

# Harmony CDD

## MEETING RECAP

<b>Budget Workshop VIA WEBEX CONFERENCE</b>	<b>Start Time</b>
May 27, 2020	4:30 PM

<b>Regular Board Meeting VIA WEBEX CONFERENCE</b>	<b>Start Time</b>
May 27, 2020	6:00 PM

### Board Members Present [VIA WEBEX CONFERENCE] – (Both Meetings)

Steve Berube	Yes	Chairman
Bill Bokunic	Yes	Vice Chairman
Kerul Kassel	Yes	Assistant Secretary
David Farnsworth	Yes	Assistant Secretary
Mike Scarborough	Yes	Assistant Secretary

### Also Present [VIA WEBEX CONFERENCE] – (Both Meetings)

Kristen Suit	District Manager
Steve Boyd	District Engineer
Tim Qualls	District Counsel
Tristan LaNasa	District Counsel Staff
Gerhard van der Snel	Field Services Manager

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### Regular Board Meeting

**Approval of Meeting Minutes for April 23, 2020 Emergency Meeting (As Amended):**

Motion by Supervisor Kassel and Second by Supervisor Bokunic;

Approved 5-0

**Approval of Meeting Minutes for April 30, 2020 Regular Meeting (As Amended):**

Motion by Supervisor Kassel and Second by Supervisor Bokunic;

Approved 5-0

**Approval of Field Services to Obtain Proposals to Repave C1 and C2 and Proceed with Repairs as Discussed at May 28<sup>th</sup> Meeting:**

Motion by Supervisor Kassel and Second by Supervisor Farnsworth;

Approved 4-1  
with Supv Berube Opposed

**Approval of District to Provide Representation to Supervisor Berube in Law Suit:**

Motion by Supervisor Farnsworth and Second by Supervisor Scarborough;

Approved 3-1  
with Supv Kassel Opposed  
and Supv Berube Abstained

**Approval of Financial Statement and #241 Invoices, Check Register, and Debt Purchases:**

Motion by Supervisor Kassel and second by Supervisor Bokunic;

Approved 5-0

**Approval of InfraMark Management Fee as Presented in FY21 Proposed Budget in Amount of \$62,700:**

Motion by Supervisor Kassel and second by Supervisor Bokunic;

Approved 5-0

**Approval of Resolution 2020-01 Approving FY21 Proposed Budget (Increasing 1<sup>st</sup> Qtr. Operating Reserve to 3 months Reserve in Total) and Setting Public Hearing for July 30, 2020:**

Motion by Supervisor Kassel and second by Supervisor Farnsworth;

Approved 5-0

**Approval of Soccer Shots use of Soccer Field Subject to Local Authorities Authorization (Outdoor Activities with Groups of 50 people or Less) & Subject to District Counsel Drafting Wavier to be Executed by Mr. Rampazzo before Activities Resume:**

Motion by Supervisor Berube and second by Supervisor Bokunic;

Approved 5-0

**Approval Establishing Policy for Employees Capping Insurance Premium at \$1000.00 Monthly per Person, Employees Can Opt. Out at Anytime, Employees Can Only be Added to Insurance During Open Enrollment Period:**

Motion by Supervisor Berube and second by Supervisor Bokunic;

Approved 5-0

**Adjournment:**

Motion by Supervisor Berube and Second by Supervisor Bokunic;

Approved 5-0

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### Action Items / Follow Up

Item	Due Date	Assigned to
Field Supervisor - Obtain Proposals to Repave C1 & C2.  <b>Add to June Agenda for Discussion &amp; Consideration</b>	06/15/2020	- Gerhard van der Snel - Recording Dept.
District Counsel with District Manager - Draft Waiver for Use of Recreational Facilities.  <b>Add to June Agenda under District Counsel Update</b>	ASAP	- Tim Qualls
District Counsel - Draft Agreement for Use of Central Bark.  <b>Add to June Agenda under District Counsel Update</b>	ASAP	- Tim Qualls
District Manager - Update Employee Handbook (Per Insurance Policies Approved 05/28/2020). District Manager - Establish Open Enrollment Date with Field Supervisor  <b>Add to June Agenda under District Manager Update</b>	ASAP	- Kristen Suit - Gerhard van der Snel
No longer include invoices & receipts in the agenda package, as had been standard practice in the past. These invoices & receipts are to be sent as an email to District Board & Staff. Still include on the agenda page itself, "Approval of Invoices, & Check / Debit Purchases"; ADDING, <b>"AVAILABLE UPON REQUEST"</b> .	ON GOING	- Recording Dept. - Accounting Dept.