

MINUTES OF AUDIT SELECTION COMMITTEE MEETING HARMONY COMMUNITY DEVELOPMENT DISTRICT

The audit selection committee meeting of the Board of Supervisors of the Harmony Community Development District was held Thursday, November 17, 2016, at 5:45 p.m. at Harmony Golf Preserve Clubhouse, 7251 Five Oaks Drive, Harmony, Florida.

Present and constituting a quorum were:

Steve Berube	Chairman
Ray Walls	Vice Chairman
David Farnsworth	Supervisor
Kerul Kassel	Supervisor
Mark LeMenager	Supervisor

Also present were:

Tim Qualls	Attorney: Young Qualls, P.A.
Peter Brill	Severn Trent Services, Accounting
Residents and Members of the Public	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

Mr. Berube called the meeting to order at 5:45 p.m.

Mr. Berube called the roll and stated a quorum was present for the meeting.

Mr. Walls was not present at roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next order of business followed.

THIRD ORDER OF BUSINESS

Ranking of Auditing Proposals

Mr. Berube stated in my ranking of them, I found them all to be equal across the board with the exception of price. One stood out, which was Berger Toombs, and based on their price, I ranked them #1.

Mr. LeMenager stated I scored Berger Toombs with 100 points. Grau and McDirmit each received 98 points, and Carr Riggs & Ingram received 96 points.

Ms. Kassel stated I scored Berger Toombs at 89 points, which was my top score. Where they did not do well was the understanding of the scope of work in comparison to the other firms. I scored Grau and McDirmit each at 84 points, and I scored Carr Riggs at 75 points. Their price did not help them.

Mr. Farnsworth stated I ranked McDirmit as #1, Grau as #2, and Berger Toombs #3. However, I did not weight price as heavy as others did. If I weighted that heavier, then Berger would flip to #1, McDirmit would be #2, and Grau would be #3.

Ms. Kassel stated it is a point schedule with 20 points for each category for a total perfect score of 100. If everything else was equal, the only other thing that was not equal was price, which was not the case in my opinion.

Mr. Farnsworth stated it was not in my opinion, either. The difference in price among Berger Toombs, Grau, and McDirmit was \$735 spread over three years. If you do not put very heavy emphasis on that \$735, then in my opinion, they do not end up perfect.

The record will reflect Mr. Walls joined the meeting.

Mr. LeMenager stated I thought Grau was our current auditor.

Mr. Berube stated they are.

Mr. LeMenager stated I thought we had to change.

Mr. Berube stated we do, or it is strongly suggested that we do.

Ms. Kassel stated we have to go through this process. We can select them again if we so choose, but we have to go through this process first.

Mr. Berube stated the State strongly recommends that we not select them since they have been the auditor for a number of years.

Mr. Brill stated that was per Mr. Gary Moyer.

Mr. Berube stated staff does not care one way or the other.

Mr. Brill stated no, it does not matter. When I heard that from Mr. Moyer, I asked a couple other people. From my interpretation of the Statute, you need to go through this process. However the rankings go and how it is voted is how it ends up. If Grau is ranked #1, then that is how it falls. I have a difference of opinion on that part of the law. Mr. Moyer is going to check on it for me.

Mr. Walls stated I think you are correct. In other governmental situations I am involved with, you can have the same company year after year after year, but you go through the competitive process to award the contract. I ranked them based on price. I scored them 20 points in every other category because they all looked the same to me. So Berger Toombs was #1.

On MOTION by Mr. Walls, seconded by Mr. LeMenager, with all in favor, unanimous approval was given to rank Berger Toombs et al. as #1 and to negotiate an engagement letter to provide auditing services.

FOURTH ORDER OF BUSINESS

Other Business

Mr. Farnsworth asked do you need our individual ranking sheets?

Mr. Berube stated it is already entered into the record.

Mr. Brill stated the next step is that I will inform the auditing partner, Mr. J.W. Gaines at Berger Toombs, and he will provide an engagement letter based on this proposal for a three-year term. We will ask that you request someone to be the authorized signer so that we can get it fully executed to move forward with the audit.

Mr. Berube stated we will do that at our regular meeting which will follow at 6:00 p.m.

Ms. Kassel stated Mr. Farnsworth's question is that you do not need these individual ranking sheets.

Mr. Brill stated yes, we do collect them in case any of the auditing firms would like to see them. They are part of the public record.

Mr. Farnsworth stated that was my question. To whom do we provide them?

Mr. Brill stated I will take everything.

Mr. Walls stated I did mine electronically so I will forward mine to you.

FIFTH ORDER OF BUSINESS

Committee Member Comments

There being none, the next order of business followed.

SIXTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. LeMenager, seconded by Ms. Kassel, the meeting adjourned at 5:50 p.m.

Gary L. Moyer, Secretary

Steve Berube, Chairman