

(Harmony CDD)

MEETING RECAP

| Regular Board Meeting Date | Actual Start Time |
|----------------------------|-------------------|
| March 29, 2018 | 6:00 PM |

Board Members Present

| | | |
|----------------------------|---|---------------------|
| Steve Berube | X | Chairman |
| Ray Walls | X | Vice Chairman |
| Kerul Kassel | X | Assistant Secretary |
| William Bokunic (by phone) | X | Assistant Secretary |
| David Farnsworth | X | Assistant Secretary |

Consultants & Staff Present

| | | |
|----------------------|---|--------------------|
| Robert Koncar | X | District Manager |
| Timothy Qualls | X | District Counsel |
| Gerhard van der Snel | X | Field Manager |
| Kristen Suit | X | District Manager |
| Alan Baldwin | X | Accounting Manager |

REGULAR BOARD MEETING

Approval of Tree Library: Install first unit at School House Road and second unit at Ashley Park.

Motion by Supervisor Kassel and Second by Supervisor Farnsworth;

Approved 5-0

Approval of Meeting Minutes [2/22/18]:

Motion by Supervisor Kassel and Second by Supervisor Farnsworth;

Approved 5-0

Approval of Servello Proposal [number 598]: Replace sod for not to exceed amount of \$39,669.50.

Motion by Supervisor Walls and Second by Supervisor Farnsworth;

Approved 5-0

Approval of Land Donation and Acceptance of Dedication:

Motion by Supervisor Berube and Second by Supervisor Kassel;

Approved 5-0

Approval of Parcel J Land Swap and Acceptance of Plat:

Motion by Supervisor Kassel and Second by Supervisor Walls;

Approved 5-0

Approval of Financials and Check Register:

Motion by Supervisor Kassel and Second by Supervisor Berube;

Approved 5-0

(Harmony CDD)

ACTION ITEMS / FOLLOW UP

| Item | Due Date | Assigned to |
|---|------------|--------------------------------|
| Follow up on email issues for the Board members. Gary Hutton has followed up and will make additional follow up until issues are resolved. | 04/20/2018 | Gary Hutton |
| Put Servello proposal #598 on hold. | 04/20/2018 | |
| Approval of Servello proposal for #597 for sod replacement for a not to exceed amount of \$39,669.50. Obtain invoice and move forward with the project. | 04/20/2018 | Servello |
| Correct financials for Servello invoices. See attached | 04/10/2018 | Inframark Financial Team |
| Revise the proposal for tree removal and remove (3) trees, one in front of the amenity center. | 04/15/2018 | Servello |
| For land donation acceptance from Developer obtain the fair market value. | 04/18/2018 | District Manager and Developer |
| Obtain salary ranges for District personnel. | 04/15/2018 | District Manager |
| Blue Scape proposal assessment of the work on the District pool by pool works. Obtain detail from Blue Scape to determine if the work was done to industry standards. They have responded and indicated that the work was not completed to industry standards. Tim Qualls to follow up and send a letter to Pool Works indicating that their work was not completed to industry standards. | 04/15/2018 | Tim Qualls |
| Follow up on a potential settlement with Davie on the \$46,000 owed to the District and their breach of contract. | 04/20/2018 | Tim Qualls |
| Follow up on the Uniform Collection Method resolution for the assessment collections for the 2018 Budget. Tim Qualls and Bob Koncar to review and report back. | 04/20/2018 | Tim Qualls and Bob Koncar |
| Review the expenditure on Butterfly Drive for moving the \$29,006 expenditure for sidewalks and trees from capital to construction. | 04/18/2018 | Inframark Financial Team |
| Review potential settlement with Davie for the amount they owe the District. | 03/18/2018 | Tim Qualls |
| Follow up on assessment resolution for the 2018 budget on the transition of the off-roll assessment to all on roll assessments and report back. | 03/18/2018 | Tim Qualls and Bob Koncar |
| Review the transition of the expenditures for the sidewalks and trees on the Butterfly project from the capital line item to the construction line item. | 03/15/2018 | Inframark Financial Team |
| Transition of collections from Off-Roll to On-Roll: Inframark reviewed the remaining unpaid assessments to date and identified four Developer owned parcels that have not as yet paid their assessments. Inframark cannot find Developer funding agreements for these parcels. Tim Qualls will review his records to see if Developer funding agreements exist for these parcels. As noted in the meeting, one of the primary reasons for Inframark moving all assessments On-Roll was the concern that, without Developer funding agreements in place, collection of assessments would be extremely difficult. See attached breakdown of unpaid assessments. | | |