

Harmony CDD

MEETING RECAP

Regular Board Meeting	Start Time
January 28, 2021	6:00 PM

Board Members Present:

Teresa Kramer	Yes	Chair
Dan Leet	Yes	Vice Chair
Kerul Kassel	Yes	Assistant Secretary
Steve Berube	Yes	Assistant Secretary
Mike Scarborough	(NO)	Assistant Secretary

Staff Members Present:

Kristen Suit	District Manager
Steve Boyd	District Engineer
Tim Qualls	District Counsel
Tristan LaNasa	District Counsel Staff
Gerhard van der Snel	Field Services Manager

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Approval of Draft In-Person Meeting Policy:

Motion by Supv Kassel and Second by Supv Leet;

Approved 3-1
with Supv Berube Opposed

Approval of Recommended Final Action as Amended:

In accordance with the foregoing, the Board hereby denies the request of an additional payment for \$97,203.00 of a \$122,203.00 final invoice. The Parties entered the Contract for a total of \$57,109.00. The District paid a \$25,000.00 deposit and agrees to pay \$15,000.00 for the de-watering change order. The District has actual damages of soil compaction, and re-sodding costs which are anticipated to be \$17,250. Therefore, the Board approves payment to Petitioner in the final amount of \$29,859.00 on the condition that Petitioner provides the District a full release of any and all claims and liens associated with the Contract:

Motion by Supv Kramer and Second by Supv Berube;

Approved 4-0

Approval of Meeting Minutes for December 17, 2020 Regular Meeting as Amended:

Motion by Supv Kassel and Second by Supv Leet;

Approved 4-0

Approval of Disposal Policy as Amended:

Motion by Supv Kassel and Second by Supv Leet;

Approved 4-0

Approval Authorizing District Manager to Enter into E-Verify MOU with Homeland Security:

Motion by Supv Leet and Second by Supv Kassel;

Approved 4-0

Approval to Hold Shade Meeting at the Onset of the February 25, 2021 Regular Meeting:

Motion by Supv Kramer and Second by Supv Berube;

Approved 4-0

Approval of Financial Statement and #249 Invoices, Check Register, Debt / Credit Purchases:

Motion by Supv Kassel and second by Supv Leet;

Approved 4-0

Approval of Tabling the Relocating of West Entrance Crosswalk to February Meeting Agenda:

Motion by Supv Kassel and second by Supv Leet;

Approved 4-0

Approval of Tabling All New Business Items on Jan. Agenda to February Meeting Agenda:

Motion by Supv Leet and second by Supv Berube;

Approved 4-0

Adjournment:

Motion by Supv Leet and Second by Supv Kassel;

Approved 4-0

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Action Items / Follow Up

Item	Due Date	Assigned to
Advertise Shade Meeting for Onset of Feb. 25 th Board Meeting (Davey Litigation) Feb. 25th Meeting Agenda Item	ASAP	- Recording Dept.
District Counsel Provide Memo Allowing for Virtual Workshop to Include in District Managers Email to Board Requesting Availability to Attend Feb. 18 th , 6pm Virtual Workshop District Manager- Set Up Zoom Meeting (Upon Receipt of Confirmed Attendance) Recording Sec.- Advertise Virtual ZOOM Workshop to Be Held Feb. 18 th (Upon Receipt of Confirmed Attendance & Zoom Meeting Log In Instructions) Add to Feb. 25th Meeting Agenda- Under New Business, Feb. 18 th Workshop Items for Discussion and Consideration	2/1/2021	- Tim Qualls - Tristan LaNasa - Kristen Suit - Recording Dept.
Supervisor Kramer Provide District Manager with Adopted Disposal Policy (With Additions approved at Jan. Board Meeting)	ASAP	- Teresa Kramer
Supervisor Kramer Revise Draft Procurement Policy to be Considered for Approval at Feb. Board Meeting Feb. 25th Meeting Agenda Item	2/15/21	- Teresa Kramer - Recording Dept.
District Engineer Provide Formal Request for District Engineering Services Fee Increase Feb. 25th Meeting Agenda Item	2/15/21	- Steve Boyd
4 th Annual Austin Environmental Monitoring Report (Emailed to Board 1/28/21) Feb. 25th Meeting Agenda Item	2/15/21	- Recording Dept.
ADD to Feb. Agenda (Items Tabled at Jan. Meeting): District Counsel Billing at Flat Fee Relocating West Entrance Crosswalk All New Business Items from Jan. Agenda Status of VC-1 Survey Monkey (Supervisor Request to Add)	2/15/21	- Recording Dept.
District Counsel Obtain Lien Releases – Brownies (Divers & United Rentals) Report to Board on Status	ASAP	- Tim Qualls - Tristan LaNasa
District Counsel Review Executed “Deeds of Dedication” Ashley Park HOA Tracts E, F & G Field Manager- Provide Summary Cost (Irrigation & Landscape) For Approved Parcels at Sept. Board Meeting Subject to Counsel Review of Deeds & Boards Approval of Acceptance: 30-26-32-2877-0001-00E0 (0.61 acres) 30-26-32-2877-0001-00G0 (0.10 acres) 30-26-32-2877-0001-00F0 (0.10 acres) For Consideration of Acceptance at the Feb. Board Meeting Feb. 25th Meeting Agenda Item	2/15/21	- Tim Qualls - Tristan LaNasa - Gerhard van der Snel - Recording Dept.
East Lakes HOA Transfer TOHO Meter # 18006898 to District District Transfer TOHO Meter #19004827 to the East Lakes HOA Upon Receipt Acceptance of, “Deed of Dedication” Btw East Lakes HOA and District	TBD	- East Lakes HOA - AP Dept.
Accountant Use FY21 Budget Line Item, “Reserves Sidewalks” for Sidewalk Repairs Expenditures Incurred in FY21	ON GOING	-Accounting Dept.
Invoices, Credit Card receipts etc. Include on the agenda page itself, “Approval of Check # Credit Card & Debt Card Purchases ADDING, “ AVAILABLE UPON REQUEST ”. Those invoices, receipts, etc. are to be sent as a separate email along with the invoices that are sent each month as a separate email.	ON GOING	- Recording Dept. - Accounting Dept.