

(Harmony CDD)

MEETING RECAP

Regular Board Meeting Date	Actual Start Time
June 28, 2018	6:00 PM

Board Members Present:

Steve Berube	X	Chairman
Ray Walls	X	Vice Chairman
William Bokunic	X	Assistant Secretary
Kerul Kassel	X	Assistant Secretary
David Farnsworth	X	Assistant Secretary

Also Present:

Bob Koncar	X	District Manager
Kayla Scarpone	X	District Attorney
Gerhard van der Snel	X	Field Manager
Kristen Suit	X	District Manager
Alan Baldwin	X	Accounting Manager
Steve Boyd	X	District Engineer

(Harmony CDD)

BOARD APPROVALS

Approval of Meeting Minutes [May 2018]: As amended:

– Motion by Supervisor Kassel, second by Supervisor Walls;

Approved 5-0.

Approval of Proposal for Resurfacing Access Road to Parking & Garden Facilities at a not to Exceed Amount of \$20,000 subject to revised proposal provided to District Counsel by District Engineer; District Counsel to Draft Agreement:

– Motion by Supervisor Walls, Second by Supervisor Kassel;

Approved 5-0.

Approval of Purchase of Shell Rock for Parking and Garden Facilities Road for \$900 to be installed by Field Services:

– Motion by Supervisor Walls, Second by Supervisor Farnsworth;

Approved 5-0.

Approval of May 31, 2018 Hearing Final Order re District's withholding of Final Payment per PoolWorks Contract:

– Motion by Supervisor Berube, Second by Supervisor Walls;

Approved 5-0.

Approval of OUC Lighting Agreement for Neighborhood J:

– Motion by Supervisor Walls, Second by Supervisor Kassel;

Approved 5-0.

Approval of Waste Connections Contract:

– Accepted following discussion by Board & Staff

without a formal Motion.

Approval of Field Services Certification Training Course:

– Motion by Supervisor Berube, Second by Supervisor Walls;

Approved 5-0.

Approval Financials and Invoices:

– Motion by Supervisor Walls, Second by Supervisor Farnsworth;

Approved 5-0.

Approval of Reconciliation of OUC Lighting Invoices:

– Motion by Supervisor Berube, Second by Supervisor Farnsworth;

Approved 5-0.

Approval of Kristen Suit as District Manager for Harmony CDD:

– [*Board polled for consensus*];

Approved 5-0.

(Harmony CDD)

ACTION ITEMS / FOLLOW UP

Item	Due Date	Assigned to
Update Budget Line Items – Send in Excel format to Supervisor Farnsworth	07/12/2018	Finance Team
Updated Budget Line Items Review and Discussion – Add to July 26 th agenda	07/12/2018	Finance Team and Recording Department
District Engineer to obtain revised proposals for road paving and provide to District Counsel	07/15/2018	District Engineer
District Counsel, upon receipt of revised proposals, to draft agreement for road paving	07/15/2018	District Counsel
District Engineer to provide easement location information to District Counsel District Counsel to draft “No Road Access Letter” to Developer	07/15/2018	District Engineer and District Counsel
Consideration of FY 2019 Meeting Schedule – Add to July 26 th agenda	07/15/2018	Recording Department
Tabled Servello Proposal for Removal of Pine Trees on Clay Brick – Add Revised Proposal to July 26 th agenda	07/15/2018	Servello/Field Mgmt and Recording Department
Tabled Servello Revised Sod Proposal – Add 2 nd Revised Proposal to July 26 th agenda	07/15/2018	Servello/Field Mgmt and Recording Department
Table the Feasibility Study on a potential new meeting site – Until further notice	Tabled until further notice	Recording Department
ADA Website Compliance Review and Discussion – Add to July 26 th agenda	07/15/2018	District Counsel and District Manager
Tabled the Consideration of Statewide Mutual Aid Agreement – Add to July 26 th agenda	07/15/2018	Recording Department
Consideration of Designating Kristen Suit as District Secretary – Add Resolution to July 26 th agenda	07/15/2018	Recording Department
Overview of Assessment Collections and Tax Certificate Sales – Add to July 26 th agenda	07/15/2018	Finance Team and Recording Department