

(Harmony CDD)

MEETING RECAP

Regular Board Meeting Date	Actual Start Time
May 31, 2018	6:00 PM

Board Members Present

Steve Berube	X	Chairman
Ray Walls (on phone)	X	Vice Chairman
William Bokunic	X	Assistant Secretary
Kerul Kassel	X	Assistant Secretary
David Farnsworth	X	Assistant Secretary

Also, Present

Bob Koncar	District Manager
Tim Qualls	District Attorney
Gerhard van der Snel	Field Manager
Kristen Suit	District Manager
Alan Baldwin	Accounting Manager
Steve Boyd	District Engineer

Regular Board Meeting:

Approval of Meeting Minutes [April 2018] - as amended:

Motion made by Supervisor Kassel and second by Supervisor Farnsworth; Approved 5-0

Approval of Existing Service Provider to Manage District Facilities:

Motion by Supervisor Berube and Second by Supervisor Walls; Approved 5-0

Approval of Contract with Stewart Tennis Courts and Fencing for Tennis Court Resurfacing for a not to Exceed Amount of \$5,500:

Motion made by Supervisor Kassel and Second by Supervisor Walls; Approved 5-0

Approval Financials and Invoices:

Motion made by Supervisor Berube and Second by Supervisor Walls; Approved 5 - 0

Approval of Resolution 2018-3 [concerning the 2019 Budget and Public Hearing]:

Motion by Supervisor Berube and Second by Supervisor Bokunic; Approved 5-0

Approval of Increasing the hourly rate by \$2.00 per hour for all Personnel that do not take advantage of the Employer Provided Health Care [with an immediate effective date].

Motion by Supervisor Kassel and Second by Supervisor Bokunic; Approved 5-0

Approval for Legal Counsel to Develop a Draft Order Relative to the Pool Works Matter.

Motion made by Supervisor Berube and Second by Supervisor Bokunic; Approved 5-0

Approval for Legal Counsel to Settle Pending Legal Action Against the District in the Best Interest of the District if possible.

Motion by Supervisor Bokunic and Second by Supervisor Farnsworth; Approved 5-0

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Action Items / Follow Up:

Item	Due Date	Assigned to
Tentative Budget was approved with no increase in assessment, establish a workshop for 4:00 prior to the June meeting to complete a detailed review of the budget and establish a public hearing date for consideration of adoption of the final budget at the August Board meeting.	6/15	Recording Department & Finance Team
District Engineer to obtain proposals for road paving for the next meeting.	6/21	District Engineer
Complete the contract and work on the resurfacing of the tennis courts for a not to exceed number of \$5,500	6/10	Gerhard/Inframark Team
Provide analysis on the OUC billing to the Board at the next meeting.	6/5	Inframark
Table the Feasibility Study on a potential new meeting site. Contact the two vendors and see if their prices are still good and for how long.	TBD	Inframark
Increase District personnel salaries by \$2.00 per hour for those employees that do take the Employer provided health care.	6/5	
Attorney to develop a draft order for the Pool Works matter and seek to settle the pending legal action against the District in the best interest of the District.	6/5	Tim Qualls