDGMENT OF RECEIPT OF DOCUMENTS AND PROPOSAL SIGNATURE FORM

This Proposal for landscape and grounds maintenance services has been submitted on this 21 day of June, 2017, by Servello [company] whose business address is 261 Springview Commerce Dr, Debary FL 32713, telephone number is 386-753-1100 / 407-706-3272 and fax number is 386-753-1106.

The undersigned acknowledges, by the below execution of this proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information sixty (60) days from the date of the Proposal opening, and if awarded the contract on the basis of this Proposal to enter into and execute the services contract in substantially the form included in the proposal documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on this proposal constitutes fraud, and the District considers such action on the part of the Proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the Harmony Community Development District.

Furthermore, the undersigned acknowledges receipt of the following addenda, the provisions of which have been included in this Request for Proposal.

Addendum No. 1 dated June 13, 2017

Addendum No. 2 dated June 15, 2017

Addendum No. 3 dated June 21, 2017

Addendum No. _____ dated _____

Addendum No. _____ dated _____


- Greg Servello - VP
Signature by authorized representative of Proposer

HARMONY COMMUNITY DEVELOPMENT DISTRICT

AFFIDAVIT OF NON-COLLUSION

STATE OF Florida
COUNTY OF Volusia

I Greg Servello, do hereby certify that I have not, either directly or indirectly, participated in collusion or proposal rigging. Affiant is a Vice President in the firm of Servello, and authorized to make this affidavit on behalf of the same. I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this affidavit and that the punishment for knowingly making a false statement includes fines and/or imprisonment.

Dated this 21 day of June, 2017




Signature by authorized representative of Proposer

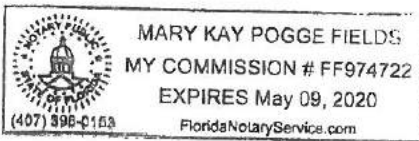
State of Florida
County of Volusia

The foregoing instrument was acknowledged before me this 21 day of June 2017, by Greg Servello, of the Servello who is personally known to me or who has produced _____ as identification and who did (did not) take an oath.

(Seal)



Signature of Notary taking acknowledgment



Printed Name

Commission #:

Expires:

EXHIBIT D
GENERAL RELEASE

The undersigned, for and in consideration of the payment of the sum of \$ _____, paid by Harmony Community Development District, (hereinafter referred to as "District"), receipt of which is hereby acknowledged as complete compensation for performance of Contract Number 2017-101, does hereby fully and completely discharge and release the District, its agents, employees, consultants, officers, directors, successors and assigns, the District Manager, and the District Engineer from any and all debts, accounts, promises, damages, liens, encumbrances, causes of action, suits, bonds, liabilities, judgments, claims and demands whatsoever, in law or in equity, which the undersigned ever had, now has or might hereafter have on account of labor performed, material furnished or services rendered, directly or indirectly, for the contract between the parties dated _____ (the Contract). The undersigned here certifies that all material men, suppliers, subcontractors or others furnishing labor, goods, supplies or materials in connection with the Contract have been fully paid and satisfied and hereby agrees to hold harmless and indemnify the District from any such claims, liens, demands, judgments, causes of action, suits or other liabilities which the District/Engineer may incur as a result of any such non-payment or other dispute. The undersigned further agrees that in the event the District is required, in its sole discretion, to enforce this release or the Contract in court proceedings or otherwise, then the District shall be allowed to recover reasonable attorneys fees and costs incurred, whether incurred at trial, on appeal or in alternative dispute resolution.

Witnesses:

Servello

Print Name

Company Name

- Greg Servello - VP

Authorized Signature

STATE OF Florida

COUNTY OF Volusia

The foregoing instrument was acknowledged before me this ___ day of _____, 20___, by _____, who is personally known / produced identification.

[SEAL]

Notary Public

Printed Name

Commission #: _____

Expires: _____

Harmony Community Development District

Landscape/Grounds Maintenance Services RFP 2017-101

EXHIBIT A -- Worksheet for Frequency and Unit Prices

Proposal Form: Servello (Rev.6.27.17) - 2 Months Rates

TASK	Quantity	Frequency of Service	Unit cost	Total
Turf Care - Bahia				
Mowing/Blowing	2901350	7	\$1,726.99	\$12,088.93
Edging	25388	7	\$217.31	\$1,521.17
Fertilization	1450675	0	\$3,190.00	\$0.00
Disease and Insect Control	1450675	0	\$1,595.00	\$0.00
Pest Control	1450675	0	\$798.00	\$0.00
Subtotal				\$13,610.10
Turf Care - Bermuda				
Mowing/Blowing	24450	7	\$14.55	\$101.85
Edging	1216	7	\$10.39	\$72.73
Fertilization	24450	0	\$52.80	\$0.00
Disease and Insect Control	24450	0	\$26.40	\$0.00
Pest Control	24450	0	\$13.20	\$0.00
Subtotal				\$174.58
Turf Care - St. Augustine				
Mowing/Blowing	1356390	7	\$1,937.70	\$13,563.90
Edging	29704	7	\$770.88	\$5,396.00
Fertilization	1356390	0	\$6,780.00	\$0.00
Disease and Insect Control	1356390	0	\$3,390.00	\$0.00
Pest Control	1356390	0	\$2,716.00	\$0.00
Subtotal				\$18,959.90
Turf Care - Zoysia				
Mowing/Blowing	58725	7	\$83.90	\$587.30
Edging	1930	7	\$48.25	\$337.75
Fertilization	58725	0	\$295.00	\$0.00
Disease and Insect Control	58725	0	\$147.50	\$0.00
Pest Control	58725	0	\$118.00	\$0.00
Subtotal				\$925.05
Sport Turf				
Mowing/Blowing	24450	13	\$28.79	\$393.46
Insecticides	24450	1	\$109.55	\$109.55
Herbicides	24450	1	\$73.50	\$73.50
Fungicides	24450	1	\$73.50	\$73.50
Fertilization	24450	1	\$122.50	\$122.50
Subtotal				\$772.51
Ground Covers				
Pruning/Edging	51800	3	\$388.50	\$1,165.50
Disease and Pest Control	51800	0	\$155.40	\$0.00
Weed Control	51800	4	\$388.50	\$1,683.50
Fertilization	51800	0	\$362.60	\$0.00
Subtotal				\$2,849.00

Harmony Community Development District

Landscape/Grounds Maintenance Services RFP 2017-101

EXHIBIT A -- Worksheet for Frequency and Unit Prices

Proposal Form: Servello (Rev.6.27.17) - 2 Months Rates

TASK	Quantity	Frequency of Service	Unit cost	Total
Shrub Care				
Pruning	302334	3	\$2,267.25	\$6,801.74
Mulching	1396	0	\$41.50	\$0.00
Disease and Pest Control	201556	0	\$604.50	\$0.00
Fertilization	302334	0	\$2,116.10	\$0.00
Weed Control and Debris	302334	4	\$982.48	\$4,257.40
Subtotal				\$11,059.14
Tree Care				
Pruning	1728	0	\$15.00	\$0.00
Tree Basins	1643	3	\$542.19	\$1,626.56
Fertilizing	1728	0	\$3,888.00	\$0.00
Subtotal				\$1,626.56
Annuals/Seasonal Flowers				
Spring	1600	0	\$1.20	\$0.00
Summer	1600	0	\$1.20	\$0.00
Fall	1600	0	\$1.20	\$0.00
Winter	1600	0	\$1.20	\$0.00
Subtotal	6400			\$0.00
Annuals Maintenance				
Dead Heading	1600	2	\$0.05	\$160.00
Pruning	1600	2	\$0.05	\$160.00
Pest / Disease	1600	2	\$0.05	\$160.00
Fertilization	1600	2	\$0.05	\$160.00
Subtotal	6400			\$640.00
Grand Total				\$50,616.84

1. The amounts listed above are fixed fees for the time period noted. The fixed fee shall include the Contractor's profit and general overhead and all costs and expenses of any nature whatsoever (including, without limitation, trench safety, labor, equipment, materials, and all taxes).

2. Refer to the scope of services for the specific description and frequency of the services to be provided.