

# (Harmony CDD)

## MEETING RECAP

| <b>Regular Board Meeting Date</b> | <b>Actual Start Time</b> |
|-----------------------------------|--------------------------|
| September 27, 2018                | 6:00 PM                  |

### Board Members Present

|                                       |   |                     |
|---------------------------------------|---|---------------------|
| Steve Berube                          | X | Chairman            |
| Ray Walls                             | X | Vice Chairman       |
| William Bokunic                       | X | Assistant Secretary |
| Kerul Kassel<br>(via conference call) | X | Assistant Secretary |
| David Farnsworth                      | X | Assistant Secretary |

### Also, Present

|                      |                   |
|----------------------|-------------------|
| Kristen Suit         | District Manager  |
| Tim Qualls           | District Attorney |
| Gerhard van der Snel | Field Manager     |
|                      |                   |

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## REGULAR BOARD MEETING:

### **Approval of Meeting Minutes [August 30, 2018] As Amended:**

Motion by Supervisor Walls and second by Supervisor Bokunic ..... Approved 5-0

### **Approval to Post ADA Accessibility Policy to Harmony CDD Website as Approved by District Counsel:**

Motion by Supervisor Walls and second by Supervisor Bokunic ..... Approved 5-0

### **Approval to add Addendum to the Servello Sod Install Agreement adding Start & End Dates:**

Motion by Supervisor Walls and second by Supervisor Bokunic ..... Approved 5-0

### **Acceptance of 10th Amendment to Original Blanket Drainage Easement, made due to recording of Plat:**

Motion by Supervisor Walls and Second by Supervisor Bokunic..... Approved 5-0

### **Approval of Massey Ferguson (GC-1720) Tractor Quote in the amount of \$22,526:**

Motion by Supervisor Berube and Second by Supervisor Farnsworth ..... Approved 3-2

### **Approval of #221 Invoices, Check Register & Debit Purchases:**

Motion by Supervisor Walls and Second by Supervisor Bokunic..... Approved 5-0

### **Approval of Audit Acceptance Letter & System Review Report for FY 2018 Audit amount of \$4,355.00:**

Motion by Supervisor Berube and Second by Supervisor Walls ..... Approved 5-0

### **Approval to Proceed with OUC Buyout of Phase C-2 & Phase G Streetlight Investments in Not-to-Exceed Amount of \$345,326.34; To be completed by Oct. 2018 Month End:**

Motion by Supervisor Berube and Second by Supervisor Bokunic ..... Approved 5-0

### **Approval of Engagement Letter from LLS Tax Solutions Inc. for Arbitrage Services in the amount of \$600.00 each year for (FY 2019, 2020, & 2021) Total \$1,800:**

Motion by Supervisor Walls and Second by Supervisor Bokunic..... Approved 5-0

### **Adjournment:**

Motion by Supervisor Berube and Second by Supervisor Bokunic ..... Approved 5-0

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## ACTION ITEMS / FOLLOW UP

| Item  | Due Date   | Assigned to  |
|---|------------|--|
| OUC Buyout Phase C-2 & Phase G Roadway Streetlights<br>(To be completed by month end Oct. 2018)<br>- Add status update to Oct. 25 <sup>th</sup> Agenda  | 10/15/2018 | -Kristen Suit/OUC<br>-Tim Qualls/Kayla Scarpone<br>-Recording Dept.                              |
| - Steve Fusilier Provide Written Presentation & Marked-Up Drawing with Parcel ID # Regarding Land Donation Request for Boards Consideration<br>-Upon Receipt of Info. from Steve Fusilier, Circulate to Board and District Staff<br>-Assessment Dept. Provide Assessment Info. to Board on Parcel<br>-District Counsel Draft Acceptance Documents for Board's Consideration<br>-Add to Oct. 25 <sup>th</sup> Agenda | 10/15/2018 | -Steve Fusilier<br>-Kristen Suit<br>-Liz Moore<br>-Tim Qualls/Kayla Scarpone<br>-Recording Dept. |
| Parking & Garden User Supported Facilities Report<br>- Add to Oct. 25 <sup>th</sup> Agenda  | 10/15/2018 | -Recording Dept.   |
| Consideration of the HROA Legal Fee Invoice for Parking & Garden User Support Facilities Contract<br>- Add to Oct. 25 <sup>th</sup> Agenda  | 10/15/2018 | -Tim Qualls/Kayla Scarpone<br>(Provide HROA detailed invoice)<br>-Recording Dept.                |
| Servello Evaluate Caterpillar Issues, Provide Cost & Timeline to Treat by Cutting Branches and Spraying Trees with Bacillus Thuringensis<br>- Add to Oct. 25 <sup>th</sup> Agenda   | 10/15/2018 | -Servello<br>-Recording Dept.  |